

MINUTES OF HOLBETON PARISH COUNCIL MEETING HELD ON 14 NOVEMBER 2023 AT 7.30 PM IN HOLBETON VILLAGE HALL

Present: Cllrs John Sherrell (Chair), Harry Baumer, Tony Callcut, Stephen Brown,
Carol Ackroyd, Shirley Timothy, Andrea Larmour and Martyn West

County and District Councillor Dan Thomas
Teresa Drew - Clerk

Visitor(s)/Parishioner(s): 0

121/23 APOLOGIES FOR ABSENCE

Apologies from District Councillor Tom Edie, Cllrs Mike Reece and Nirosha Gunatillake.

122/23 DECLARATION OF INTERESTS

Cllr Baumer - personal interest in agenda item 13 re. road signs Luson.

123/23 REPORTS

Police logs for Holbeton - 21/10/23 A379 between FLETE and HOLBETON. Large dog running in the road. (Police attended but no dog could be found).

Cllr Ackroyd - asked if a police representative could come to the village with a speed camera. Police representative will ask the Police Constable Charlotte Mathers to contact the parish council.

(a) County & District Councillor Daniel Thomas

Devon County Council has been dealing with 80 separate issues relating to the recent storm e.g., clearing gulley's and drains etc.

Devon County Council has made the decision that the mobile libraries service will sadly be closing at the end of February 2024.

SHDC will implement revised waste collections. Changes are coming to the recycling and food waste collection service in the South Hams from 20 November - letters have been sent to residents from 6 November explaining the coming changes. SHDC currently deliver three different types of recycling collections to residents. SHDC are aligning this and making sure every resident can present the same materials, including glass and food waste. The changes will mean that everyone is on the same service, using kerbside boxes, a white reusable sack and food waste caddy to present their recycling each week.

Emailed report from District Councillor Tom Edie

Changes are coming to the recycling and food waste collection service in the South Hams. Changes are coming to the recycling and food waste collection service in the South Hams from 20 November - with residents set to start receiving letters from today (6 November) explaining the coming changes. We currently deliver three different types of recycling collections to you, our residents. We're aligning this and making sure every resident can present the same materials, including glass and food waste. This is also important to us, as it means we can help to combat climate change, reduce waste and pollution. The upcoming changes will mean that everyone is on the same service, using kerbside boxes, a white reusable sack and food waste caddy to present their recycling each week.

123/23 REPORTS (continued)

Emailed report from District Councillor Tom Edie (continued)

Every single property in the South Hams will be affected. You might have a change to your recycling and black bin collection day, or the way you put out your waste and recycling on the kerbside. You can check changes to your collection day online on waste.southhams.gov.uk from 18th November.

South Hams taking big strides to support young people leaving care South Hams District Council is doing everything it can to offer support those in the area who are leaving care, to make sure they can thrive.

In September, we agreed to give a Council Tax discount to young people who have left the care system up to the age of 25. The move is designed to help care leavers make the transition to adulthood, offering a form of financial assistance that other young people may get through help from their parents.

But the tax discount is just one of the steps that we're taking to support care leavers living in the District.

We're putting in place a programme to help support care leavers into employment. This includes offering a two to four-week paid work experience placement, reserving some apprenticeship opportunities for care leavers and offering guaranteed interviews for those meeting minimum requirements, with support available from workplace mentors.

The Council is also supporting physical health and wellbeing by offering children in care (plus a carer), and care leavers up to the age of 25 a leisure pass that offers free access to the district's four council-owned leisure centres at Totnes, Kingsbridge, Ivybridge and Dartmouth. These passes are being offered in partnership with Fusion Lifestyle.

We're also putting into place a new collaborative approach to housing. For most young people leaving care, the pathway is straightforward, well planned and supported.

For a small proportion of individuals who present with complex additional needs, sustaining housing and engagement with support services can be very challenging.

South Hams is proud to be working in close partnership with Devon County Council and colleagues in other districts on developing a more robust and effective response to the needs of care leavers across the county.

