

Holbeton Parish Council

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Chairman: Mr John Sherrell
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Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 19 September 2023 at 7.30 pm** for the purpose of transacting the following business.

Teresa Drew
Clerk to Parish Council

Date: 14 September 2023

A G E N D A

1. Three Parish Councillor Vacancies (closing date 1 September 2023) - receive written applications for the office of Parish Councillor and agree to co-opt candidates
2. Accept apologies for absence
3. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
4. Reports:
 - (a) County and District Councillors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter
5. Totnes Rural Area Youth Engagement (TRAYE) Project in Holbeton
6. Erecting speed signs requesting vehicle drivers to drive at 20 mph - Cllr Baumer
7. Past subject matter(s) for the purpose of report only:
 - Update on Holbeton Youth Club - Cllr Gunatillake*
8. Resolve to approve the Parish Council Meeting minutes of 8 August 2023 (as previously circulated).
9. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 2548/23/ARM

Proposal: Application for approval of all matters reserved following outline approval reference 2318/22/OPA for provision of agricultural worker's dwelling

Site Address: Land At Sx 600 507, Yealmpton

Reference: 2860/23/ARC

Proposal: Application for approval of details reserved by condition 5 (Slates) of planning consent 3347/22/LBC

Site Address: The Lodge, Mothecombe, PL8 1LB

Planning Decision

APPLICATION NUMBER : 0868/20/ARM Holbeton

PROPOSAL : Application for approval of reserved matters following outline approval 25/1720/15/O

for the construction of 14 no. dwellings, provision of community car park, allotment gardens, access and associated works including access, layout, scale, appearance and landscaping (Resubmission of 0127/19/ARM) and the discharge of outline conditions (12/1720/15/O) 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 12, 19, 20, 21, 22, 23 and 24.

DECISION: Conditional Approval

9. Planning (continued)

To ratify the following recommendation to the planning application below, discussed at August 2023 meeting but not itemised on August 2023 agenda:

Reference: 2139/23/FUL

Proposal: Provision of new pedestrian access route to Meadowsfoot Beach. Works to include Installation of new mass concrete steps & handrail at NorthEast end of existing concrete sea defence structure, raised concrete path & handrail between proposed new steps & existing slipway & widened concrete path & handrail at South West end of existing concrete sea defence structure

Site Address: Meadowsfoot Beach, Mothecombe

Recommendation: Support

10. Finance

(i) Bank balances - to note the bank balances of: - Business Account as at 9 August 2023 = £5,000.00
Treasurers Account as at 11 August 2023 = £24,409.47

(ii) Banked receipts - to note receipts for August 2023: Bank Interest (09.08.2023) = £3.70
SHDC 2nd precept payment 23/24 = £8075.00

(iii) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - August 2023 Pay and working at home allowance	£474.20	-	-
HMRC	HMRC - August 2023	£118.60	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - @ £13.00 per hour - August 2023	£60.00	-	-
DB Computer Repairs	Monthly maintenance of Parish website - August 2023	£45.00	-	-
Holbeton Village Hall	Hire of function rooms - September 2023	£77.50	-	-
Reimbursement to Clerk	Purchase of 2 nd class stamps	£15.00	-	-
Source for Business	Water at the allotments	£68.78	-	-
Mr W Scarlett	Cutting grass at Battisborough Cross playing field - 17 July, 3, 15, 22 August and 1 September	£155.00	-	-
South Hams District Council	Annual insurance and inspection fee for Brent Hill play area 2023/24	£264.60	£44.10	£220.50
Mr M Rawlings	Lengthsman Duties - cutting grass at play park x 4, drain and verge clearance	£160.00	-	-

(iv) Approve Financial Statement

(v) Review Holbeton Parish Council expenditure and income to date

(vi) Review spending against budget 2023/2024

(vii) Grant Request(s) - *Dementia Friendly Parishes Around the Yealm*

11. Report from LKP Littlejohn LLP the external auditor, on Holbeton Parish Council accounts for the year ended 31 March 2023

12. Financial Regulations requirement: *2.2 Every six months and at each financial year end, a member other than a cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the Council.*

13. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

14. Holbeton Public Toilets - Transfer of building to the Parish Council

15. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell

16. WATER Bathing consultation

17. TRO at Wonnell Barn Cross

18. Reports from Parish Councillors

19. Correspondence to note:

Email from parishioner - Possible Pollution at Mothecombe

Email from parishioner - Damaged Road Sign in Holbeton

Email from parishioner - We have noticed that the road markings by the shop have deteriorated, the one at the bottom of Vicarage Hill and the one coming up from Brent Hill. We have heard of an incident where a cyclist didn't stop coming down Vicarage Hill and there was a slight incident with a car. Fortunately, no one was hurt. We are not sure if the faded markings need to be raised with Devon Council

20. To confirm Parish Council Meeting date for **October 2023**

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.