

Holbeton Parish Council

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
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Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 14 March 2023** at **7.30 pm** for the purpose of transacting the following business.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

Teresa Drew
Clerk to Parish Council

Date: 9 March 2023

A G E N D A

1. To accept apologies for absence
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.

3. Reports:
 - (a) County and District Councillors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter.

4. Past subject matter(s) for the purpose of report only:

Youth Club - **ACTION: Cllr Gunatillake**

Extension to the 30mph speed limit at Battisborough Cross - **ACTION: Cllrs Thomas / Gunatillake**

Car parking on the Mothecombe road to the beach - **ACTION: Cllr Thomas**

Defibrillator at Mothecombe

5. Resolve to approve the Parish Council Meeting minutes of 14 February 2023 (as previously circulated)
6. Letter from the owners of Scobbiscombe Farm, Holbeton in connection with their holiday accommodation
7. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Planning Decision

APPLICATION NUMBER: 0297/23/ARC Holbeton

LOCATION: Bugle Rocks Battisborough Cross PL8 1JX

DECISION: Discharge of condition Approved

8. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

- *Holbeton litter pickers*

- *S106 Grant requests - Meet the Bees.*

 - Native Bees How to support them. Illustrated talk.*

 - Holbeton Village Hall roof refurbishment.*

9. Finance

- (i) To note the bank balances of:
 - Business Account as at 9 February 2023 = £5,000.00
 - Treasurers Account as at 15 February 2023 = £19487.83

- (ii) To note receipt for February 2023: - Bank Interest (09.02.2023) = £2.55

9. Finance (continued)

(iii) Grant Request: - None

(iv) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - February 2023 Salary	£515.60	-	-
HMRC	HMRC - February 2023	£31.80	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - @ £13.00 per hour - February 2023	£65.00	-	-
DB Computer Repairs	Monthly maintenance of Parish website - February 2023	£40.00	-	-
Parish Clerk	Reimbursement for 2 nd class stamps	£7.79	-	-
Holbeton Village Hall	Hire of function rooms - 7 & 14 March 2023	42.00	-	-

(v) Approve Financial Statement

(vi) Review Holbeton Parish Council expenditure and income 2022/2023 to date

10. Financial Regulations requirement: 2.2 Every six months and at each financial year end, a member other than a cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the Council.

11. Review Holbeton Parish Council Risk Assessment year ending March 2024 and Statement of Internal Control

12. Coronation Big Lunch

13. Holbeton Public Toilets - Transfer of building to the Parish Council

14. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell

15. Reports from Parish Councillors

16. Correspondence to note - South Devon ANOB - South West Water Consultation - Water Resources Management Plan 2024 & SDCP meeting minutes

17. To confirm Parish Council meeting date, time, and venue for **April 2023**

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.