Together we have supported a small cohort of care leavers to retain accommodation and enabled access to services to meet their support needs. This has involved a strong commitment to multi agency work, delivering housing services in a trauma informed way and demonstrating a higher level of flexibility and tolerance to meet individual need.

Our commitment to remaining engaged with these young people long term has enabled these young people to develop relationships and build trust with officers.

We are evaluating a variety of accommodation and support models, with a view to rolling out pilot projects across Devon.

Finally, we will be reviewing the support we offer to those of our employees who offer to foster or adopt children in care, in order to maximise the assistance, we offer them in what can be an emotionally challenging and time-consuming process.

123/23 REPORTS (continued)

(b) Questions from the public and Parish Councillors

Cllr Timothy - waste collection correspondence from SHDC was not very clear, it seems that properties which are accessed down a farm lane will have to bring their waste to the end of the lane. Cllr Thomas asked Cllr Timothy to email him with his concerns and he will clarify the situation with the relevant department. **ACTION: Cllr Timothy**

124/23 APPROVAL OF PARISH COUNCIL MEETING MINUTES

RESOLVED to approve the Parish Council Meeting minutes of 17 October 2023 (as previously circulated). The minutes were duly signed by the Chair.

125/23 PAST SUBJECT MATTER(S) FOR THE PURPOSE OF REPORT ONLY:

Update on Holbeton Youth Club - emailed report from Cllr Gunatillake

TRAYE sent us a letter dated October 2023 detailing the plan going forward for the 2 weekly Youth Club in Holbeton and have asked for the payment of £1,666.67 to their bank account. If all are happy, please could this be done, and all to agree that the increased payment of £3,500 to be paid next year for the services to continue. As TRAYE mentioned in the letter, the £3,500 paid by HPC covers 50% of the costs needed to provide the fortnightly service. Given the good health of our accounts, I assume that the precept does not need to increase to account for this payment? RESOLVED to pay the £1,666.67 to TRAYE and the £3,500 to be paid at the beginning of 2024. **ACTION: Clerk**

The Youth Club sessions seem to be going very well. I thought I would ask one of the Youth Workers to attend a meeting or provide a report of how progress is going with the sessions for the Councillors in the next month or so. I am happy to carry out any actions required regarding this area.

126/23 PLANNING

Reference: 3492/23/ARM

Proposal: Application for approval of reserved matters following outline approval 2318/22/OPA for appearance, layout, landscaping, access & scale (resubmission of 2548/23/ARM) and discharge of conditions 4 (drainage), 5 (foul drainage), 6 (landscaping), 7 (contamination report) and 8 (DEV32 compliance) of 2318/22/OPA

Site Address: Land At Sx 600 507, Yealmpton

Recommendation: Support

Reference: 3308/23/ARC

Description: Application for approval of details reserved by conditions 4, 14, 25 and 26 of planning consent 25/1720/15/O and conditions 2, 5, 6, 14 and 17 of planning consent 0868/20/ARM

Development Site at SX 612 502 North of Church Hill Holbeton

RESOLVED that Cllr Sherrell will arrange a meeting with the developers on 30 November 2023 and to then feedback recommendations to SHDC. **ACTION: Cllr Sherrell**

Planning Decisions

APPLICATION NUMBER : 1712/23/FUL DECISION: Conditional Approval

APPLICATION NUMBER : 2911/23/ARC DECISION: Discharge of condition Approved

127/23 FINANCE

(i) Bank balances - to note the bank balances of: - Business Account as at 9 October 2023 = £5,000.00
Treasurers Account as at 9 October 2023 = £30,182.02

(ii) Banked receipts - to note receipts: - Bank Interest (09.10.2023) = £4.60
Allotment rent = £22.00
eDF = refund £234.84

