

MINUTES OF HOLBETON PARISH COUNCIL MEETING HELD ON 11 JULY 2023 AT 7.30 PM IN HOLBETON VILLAGE HALL

Present: Cllrs John Sherrell (Chair), Mike Reece, Harry Baumer, Nirosha Gunatillake
County / District Councillor Dan Thomas
Teresa Drew - Clerk

Visitors: 3

043/23 APOLOGIES FOR ABSENCE

Apologies accepted from District Councillor Tom Edie, Cllrs Stephen Brown and Tony Callcut.

044/23 DECLARATION OF INTERESTS

Cllr Reece - personal interest as council representative on Holbeton Village Hall management committee.
Cllr Baumer - personal interest in planning application Reference: 1712/23/FUL ref: 049/23.

045/23 REPORTS

(a) County / District Councillor Daniel Thomas

Devon County Council - Nick Colton from DCC Highways has assessed Brent Hill and a formal inspection has been arranged.

South Hams District Council has arranged Planning training in Yealmpton on 20 July 2023 at 6.00 pm.

SHDC - Planning Enforcement policy to be reviewed and tightened up.

(b) Questions from the public and Councillors

None.

046/23 ESTABLISHING A DEVON AIR AMBULANCE COMMUNITY LANDING SITE AT BATTISBOROUGH CROSS - Mr Toby Russell, DAA Project Manager

Devon Air Ambulance to rearrange their attendance at a Holbeton Parish Council meeting, to discuss the possibility of a landing site at Battsborough Cross.

047/23 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

Youth Club - Cllr Gunatillake reported that TRAYE are struggling to obtain grants needed to subsidise the project, and AGM is due to take place in a few weeks.

30mph speed limit signs at Battsborough Cross - Cllr Sherrell is hoping to erect signs week commencing 17 July 2023.

Litter picking - RESOLVED to place litter picking on hold for the time being. A parishioner may like to be involved in the future.

048/23 APPROVAL OF PARISH COUNCIL MEETING MINUTES

RESOLVED to approve and sign the Parish Council Meeting minutes of 13 June 2023 (as previously circulated). The minutes were duly signed by the Chair.

049/23 PLANNING

Reference: 1712/23/FUL

Proposal: Pop up wild camping site to operate for 56 days per year (resubmission of 1061/22/FUL)

Site Address: Land At Sx 597 50, Yealmpton

RESOLVED Parish Councillors will email the Chairman and Clerk their recommendations, Cllr Baumer excepted, in view of his personal interest.

RESOLVED the Clerk to contact SHDC to ask for an extension on the date for recommendations. **ACTION: Clerk**

Planning Decisions

APPLICATION NUMBER : 1625/23/ARC Holbeton

LOCATION : The Cider Barn, Luson House Luson Yealmpton PL8 2JD PROPOSAL : Application for approval of details reserved by conditions 6 (Lighting) and 11 (LEMP) of planning consent 0119/23/VAR

DECISION: Discharge of condition Approved

APPLICATION NUMBER : 1626/23/ARC Holbeton

LOCATION : The North Barn, Luson House Luson Yealmpton PL8 2JD

PROPOSAL : Application for approval of details reserved by conditions 3 (Lighting) and 4 (Reptile & Amphibian mitigation strategy) of planning consent 3839/22/HHO

DECISION: Discharge of condition Approved

050/23 FINANCE

(i) Bank balances - to note the bank balances of: - Business Account as at 9 June 2023 = £5,000.00
Treasurers Account as at 9 May 2023 = £25,858.29

(ii) Banked receipts - to note receipts: - Bank Interest (09.06.2023) = £3.18
Hire of Reading Rooms = £120.00
Allotment payments = £23.50

(iii) RESOLVED to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - June 2023 Pay & Working at home allowance	£437.80	-	-
HMRC	HMRC - June 2023	£109.80	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - @ £13.00 per hour - June 2023	£60.00	-	-
DB Computer Repairs	Monthly maintenance of Parish website - June 2023 (£45 w.e.f. 1 July 2023)	£40.00	-	-
Holbeton Village Hall	Hire of function rooms - July 2023	£70.00	-	-
Cllr H Baumer	Reimbursement for A1 posters in colour, to be used on the stand at Yealmpton Show, 26 July 2023 - 5 Parishes Environmental Alliance combined stand at the show.	£25.20	£4.20	£21.00
Mr W Scarlett	Cutting grass at Battisborough Cross playing fields 18, 28 April and 9, 16 June 2023	£124.00	-	-
Parish Clerk	Reimbursement for the purchase of a black ink cartridge from Amazon	£68.06	-	-
Parishioner	Reimbursement for items purchased for the Coronation Big Lunch	£72.30	-	-
Lengthsman Duties	5no. Grass cuttings in May and June 2023 = 5x£30 = £150 4 hrs Lengthsman work on 23.6.23 on Vicarage Hill and Church Hill Holbeton = 4x£15 = £60	£210.00	-	-
Reimbursement to Clerk	2nd class stamps	12.00	-	-
Mr M Rawlings	Repairs and painting of Reading Room windows	£200.00	-	-

050/23 FINANCE (continued)

(iv) RESOLVED to approve Financial Statement

Financial Statement		
Lloyds Bank Business Account bank statement as at 9 June 2023 :	£5,000.00	
Lloyds bank Treasurers Account bank statement as at 9 June 2023:	£25,858.29	
	Total =	£30,858.29
Less: any unrepresented cheques	001700	-£40.00
	001729	-£210.00
	001730	-£17.99
	001731	-£49.13
	001732	-£110.00
	001733	-£78.00
	001734	-£40.00
	001735	-£489.80
	001735	-£26.00
	001736	-£74.90
	001737	-£8.77
	001738	-£380.00
	001739	-£48.00
	001740	-£106.00
	001741	-£4.40
	001742	-£31.60
	001743	-£8.95
	001744	-£261.60
Deposit	500053	£12.00
	Total Funds =	£28,885.15

(v) Parish Councillors reviewed Holbeton Parish Council expenditure and income to date

(vi) Grant Request(s) - none

(vii) RESOLVED to increase the Parish Clerk's pay by 9% with effect from 1 May 2023.

