

Holbeton Parish Council

Clerk: Mrs Teresa Drew
Email: holbetonparishclerk@gmail.com
Tel. 01752 893691

Chairman: Mr John Sherrell
Tel. 01752 872815

Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 9 January 2024** at **7.30 pm** for the purpose of transacting the following business.

Teresa Drew
Clerk to Parish Council

Date: 4 January 2024

A G E N D A

1. Accept apologies for absence - Cllr Shirley Timothy
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change
3. Reports:
 - (a) County and District Councillors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter
4. Resolve to approve Holbeton Parish Council meeting minutes of 12 December 2023 (as previously circulated)
5. Past subject matter(s) for the purpose of report only:
 - Non-Statutory 20 mph signs for the parish - *Cllr Baumer*
6. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 3965/23/HHO

Proposal: Householder application for installation of heat pump
Site Address: Whitemoor Cross, Holbeton, South Devon, PL8 1JL

7. Finance

- (i) Bank balances - to note the bank balances of: - Business Account as at 11 December 2023 = £5,000.00
Treasurers Account as at 14 December 2023 = £24,642.83
- (ii) Banked receipts - to note receipts for December 2023: Bank Interest (11.12.2023) = £5.70
- (iii) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - December 2023 pay	£474.40	-	-
HMRC	HMRC - December 2023	£118.40	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - December 2023	£tbc	-	-
DB Computer Repairs	Monthly maintenance of Parish website - December 2023	£45.00	-	-
Holbeton Village Hall	Hire of hall - January 2023	£128.00	-	-
Robert Harris	Materials used for playground tidy - 2 tubes of filler, 1 roll of gripper tape, 5 litres of wood cleaner (for green and slippery surfaces) 1 litre of round up	£70.44	-	-

7. Finance (continued)

(iv) Approve Financial Statement

Financial Statement		
Lloyds Bank Business Account bank statement as at 11 December 2023 :	£5,000.00	
Lloyds Bank Treasurers Account bank statement as at 14 December 2023:	£24,642.83	
	Total =	£29,642.83
Less: any unrepresented cheques		
	001782	-£26.00
	001823	-£120.00
	001818	-£118.60
	001819	-£45.00
	001820	-£99.50
	001821	-£60.00
	001822	-£34.97
	001824	-£94.00
	Total Funds =	£29,044.76

(v) Review of Holbeton Parish Council's expenditure and income to date

(vi) Review of Holbeton Parish Council's spending against budget 2023/2024

(vii) Grant Request(s) - None

8. Housing development at Church Hill - Holbeton Parish Council ownership of new allotments and public car park and conditions associated

9. Parish Lengthsman - Cllr Ackroyd

10. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

11. Holbeton Reading Rooms - Cllr Sherrell

12. Holbeton Public Toilets - Transfer of building to the Parish Council

13. Conditions Verto homes might attach if Holbeton Parish Council took on the ownership of the car park/allotments - Cllr Baumer

14. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell

15. Reports from Parish Councillors

16. Correspondence to note: - DALC - Subscription fees in 2024/25

17. To confirm Parish Council Meeting date for **February 2024**

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

- To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>
- To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>
- SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.