(iii) RESOLVED to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - October 2023 pay	£474.20	-	-
HMRC	HMRC - October 2023	£118.60	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - October 2023	£60.00	-	-
DB Computer Repairs	Monthly maintenance of Parish website - October 2023	£45.00	-	-
Holbeton Village	Hire of main hall for an evening for the Youth Club - October 2023	£152.50	-	-
CORMAC	Lengthsman training	£100.00	£10.00	£110.00
Holbeton News	Sponsorship of Climate Section of Holbeton News, December 2023 - November 2024 (inc)	£240.00	-	-
Mr A Hollett	Reimbursement for public toilet sundries	£48.24	-	-

(iv) RESOLVED to approve Financial Statement

Financial Statement		
Lloyds Bank Business Account bank statement as at 9 October 2023 :	£5,000.00	
Lloyds bank Treasurers Account bank statement as at 9 October 2023:	£30,182.02	
	Total =	£35,182.02
Less: any unrepresented cheques	001782	-£26.00
	001787	-£77.50
	001793	-£500.00
	001794	-£9.00
	001795	-£54.00
	001796	-£75.00
	001797	-£223.00
	001798	-£45.00
	001799	-£15.00
	001800	-£448.20
	001800	-£26.00
	001803	-£25.00
	001802	-£20.00
	Total Funds =	£33,638.32

(v) Parish Councillors reviewed Holbeton Parish Council expenditure and income to date

(vi) Parish Councillors reviewed spending against budget 2023/2024

(vii) Grant Request - None

(viii) RESOLVED to approve the budget for 2024 - 2025.

(ix) Discussion took place on the Precept for 2024 - 2025, which will be increased due to various items that will have an impact on costs e.g., defibrillators, Youth Club etc. Cllr Ackroyd pointed out that public toilets and Lengthsman are now having to be paid by the parish council as Devon County Council do not have any money to provide the services, which will have an impact on parish council precept. The precept to be agreed at the December 2023 parish council meeting.

128/23 PARISH LENGTHSMAN – Cllr Ackroyd

Cllr Ackroyd reported that training has been arranged for the Lengthsman (Tony Henderson) on 23 November 2023 at SHDC.

The hourly rate will be £22.00 an hour which will cover mileage and fuel for equipment. They will provide some equipment and will commence on Monday 27 November 2023. They will be self-employed, working one day a week until the end of March 2024 and report to Cllr Sherrell, he will not respond to any requests from parishioners. RESOLVED to purchase signs and bollards etc to a maximum cost of £400.

The drains, ditches and buddle holes around the parish have not been maintained for several years due to Devon County Council and South Hams District Council cut backs. This is causing a problem with surface water, flooding on lanes leading to mud and gravel on roads, blocked drains and pipes. The contractor can only work on public land not private. His work will be coordinated by Councillor John Sherrell who can be emailed john.sherrell@holbeton-pc.gov.uk with details of drains that need work. The parish council is aware of the problems by the Bull and Bear, A379 junction and lane into Ford. This is not an emergency service and does not offer 24 hour cover. Devon County Council is still the contact in those situations <https://www.devon.gov.uk/roads-and-transport/report-a-problem/>. If you are reporting an emergency that requires immediate attention, please call them on 0345 155 1004.

129/23 HOLBETON READING ROOMS

Cllr Sherrell has spoken to the owner of the property, who is waiting for a structural engineer to do a survey. The toilet drains many have to be diverted.

130/23 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE – Cllr Baumer

The Holbeton Parish Council Climate Change subcommittee meeting took place on Tuesday the 7th November. **Sections in red are for the approval or consideration of Holbeton Parish Council.** Topics under consideration included:

- **Follow up from the River Erme sewage public meeting Friday 18th November 2022**

- i) *The meeting with representatives from South West Water on the 21st March 2023 to consider how to get the most from a proposed new surface water drain extending the existing from the school to part way up Vicarage Hill. A response is still awaited from the SWW representatives on the status of the Pell Frischmann report into the current state of Holbeton Village's surface water arrangements.*

- ii) *Support the development of a whole river group, the River Erme Parish and Town Councils Group.*

The meeting of the River Erme Councils on Thursday the 2nd November was cancelled because of storm Ciarán.

