

Holbeton Parish Council

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
Tel. 01752 872815

Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 12 December 2023** at **7.30 pm** for the purpose of transacting the following business.

Teresa Drew
Clerk to Parish Council

Date: 7 December 2023

A G E N D A

1. Accept apologies for absence - Cllr Brown
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change
3. Reports:
 - (a) County and District Councillors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter
4. Resolve to approve Holbeton Parish Council meeting minutes of 14 November 2023 and Planning meeting minutes of 28 November 2023 (as previously circulated)
5. Sarah Honywill, head teacher at Holbeton Primary School - new surface water drain to be installed in the village.
6. Past subject matter(s) for the purpose of report only
7. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 3308/23/ARC

Description: Application for approval of details reserved by conditions 4, 14, 25 and 26 of planning consent 25/1720/15/O and conditions 2, 5, 6, 14 and 17 of planning consent 0868/20/ARM
Development Site at SX 612 502 North of Church Hill Holbeton

Reference: 3684/23/HHO

Proposal: Householder application for installation of a lean-to mono pitch greenhouse
Site Address: Ford Farmhouse, Ford, Holbeton, PL8 1LJ

Reference: 3685/23/LBC

Proposal: Householder application for installation of a lean-to mono pitch greenhouse
Site Address: Ford Farmhouse, Ford, Holbeton, PL8 1LJ

Planning Decisions

APPLICATION NUMBER: 2996/23/LBC Holbeton
APPLICATION NUMBER : 3308/23/ARC Holbeton

DECISION: Conditional Approval
DECISION: Discharge of condition Approved

8. Finance

(i) Bank balances - to note the bank balances of: - Business Account as at 9 November 2023 = £5,000.00
Treasurers Account as at 13 November 2023 = £28,692.34

(ii) Banked receipts - to note receipts for November 2023: Bank Interest (09.11.2023) = £5.52

(iii) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - November 2023 pay	£474.20	-	-
HMRC	HMRC - November 2023	£188.60	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - November 2023	£tbc	-	-
DB Computer Repairs	Monthly maintenance of Parish website - November 2023	£45.00	-	-
Holbeton Village	Hire of hall - November 2023	£99.50	-	-
Source for Business	Water charges for Holbeton allotments	£34.97	-	-
Automotiv3 Developments Ltd	Purchase of 2 x thermal cameras	£705.60	£117.60	£588.00
TRAYE Project	Facilitating Holbeton Youth Club	£1666.67	-	-

(iv) Approve Financial Statement

Financial Statement		
Lloyds Bank Business Account bank statement as at 9 November 2023 :	£5,000.00	
Lloyds bank Treasurers Account bank statement as at 13 November 2023:	£28,692.34	
	Total =	£33,692.34
Less: any unrepresented cheques	001782	-£26.00
	001795	-£54.00
	001806	-£474.20
	001807	-£118.60
	001808	-£60.00
	001809	-£45.00
	001810	-£152.50
	001811	TBC
	001812	-£150.00
	001813	-£48.24
	001814	-£94.00
	Total Funds =	£32,469.80

(v) Review Holbeton Parish Council expenditure and income to date

(vi) Review spending against budget 2023/2024

(vii) Grant Request(s) - South Hams Community Action (formerly South Hams CVS)

(viii) Confirm the Precept for 2024 - 2025

9. Setting up 10 non-statutory signs £590 + VAT - excludes the cost of a pole for each sign

10. Should ownership of the new allotments and public car park associated with the new housing development at Church Hill be Holbeton Parish Council

11. Conditions that Verto Homes might attach if HPC took on the ownership of the car park/allotments

12. Parish Lengthsman - Cllr Ackroyd

13. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

14. Holbeton Reading Rooms - Cllr Sherrell
15. Holbeton Public Toilets - Transfer of building to the Parish Council
16. Review: Annual Wildflower Area Agreement Licence with All Saints Parochial Church Council - dated 1 January 2021
Protocol on the filming and recording of Parish Council Meetings
17. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell
18. Reports from Parish Councillors
19. Correspondence to note: -

Email - Re: Painting of Holbeton = offer of a painting of Holbeton for £450
Emails - Cllrs Thomas, Baumer, Gemma Bristow - Active Travel Officer at SHDC
Email from a parishioner - Allotments at Minchinhay
20. To confirm Parish Council Meeting date for **January 2024**

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

- To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>
- To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>
- SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.