

MINUTES OF HOLBETON PARISH COUNCIL MEETING HELD ON 9 AUGUST 2022 AT 7.30 PM IN HOLBETON VILLAGE HALL

Present: Cllrs John Sherrell (Chairman), Mike Reece, Harry Baumer, Tony Callcut and Carol Ackroyd

Teresa Drew - Clerk

Visitor(s)/Parishioner(s) present: 1

055/22 ACCEPT APOLOGIES FOR ABSENCE

Apologies received and accepted from County and District Councillor Dan Thomas, District Councillor Keith Baldry Parish Councillors Nirosha Gunatillake, Chris Flower, Jim Melhuish, Julie Fuller and Trudie Timlin Brown.

056/22 DECLARATION OF INTERESTS

None

057/22 REPORTS

County and District Councillor Dan Thomas: No report

Report from District Councillor Keith Baldry: No report

(b) Question(s)

Parishioner reported on the recent Queen's Platinum Jubilee celebrations and thanked the Parish Council for their donation towards the celebrations. The money which is left over from the celebrations amounts to £319.40, which was passed back to the Parish Council.

Parish Councillors thanked the Parishioner and the team who organised the celebrations.

058/22 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

044/22 Holbeton Reading Rooms - Heating is now operational.

044/22 Play Park Repairs - quotes had been circulated. **RESOLVED** to have a site meeting with Rhino Play and proceed with the work, if the quote is less than £15,000, as £25,000 has been allocated in reserve list. **ACTION:** Cllrs Ackroyd/Callcut

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044/22 Youth Club - **ACTION:** Gunatillake

044/22 Extension to the 30mph speed limit at Battisborough Cross - **ACTION:** Cllrs Thomas / Gunatillake

059/22 APPROVAL OF PARISH COUNCIL MEETING MINUTES

RESOLVED to approve the Parish Council Meeting minutes of 12 July 2022 (as previously circulated).

060/22 PLANNING

Reference: 2369/22/LBC Site Address: 83 Mothecombe, Plymouth, PL8 1LB
Proposal: Listed Building consent for part removal of stone internal wall between kitchen & living room (Retrospective)
Recommendation: No comments to make

Reference: 2318/22/OPA Site Address: Fursdon Farm, Holbeton, PL8 2EN
Proposal: Outline planning application (with all matters reserved) for provision of agricultural worker's dwelling
Recommendation: Support

Reference: 2305/22/FUL Site Address: Battisborough Point, Battisborough Cross, PL8 1JX
Proposal: Proposed construction of replacement dwelling
Recommendation: Support - Comments = to ensure that the building methods are as energy efficient as possible
exterior lighting should be low level.

Reference: 2444/22/LBC Site Address: Mothecombe House, Mothecombe, PL8 1LB
Proposal: Listed building consent for replacement of metal railing & gates & associated stonework repairs
Recommendation: Support

Reference: 2443/22/HHO Site Address: Mothecombe House, Mothecombe Village Service Roads, Mothecombe, PL8 1LB
Proposal: Householder application for replacement of metal railing & gates & associated stonework repairs
Recommendation: Support

Planning Decision(s)

APPLICATION NUMBER: 1496/22/HHO Holbeton	DECISION: Conditional Approval
APPLICATION NUMBER: 2565/22/NMM Holbeton	DECISION: Conditional Approval

061/22 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE - Cllr Baumer

A meeting was not held in August, the next meeting takes place on 6 September 2022.

A meeting is proposed with Sir Gary Streeter and South West Water to take place on 18 November 2022.

River Yealm Water Quality Group - planning advice has been produced for parishes that border the River Yealm when dealing with planning applications. The advice deals with surface water and sewage and sets out in detail advice from SHDC planning department. Cllr Baumer will circulate the information. **ACTION: Cllr Baumer**

062/22 FINANCE

RESOLVED to approve the following:

(i) Bank balances: - Business Account as at 11 July 2022 = £5,000.00
Treasurers Account as at 15 July 2022 = £34,050.33

(ii) Banked receipts for July 2022: - Bank Interest (11.07.2022) = £0.04
Allotment payments = £23.00
Marlands Solar S106 = £1985.48
Creacombe Solar S106 = £3011.63

(iii) Grant Requests: - Battisborough Playing Field - purchase of a gate - awaiting quotes.

Parishioner (Orchard Farm) - purchase of winter seeds from summer plantings and bought in seed delivered via dispensers to cover the winter needs of some relatively rare birds. The sum being requested for this winter is £774.80. Discussion ensued and it was RESOLVED Cllr Baumer will discuss the project with the parishioner in more detail. **ACTION: Cllr Baumer**

062/22 FINANCE (continued)

(iv) RESOLVED to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - July 2022 Salary and backpay	£617.22	-	-
HMRC	HMRC	£56.80	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets - July 2022	£81.00	-	-
eDF	Electricity Reading Rooms from 2 June- 11 July 2022	£32.35	-	-
Reimbursement to Clerk	Amazon - green lever arch file x 1	£6.98	£1.54	£30.81
Mr M Rawlings	Lengthsman Duties	£260.00	-	-
PKF Littlejohn LLP	Review of Annual Governance & Accountability Return for year ended 31 March 2022	£240.00	£40.00	£200.00

(v) Repair to Holbeton Reading Rooms heating system, invoice from Bishop & Wheeler Ltd = £192 (including VAT).
RESOLVED to pay the invoice. **ACTION: Clerk**

(vi) Approve Financial Statement

Financial Statement					
Lloyds Bank Business Account bank statement as at 11 July 2022 :	£5,000.00				
Lloyds bank Treasurers Account bank statement as at 15 July 2022:	£34,050.33				
	Total =	£39,050.33			
Less: any unrepresented cheques					
	001606	-£1,280.00			
	001615	-£210.00			
	001619	-£790.45			
	001622	-£19.00			
	001624	-£72.00			
	001625	-£50.00			
	001629	-£40.00			
	001630	-£71.13			
	001632	-£24.83			
	001633	-£1,500.00			
Plus: any un-banked cash/cheques	None	£0.00			
	Total Funds =	£34,992.92			
	PRECEPT 2022/2023 = £15,381				
Total uncommitted funds =	£34,992.92	Minus earmarked reserve	£34,400	=	£592.92

(vii) A review took place of the Holbeton Parish Council expenditure and income 2022/2023 to date.

(viii) SHDC Play Park Agreement 2022/23 for Brent Hill play area for 12 month period from 1 September 2023 = £210 + VAT. RESOLVED to continue with the agreement.

(viii) RESOLVED Creacombe Solar S106 payments of £358.50 to Holbeton, Yealmpton, and Newton & Noss Mayo Primary Schools and to agree future payments to be made direct to the schools. **ACTION: Clerk**

(viii) Renewal of electricity contract for Reading Rooms - RESOLVED to continue with eDF. **ACTION: Clerk**

63/22 POPPY WREATH - TO AGREE TO PURCHASE A POPPY WREATH FOR REMEMBRANCE SUNDAY 2022

RESOLVED the Clerk to purchase a poppy wreath. **ACTION: Clerk**

External Auditors Report = On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

065/22 HOLBETON PUBLIC TOILETS

Parish Council Meeting - August 2022