51/23 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE - Cllr Baumer

The meeting was held on Tuesday 4th July 2023. The main topics under consideration were:

- **Follow up from the River Erme sewage public meeting Friday 18th November**
- i) *The meeting with representatives from South West Water on the 21st March 2023 to consider how to get the most from a proposed new surface water drain extending the existing from the school to part way up Vicarage Hill.*

I wrote to SWW on behalf of the parish council and Flete estate on the 14th June as follows:

"Hi Vicky and Charlotte

many thanks for your amended minutes with added information following discussion with Hazel.

We would ask that you provide your report on the survey of existing drainage as agreed in March, and on your undertaking to facilitate a request for DCC to clean the gullies in Holbeton. As things stand at the moment this work by DCC has not been undertaken, and we fear that heavy rain following this prolonged dry spell could cause avoidable flooding.

We were of course disappointed to hear that SWW expected that the whole cost of a new surface water drain, estimated at between £400,000 and £500,000, would have to be borne by the developers of the planned new houses up Church Hill.

The parish council, meeting last night, expressed concerns that the cost of this new surface water drain, that would benefit not only the new houses but also existing properties, could prove prohibitive and put the development in jeopardy.

Best wishes Harry"

To date I have not received a reply. I have sent a follow up email.

51/23 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE - Cllr Baumer (continued)

ii) *Support the development of a whole river group, the River Erme Water Quality Group.*

Cllr Sherrell gave a short briefing on the meeting. The next meeting is planned for the 27th July.

To date the one briefing we have had from the "Wild About The Erme River" or WATER group was published in the Holbeton News. This identified the composition of the steering group, within which there are vacancies for the roles of administration, fundraising and finance. A copy of the steering group composition was circulated with this briefing.

- **An electric vehicle (EV) car charger for the village**

Following last month's parish council meeting I spoke to our parishioner who had generously proposed that he would donate an EV car charger for Holbeton Village.

He indicated that he was not proposing to continue a dialogue with the village hall trustees. Instead of assisting the parish council with a feasibility study looking at all possible options to locate an EV charger, he is now proposing donating 3 EV chargers to the 3 of the 5 parish council alliance members who were the first to come up with a realistic proposal for locating it within their village.

The purpose of the charger remains to be to provide nearby reliable charging facilities for people wanting to buy or rent an electric car but without anywhere suitable to mount a car charger.

Whilst we have a small number of places to investigate the possibility, it is quite conceivable that our parish will not be one of the first 3 to get a free EV charger.

- **A stand at this year's Yealmpton Show on the 26th July**

There is one more meeting before the event, and we have already around half the posters for the different parishes' display boards. All parish councillors are of course welcome to attend the stand, the exact location for which has not been revealed. Thank you to those of you who have agreed to provide cover for the Holbeton Parish Council display board.

- **Holbeton Environmental library**

I have updated the list of books and made changes to the website display.

The next meeting of the Holbeton Parish Council Climate Change subcommittee will be on Tuesday the 1st August 2023.

52/23 HOLBETON PUBLIC TOILETS

- Transfer of building to the Parish Council - no update.

053/23 FEEDBACK FROM WEEKLY BIKE TRACK AND PARISH DEFIBRILLATORS INSPECTIONS - Cllrs Reece/Sherrell

The bike track has been strimmed by a contractor.

No issues raised from the weekly checks on the three parish defibrillators.

054/23 REVIEW OF THE PUBLIC TOILET CLEANING RISK ASSESSMENT, STANDING ORDERS AND CODE OF CONDUCT

RESOLVED that the public toilet clean risk assessment is not required. The person who was employed by the Parish Council, is no longer doing the role and the cleaning is now carried out by a contractor.

RESOLVED to make no amendments to the Standing Orders and Code of Conduct.

055/23 REPORTS FROM PARISH COUNCILLORS

Cllr Reece is giving up his allotment with effect 1 August 2023.

RESOLVED the Clerk will contact the next parishioner on the waiting list. **ACTION: Clerk**

056/23 CORRESPONDENCE TO NOTE

2 x Emails received in connection with hiring Battisborough Cross Playing field for football.

3 representatives were present to explain why Ocean city FC a Plympton based DJM football club would like to use the Battisborough Cross playing field. Family friendly club, they would assist with maintenance costs and grass cutting of the pitch. Main aim is to encourage children to play football. The group would liaise with the local primary school. The group would also be respectful and would ensure the football of teams would park respectfully.

Cllr Sherrell asked if there was a public liability insurance? It was confirmed the group does have public liability insurance and would send a copy to the Clerk.

- Holbeton Village Hall Information Pack - *circulated to Parish Councillors*

- Citizens Advice South Hams, thank you letter for grant - *circulated to Parish Councillors*

057/23 TO CONFIRM PARISH COUNCIL MEETING DATE AND VENUE

The next Parish Council meeting will take place on **Tuesday 8 August 2023** in Holbeton Village Hall at **7.30 pm**.

The meeting closed at 9.15 pm.

John Sherrell

(Holbeton Parish Council Chair)

Date: 8 August 2023

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Dementia Friendly Parishes Around The Yealm



To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works -
<https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop-down menu.