- **Local Cycling and walking infrastructure plan and behaviour change study**

A report on this project by Gemma Bristow, Active Travel & Digital Connectivity Lead, was circulated to parish councillors on the 16th October. This was not a consultation exercise. In case anyone has difficulty in locating their copy the email is reproduced below. By clicking on the link in the email it is possible to see the roads that are under scrutiny near Holbeton Parish.

Action number 6 in the council's Environmental Action Plan is "Negotiating with others improved access to Plymouth for cyclists, by improving the off road cycle paths between Yealmpton and Elburton." The project is therefore welcome.

However, it is of note that most of the relevant routes under consideration are in fact country lanes. As such, they do not seem suitable given the risks from other road users. They could not be closed to traffic, nor should they be widened, as they have important verges and border agricultural land. **Is it necessary to audit these roads 'in person' to establish their suitability? RESOLVED Cllr Baumer will liaise with District Councillor Cllr Thomas.**
ACTION: Cllr Baumer

- **Invasive Non Native Species (INNS) Mapper**

This is a national movement to address the increasing number of non-native plants in our countryside. INNS Mapper is an app and website for the reporting of sightings, surveys and management. The locations of reported sightings can be found on <https://innsmapper.org/home>. A local action group is being formed for the catchment area of the Erme River. There is an open meeting at the Watermark in Ivybridge at 7pm on the 16th November.

There is already one reported sighting of Himalayan balsam in the parish in recently developed woodland near Luson.

The next meeting of the Holbeton Parish Council Climate Change subcommittee will be on Tuesday the 5th December 2023.

Local Cycling and Walking Infrastructure Plan (LCWIP) and Behaviour change study

Email Date: 16/10/2023

To: Holbeton Parish Council

Subject: SH Active travel update

Dear Town and Parish Council Clerk and stakeholder groups,

I wanted to update you on the progress of our Local Cycling and Walking Infrastructure Plan (LCWIP) and Behaviour change study. A separate email with the same update has been sent to all district Members.

Behaviour change study - Cycling UK

- We had a huge response to the survey on attitudes to walking, wheeling and cycling with over 1,500 responses, and 9 in-depth interviews with more vulnerable or underrepresented groups.
- Residents are strongly supportive of walking and wheeling to get around, with most people already doing so for some of their local journeys.
- Cycling is much less common, but most residents who don't cycle think that their area would be better if more people cycled (if it felt safe to do so).
- Unsurprisingly the main barrier highlighted for walking, wheeling and cycling was feeling unsafe on existing roads due to space, traffic and speeds
- Other significant barriers for people walking/wheeling and cycling more of their local journeys were logistics (carrying shopping etc), distance and hilliness. An enabler of more active travel, alongside traffic reduction and connected safe routes, was more route knowledge. For cycling specifically, access to bikes and storage and improving cycling confidence were also relevant.
- Over the next couple of months Cycling UK will be developing a behaviour change strategy with active travel consultants Phil Jones Associates (who are looking more specifically at the infrastructure side of the project).
- The behaviour change strategy and report on the responses to the survey should be published in March next year.

Local Cycling and Walking Infrastructure Plan (LCWIP) -Phil Jones Associates (PJA)

- The travel consultants (PJA) have now identified the 29 priority cycling routes in South Hams. These are the routes that multiple data sources have indicated could have the greatest number of people cycling in the district. This is primarily based on 2011 consensus travel to work and travel to school data, and looking at population centres and destinations (doctors, high streets, schools, community facilities, places of employment etc). You can see these routes identified in orange on the map attached.
- PJA have then applied the priority straight line routes to the road network to identify which roads to audit. These are the green and blue lines shown on [this map](#).
- Over the next month PJA will be auditing these routes in person to identify barriers to walking, wheeling and cycling, and then suggesting possible interventions to overcome the barriers. We will agree a prioritisation framework to identify which interventions are the most important for the district and the respective communities. The prioritisation framework will be agreed with portfolio lead Members before it is applied.
- When the auditing is complete and the prioritisation framework applied we plan to share the conclusions so far with residents and seek views on other barriers not currently identified.
- The project should be concluding by March next year.

