

Holbeton Parish Council

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
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Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in Green Room of **Holbeton Village Hall** on **Tuesday 13 June 2023 at 7.30 pm** for the purpose of transacting the following business.

Teresa Drew
Clerk to Parish Council

Date: 8 June 2023

A G E N D A

1. Accept apologies for absence - Cllr Gunatillake
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
3. Reports:
 - (a) County and District Councillors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter.
4. Past subject matter(s) for the purpose of report only:

Youth Club - Cllr Gunatillake

30mph speed limit signs at Battisborough Cross - Cllr Sherrell

Litter picking - Clerk

7. Resolve to approve the Annual Parish Council Meeting minutes of 16 May 2023 (as previously circulated).

8. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Planning Decisions

APPLICATION NUMBER: 0482/23/HHO Holbeton LOCATION: Westerley 5 Battisborough Cross PL8 1JT
PROPOSAL: Householder application for two store rear & side elevations, alterations to driveway entrance & provision of separate storage unit (resubmission of 1345/22/HHO)
DECISION: Conditional Approval

APPLICATION NUMBER: 1087/23/ARC Holbeton LOCATION: Lawnfield Holbeton PL8 1JH
PROPOSAL: Application for approval of details reserved by condition 5 (Planting Plan) of planning consent 2587/22/HHO
DECISION: Discharge of condition Approved

9. Finance

- (i) Bank balances - to note the bank balances of: - Business Account as at 9 May 2023 = £5,000.00
Treasurers Account as at 9 May 2023 = £28,996.82
- (ii) Banked receipts - to note receipts for May 2023: Bank Interest 09.05.2023) = £2.84
1st Precept payment from SHDC = £8,075.00

9. Finance (continued)

(iii) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - May 2023 Salary	£ 360.20	-	-
HMRC	HMRC - May 2023	£ 187.20	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - @ £13.00 per hour - May 2023	£39.00	-	-
DB Computer Repairs	Monthly maintenance of Parish website - May 2023	£40.00	-	-
Holbeton Village Hall	Hire of function rooms - June 2023	£tbc	-	-
Source for Business	Service at The Allotments, Holbeton - water	£20.16	-	-
Holbeton Cricket Club	Grant towards electric mower - S106 grant	£316.00	-	-
B Strawbridge	Fee for bee talk and tutorial at Mothecombe Gardens - S106 grant	£585.00	-	-
Mr M Rawlings	Lengthsman duties	£370.00	-	-
BHIB Council Insurance	Parish Council insurance renewal	£414.77	-	-

(iv) Approve Financial Statement

(v) Review Holbeton Parish Council expenditure/income to date

(vi) Grant Request - Holbeton Parish Church - £500 towards the upkeep of the churchyard

- Holbeton Parish Council Climate Change Sub-Committee - eco banner made from wood and paper for Yealampton Show 2023 stand display

(vii) External Audit - documents sent to PKF Littlejohn LLP and available to view on the parish council website

10. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

11. Holbeton Public Toilets - Transfer of building to the Parish Council

- Men's toilet (waste in sink) - 7 June 2023

- Review of hourly rate of Contractor - currently £13 p/hr

12. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell

13. DB Computer Repairs - increase of £5.00 monthly charge for maintenance of Holbeton Parish Council website and FaceBook with effect from 1 July 2023

14. Establishing a Devon Air Ambulance Community Landing Site at Battisborough Cross

15. Review Data Protection Impact Assessment

16. Review Reserve List - Accounts Spreadsheet

17. Review updated Freedom of Information and Publication Scheme

18. Reports from Parish Councillors

19. Healthier, cleaner, safer: Setting a 20mph default speed limit

19. Correspondence to note: - Email from parishioner in connection with safety and security at The Dartmoor Inn

20. To confirm Parish Council Meeting date for **July 2023**

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form:

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works -

<https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.