

Holbeton Parish Council

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
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Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 8 August 2023** at **7.30 pm** for the purpose of transacting the following business.

Teresa Drew
Clerk to Parish Council

Date: 30 July 2023

A G E N D A

1. Accept apologies for absence
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
3. Four Parish Councillor Vacancies - to consider and, if agreed, approve any applications for co-option onto the Council
4. Reports:
 - (a) County and District Councillors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter.
5. Establishing a Devon Air Ambulance Community Landing Site at Battisborough Cross
6. Hire of Battisborough Cross playing field by Ocean city FC (Plympton based DJM football club)
7. Past subject matter(s) for the purpose of report only:
 - Youth Club - Cllr Gunatillake*
 - 30mph speed limit signs at Battisborough Cross - Cllr Sherrell*
8. Resolve to approve the Parish Council Meeting minutes of 11 July 2023 (as previously circulated).
9. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 1720/23/LBC

Proposal: Listed Building Consent for removal of defective cement render & replace with lime render & wash. Repointing of exposed brickwork

Site Address: 41 Briar Cottage, The Square, Holbeton, PL8 1LR

Reference: 0788/23/HHO

Proposal: Householder application for 1.5 storey side extension, single, storey rear extension, full house renovation including deep sustainable retrofit & solar panels to garage roof

Site Address: Coombe Cottage Battisborough Cross PL8 1JQ

Planning Decision

APPLICATION NUMBER : 0968/23/ARC Holbeton LOCATION : Battisborough Point Battisborough Cross PL8 1JX

DECISION: Discharge of Conditions - SPLIT DECISION

10. Finance

(i) Bank balances - to note the bank balances of: - Business Account as at 10 July 2023 = £5,000.00
Treasurers Account as at 14 July 2023 = £25,842.13

(ii) Banked receipts - to note receipts for July 2023: Bank Interest (10.07.2023) = £3.40
VAT Refund = £2463.89
Allotment Rents = £23.00

10. Finance (continued)

(iii) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - July 2023 Pay and working at home allowance	£547.00	-	-
HMRC	HMRC - July 2023	£ 136.60	-	-
HMRC	HMRC - additional payment 2023	£14.07	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - @ £13.00 per hour - July 2023	£	-	-
DB Computer Repairs	Monthly maintenance of Parish website - July 2023	£45.00	-	-
Holbeton Village Hall	Hire of function rooms - July 2023	£tbc	-	-
SHDC	Annual Insurance and Inspection fee for Brent Hill play area	£264.60	£44.10	£220.50
Mr J Clarke - P3 expenditure	Reimbursement for Safety boots and maintenance spray	£73.59	-	-

(iv) Approve Financial Statement

(v) Review Holbeton Parish Council expenditure and income to date

(vi) Grant Request(s) - none

(vii) Resolve to purchase a poppy wreath for Remembrance Sunday 2022

11. eDF Energy Contract

12. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

13. Holbeton Public Toilets - Transfer of building to the Parish Council

14. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell

15. Reports from Parish Councillors

16. SHDC Planning Meeting Held in Yealmpton = report from Councillors who attend

17. Review of Allotment Agreement

18. Annual Review of HPC Co-option Policy

19. Correspondence to note:

Parishioner - Holbeton Public Toilets - people jumping off roof etc.

Damaged Lamp Post

Dementia Friendly Parishes Around the Yealm - update from a parish representative on the committee

20. Parish Councillors Email Address:

Cllr Brown and Baumer - do not wish to use the email address stephen.brown@holbeton-pc.gov.uk and harry.baumer@holbeton-pc.gov.uk, a request by the internal auditor.

21. To confirm Parish Council Meeting date for **September 2023**

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.