If you have any questions, please just let me know, Gemma.Bristow@swdevon.gov.uk | 01803 861383

131/23 HOLBETON PUBLIC TOILETS

Cllr Sherrell reported that the electrics and tap have now been rectified. **RESOLVED** Cllr Sherrell to ask Western Power whether a tidier barrier between the toilets and electricity substation would be possible. **ACTION: Cllr Sherrell**

RESOLVED that Cllr Sherrell will now speak to SHDC to arrange the asset transfer of the building to the parish council.

132/23 HOLBETON PLAY PARK - Cllr Callcut

Cllr Callcut confirmed the parent group has been set up to look after the park.

133/23 FEEDBACK FROM PARISHIONERS ON NON-STATUTORY SPEED AWARENESS SIGNS IN HOLBETON, FORD AND LUSON

Feedback has been positive from parishioners who have responded to the article in the Holbeton News in connection with the traffic calming signs. A few parishioners have asked for the signs also to be placed at Battisborough Cross and Nethecombe. Discussion ensued and it was **RESOLVED** to use green signs. Costings to be obtained for ten signs.

ACTION: Cllr Baumer

134/23 REVIEW HOLBETON PARISH FREEDOM OF INFORMATION AND PUBLICATION SCHEME AND HOLBETON PARISH COUNCIL ENVIRONMENTAL POLICY

A few amendments were made to the HPC Environmental Policy, which will be available on the parish council website.

135/23 FEEDBACK FROM WEEKLY BIKE TRACK AND PARISH DEFIBRILLATORS INSPECTIONS - Cllrs Reece/Sherrell

No issues raised from the weekly checks on the three parish defibrillators at Mothecombe, Battisborough Cross and Holbeton Village Hall.

136/23 DEFIBRILLATORS RENEWAL REMINDER

RESOLVED to accept the renewal due on 20 April 2024, for 3 defibrillators which will be £3,800 + VAT for a further 4 years.

137/23 REPORTS FROM PARISH COUNCILLORS

Cllr West - thermal image camera is being sought. An article will be placed in the Holbeton News to advise parishioners that a camera will be available to borrow.

138/23 CORRESPONDENCE TO NOTE

SHDC - Electoral Registration Canvassing/Door Knocking

SHDC - Parish Paths Partnership update

Email ref. painting of Holbeton painted by Julie Hammonds, in the 1980's for sale to parish council for £900.00. **RESOLVED** that the Clerk thanks the owner of the painting and inform them that the parish council are not able to purchase the painting due to cost, as there will be significant increase in expenditure in the forthcoming year, the parish council will not be able to justify the expense to parishioners. **ACTION: Clerk**

Emails from parishioners on the non-statutory speed awareness signs in Holbeton, Ford and Luson.

Email from Parishioner - resignation as Lengthsman duties with effect from 9.11.2023. Parishioner is happy to continue cutting the Holbeton playpark grass from spring 2024 @ £30 per cut. **RESOLVED** to ask parishioner to continue with the grass cutting. **ACTION: Clerk**

Email from Cllr Reece - parish Christmas Tree - **RESOLVED** to purchase parish Christmas tree which will be delivered and erected near "The Mildmay Colours". **ACTION: Cllr Reece**

139/23 TO CONFIRM PARISH COUNCIL MEETING DATE AND VENUE

The next Parish Council meeting will take place on **Tuesday 12 December 2023** in Holbeton Village Hall at **7.30 pm**.

The meeting closed at 9.12 pm.

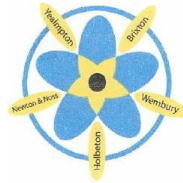
Cllr Callcut

(Holbeton Parish Council Chair)

Date: 12 December 2023

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Dementia Friendly Parishes Around The Yealm



To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop-down menu.