

Holbeton Parish Council

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
Tel. 01752 872815

Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Monday 12 February 2024** at **7.30 pm** for the purpose of transacting the following business.

Teresa Drew

Clerk to Parish Council

Date: 7 February 2024

A G E N D A

1. Accept apologies for absence
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change
3. Reports:
 - (a) County and District Councillors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter
4. Resolve to approve Holbeton Parish Council meeting minutes of 9 January 2024 (as previously circulated)
5. Past subject matter(s) for the purpose of report only
6. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 0127/24/HHO Proposal: Timber summer house with slate roof, in garden adjacent to parking area.
Site Address: Millmans, 70 Moorshead Cross To Vicarage Hill, Ford, Holbeton, PL8 1LJ

Planning Decisions

Planning Reference: 3492/23/ARM Approval Of Reserved	Decision: Conditional Approval
Planning Reference: 3684/23/HHO Householder Application Applicant	Decision: Conditional Approval
Planning Reference: 3685/23/LBC Listed Building Consent	Decision: Conditional Approval

7. Finance

(i) Bank balances - to note the bank balances of: - Business Account as at 9 January 2024 = £5,000.00
Treasurers Account as at 12 January 2024 = £23,659.83

(ii) Banked receipts - to note receipts for January 2024: Bank Interest = £5.16

(iii) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - January 2024 pay	£474.20	-	-
HMRC	HMRC - January 2024	£118.60	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - December 2023	£60.00	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - January 2024	£75.00	-	-
DB Computer Repairs	Monthly maintenance of Parish website - January 2024	£45.00	-	-
Holbeton Village	Hire of hall - January 2024	£216.00	-	-
Heathfield Cross Christmas Tree Farm	Purchase of 14ft village Christmas tree for the village	£112.00	-	-
FutureClient	Purchase of signs	£918.00	£153.00	£765.00
Mr A Hollett	Reimbursement for the purchase of public toilet rolls	£16.00	-	-
Mr A Hollett	Reimbursement for public toilet roll holder	£45.44	-	-
Holbeton Parish Church	Hire of church for parish meeting re. Verto Homes	£31.00	-	-

7. Finance (continued)

(iv) Approve Financial Statement

Financial Statement		
Lloyds Bank Business Account bank statement as at 9 January 2024 :	£5,000.00	
Lloyds Bank Treasurers Account bank statement as at 12 January 2024:	£23,659.83	
	Total =	£28,659.83
Less: any unrepresented cheques	001782	-£26.00
	001820	-£99.50
	001824	-£94.00
	001825	-£128.00
	001829	-£118.40
	001830	-£45.00
	001832	-£918.00
	Total Funds =	£27,230.93

(v) Review of Holbeton Parish Council's expenditure and income to date

(vi) Review of Holbeton Parish Council's spending against budget 2023/2024

(vii) Grant Request(s) - South Hams Community Action (formerly South Hams CVS)

8. Housing development at Church Hill – Holbeton Parish Council ownership of new allotments and public car park and conditions associated

9. Parish Lengthsman – Cllr Ackroyd

10. Pot Hole Filling in the parish

11. Holbeton Parish Council Climate Change Sub-Committee Update – Cllr Baumer

12. Holbeton Reading Rooms – Cllr Sherrell

13. Holbeton Public Toilets – Transfer of building to the Parish Council

14. 80th Anniversary of D-day – June 6 2024

15. Feedback from weekly bike track and parish defibrillators inspections – Cllrs Reece/Sherrell

16. South Hams Play Park Inspection Report

17. Review Of Holbeton Reading Rooms Hire Cost – currently £20 for up to four hours

18. Reports from Parish Councillors

19. Correspondence to note: –

- Dementia Friendly Parishes around the Yealm – Annual General Meeting 18th January
- Email from Chair, On behalf of Holbeton Village Hall Trustees- Village Parking

20. To confirm Parish Council Meeting date for **March 2024**

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

- To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>
- To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>
- SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.