

Holbeton Parish Council

Clerk: Mrs Teresa Drew
Email: holbetonparishclerk@gmail.com
Tel. 01752 893691

Chairman: Mr John Sherrell
Tel. 01752 872815

Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 8 November 2022** at **7.30 pm** for the purpose of transacting the following business.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

Teresa Drew

Clerk to Parish Council

Date: 2 November 2022

A G E N D A

1. To accept apologies for absence - Cllr Dan Thomas
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
3. Reports:
 - (a) County and District Councillors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter.
4. Past subject matter(s) for the purpose of report only:

Youth Club - ACTION: Gunatillake

Extension to the 30mph speed limit at Battisborough Cross - ACTION: Cllrs Thomas / Gunatillake

5. Resolve to approve the Parish Council Meeting minutes of 11 October 2022 (as previously circulated).

6. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 3346/22/HHO

Proposal: Householder application for single storey side extension

Site Address: The Lodge, Mothecombe, PL8 1LB

Reference: 3347/22/LBC

Proposal: Listed building consent for single storey side extension,

Site Address: The Lodge, Mothecombe, PL8 1LB

Reference: 3501/22/HHO

Proposal: Householder application for proposed single storey entrance porch extension

Site Address: Seadrift, 5 Keaton Barns, Holbeton, PL8 1HL

Reference: 3388/22/FUL

Proposal: New ground mounted photovoltaic panels

Site Address: Efford House, Holbeton, PL8 1JR

Information sent to the Parish Tree Warden:

Reference: 3303/22/TCA

Proposal: T1: Contorted Willow - Fell due to being dead, T2: Ash. Re-coppice to 1 metre above ground level due to stage 2 ash die back, T3: Goat Willow - Pollard to 4-5 metres Weak union at ground level, major decay/absence of cambium at base, heavy lean, overhanging play area, T4: Ash - Crown raise to give 4 metre clearance above play area & Deadwood removal, T5: Re-coppice to 1 metres above ground level due to stage 4 ash die back and T12: Ash - Fell to ground level due to stage 4 ash die back

Site Address: Holbeton County Primary School, PL8 1LT

Decision: Notification to Undertake Works

7. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

8. Finance

(i) To note the bank balances of: - Business Account as at 10 October 2022 = £5,000.00
Treasurers Account as at 13 October 2022 = £36,807.02

(ii) To note receipt for October 2022: - Bank Interest (10.10.2022) = £0.21

(iii) Grant Requests: - Battisborough Playing Field - purchase of a gate
Parish Christmas tree to place outside The Mildmay Colours on the patio area

Parishioners Grant Application for Winter Bird Seed - October 2022 parish council meeting it was resolved the council supports the proposal and the applicant will host at least 4 open days, for which parishioners will not be charged. Applicant has asked that 2 rather than 4 community bird walks are hosted.

(iv) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - October 2022 Salary	£515.80	-	-
HMRC	HMRC - October 2022	£31.60	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - 21 & 29 September, 5, 12 & October 2022 @ £13.00 per hour	£65.00	-	-
DB Computer Repairs	Monthly maintenance of Parish website - September & October 2022	£80.00	-	-
Rhino Play	Play Park equipment	£12,450.00	£2,075.00	£10,375.00
Mr A Hollett	Toilet paper for the Public Toilets	£22.99	-	-
Reimbursement to Clerk	1 st and 2 nd class stamps	£13.04	-	-
Reimbursement to Clerk	Ink cartridges	£73.58	-	-

(v) Approve Financial Statement

Financial Statement		
Lloyds Bank Business Account bank statement as at 10 October 2022 :	£5,000.00	
Lloyds bank Treasurers Account bank statement as at 13 October 2022:	£36,807.02	
	Total =	£41,807.02
Less: any un-presented cheques	001615	-£210.00
	001645	-£358.50
	001656	-£48.00
	001658	-£489.80
	001658	-£26.00
	001659	-£31.60
	001660	-£30.97
	001661	-£130.00
	001662	-£20.00
Plus: any un-banked cash/cheques	None	£0.00
	Total Funds =	£40,462.15

(vi) Review Holbeton Parish Council expenditure and income 2022/2023 to date

(vii) Holbeton Parish Council two bank accounts reconciliations - Cllr Fuller

(viii) Agree budget for 2023 - 2024

9. Discuss Precept for 2023 - 2024
10. Play Park audit by Allianz
11. Holbeton Public Toilets - Transfer of building to the Parish Council
12. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell
13. Review: Freedom of Information and Publication Scheme
14. Reports from Parish Councillors
15. Correspondence to note - Avian Influenza Outbreak,
Churchyard competition winners announced
16. To confirm Parish Council Meeting date, time and venue for **December 2022**

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works -
<https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.