

Holbeton Parish Council

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
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Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 17 October 2023 at 7.30 pm** for the purpose of transacting the following business.

Teresa Drew

Clerk to Parish Council

Date: 12 October 2023

A G E N D A

1. Accept apologies for absence
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
3. Reports:
 - (a) County and District Councillors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter
4. Resolve to approve the Parish Council Meeting minutes of 19 September 2023 (as previously circulated).
5. Past subject matter(s) for the purpose of report only:

Update on Holbeton Youth Club - Cllr Gunatillake

6. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 2996/23/LBC

Proposal: Listed building consent for internal alterations

Site Address: Flete House, Road From Sequers Bridge Lodge To Flete Mill Cottage Flete, Devon, PL21 9NZ

Reference: 3308/23/ARC

Description: Application for approval of details reserved by conditions 4, 14, 25 and 26 of planning consent 25/1720/15/O and conditions 2, 5, 6, 14 and 17 of planning consent 0868/20/ARM

Development Site at SX 612 502 North of Church Hill Holbeton

Planning Decision

APPLICATION NUMBER : 2139/23/FUL Holbeton

DECISION: Conditional Approval

APPLICATION NUMBER : 2856/23/ARC Holbeton

DECISION: Discharge of condition Approved

APPLICATION NUMBER : 2860/23/ARC Holbeton

DECISION: Discharge of condition Approved

7. Finance

- (i) Bank balances - to note the bank balances of: - Business Account as at 11 September 2023 = £5,000.00
Treasurers Account as at 12 September 2023 = £31,784.60

- (ii) Banked receipts - to note receipts for September 2023: Bank Interest (11.09.2023) = £4.67

7. Finance (continued)

(iii) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - September 2023 pay	£474.20	-	-
HMRC	HMRC - September 2023	£118.60	-	-
HMRC	HMRC - additional payment due by 22/10/2023	£9.00	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - September 2023	£75.00	-	-
DB Computer Repairs	Monthly maintenance of Parish website - September 2023	£45.00	-	-
Holbeton Village	Hire of main hall for an evening for the Youth Club - September 2023	£20.00	-	-
Holbeton Village Hall	Hire of function rooms - 2, 16 and 30 October Youth Club & 2 October Environment subcommittee & Parish Council meeting 17 October	£203.00	-	-
Mrs T Drew	Reimbursement for second class stamps	£15.00	-	-

(iv) Approve Financial Statement

Financial Statement		
Lloyds Bank Business Account bank statement as at 11 September 2023 :	£5,000.00	
Lloyds bank Treasurers Account bank statement as at 12 September 2023:	£31,784.60	
	Total =	£36,784.60
Less: any unpresented cheques	001756	-£164.00
	001782	-£26.00
	001783	-£474.20
	001784	-£118.60
	001785	-£60.00
	001786	-£45.00
	001787	-£77.50
	001788	-£15.00
	001789	-£68.78
	001790	-£155.00
	001791	-£264.60
	001792	-£160.00
	001793	-£500.00
	Total Funds =	£34,655.92

(v) Review Holbeton Parish Council expenditure and income to date

(vi) Review spending against budget 2023/2024

(vii) Grant Request(s) - Ivybridge and District Ring and Ride : Request for Financial Support from Holbeton Parish Council

(viii) Internal Auditor for 2023/2024

8. Financial Regulations requirement: Holbeton Parish Council reconciliations of the two Lloyds bank accounts - Cllr Timothy

9. Draft budget for 2024 - 2025

10. Parish Lengthsman - agree training course(s) and hourly rate of £22.00 an hour which will cover mileage and fuel for equipment. Parishioner will provide his own equipment.

11. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

12. Holbeton Public Toilets - Transfer of building to the Parish Council

13. Holbeton Play Park - Cllr Calcutt

14. Holbeton Community Orchard

15. Battisborough Cross Playing Field, request for a gate

16. Reading Rooms electricity contract

17. Review Holbeton Parish Council GDPR policies: Data Protection And Privacy Policy
General Privacy Notice
Privacy Notice For staff, Councillors and Role Holders

18. Review of Holbeton Parish Council's Planning Policy
19. Review the District Council and Town/Parish Council when dealing with Planning Applications principles document
20. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell
21. Reports from Parish Councillors
22. Non statutory speed awareness signs in Holbeton, Ford and Luson
23. Correspondence to note: Email from parishioner = Slow Down Signs - Luson
24. To confirm Parish Council Meeting date for November 2023

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

- To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>
- To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>
- SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.