

Holbeton Parish Council

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
Tel. 01752 872815

Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 11 October 2022** at **7.30 pm** for the purpose of transacting the following business.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

Teresa Drew
Clerk to Parish Council

Date: 5 October 2022

A G E N D A

1. To accept apologies for absence
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.

3. Reports:
 - (a) County and District Councillors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter.

4. Past subject matter(s) for the purpose of report only:

Play Park Repairs - ACTION: Cllr Ackroyd

Youth Club - ACTION: Gunatillake

Extension to the 30mph speed limit at Battisborough Cross - ACTION: Cllrs Thomas / Gunatillake

5. Resolve to approve the Parish Council Meeting minutes of 9 August 2022 and Planning Meeting minutes of 21 September 2022 (as previously circulated).

6. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Planning Decision

APPLICATION NUMBER: 2014/22/FUL Holbeton	DECISION: Conditional Approval
APPLICATION NUMBER: 0213/21/FUL Holbeton	DECISION: Refusal
APPLICATION NUMBER: 2369/22/LBC Holbeton	DECISION: Conditional Approval
APPLICATION NUMBER: 2591/22/NMM Holbeton	DECISION: Refusal
APPLICATION NUMBER: 2443/22/HHO Holbeton	DECISION: Conditional Approval
APPLICATION NUMBER: 2444/22/LBC Holbeton	DECISION: Conditional Approval
APPLICATION NUMBER: 3111/22/ARC Holbeton	DECISION: Discharge of condition Approved

7. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

- Planning Guidance re Water Quality for the Riparian Parishes of the River Yealm

8. Finance

- (i) To note the bank balances of: - Business Account as at 9 September 2022 = £5,000.00
Treasurers Account as at 13 September 2022 = £31,462.73

8. Finance (continued)

(ii) To note receipt for August 2022: -

Bank Interest (09.08.2022) = £0.17

Allotment payments = £56.50

VAT Refund = £1,270.83

Devon County Council Locality Grant = £650.00

Money returned from organisers of the parish Platinum Jubilee Celebrations = £319.40

Hire of Reading Rooms = £26.00

2nd Precept payment = £7,690.50

(iii) Grant Requests: - Battisborough Playing Field - purchase of a gate

Parishioner (Orchard Farm) - purchase of winter seeds from summer plantings and bought in seed delivered via dispensers to cover the winter needs of some relatively rare birds. The sum being requested for this winter - £774.80.

(iv) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - August 2022 Salary	£515.60	-	-
Mrs T Drew	Clerk - September 2022 Salary	£515.80	-	-
HMRC	HMRC - August 2022	£31.80	-	-
HMRC	HMRC - September 2022	£31.60	-	-
Amanda Coe	Cleaning of Holbeton Public Toilets - 24 & 31 August, 7 & 14 September 2022 @ £13.00 per hour	£52.00	-	-
Holbeton Village Hall	Hire of hall for PC meeting 9 August 2022	£28.00	-	-
Holbeton Village Hall	Hire of hall 6 September 2022	22.00	-	-
Reimbursement to Clerk	Purchase of stamps	£7.60	-	-
Source for Business	Water at the allotments	£65.62	-	-
DB Computer Repairs	Monthly maintenance of Parish Council website - July & August 2022	£80.00	-	-
DB Computer Repairs	Parish Council Laptop health check	£60.00	-	-
SHDC	Annual Insurance and Inspection fee for Brent Hill play area	£252.00	£42.00	£210.00
Mr W Scarlett	Cutting grass at Battisborough Cross playing field 11, 22 June, 7 July and 20 September 2022	£128.00	-	-
Mr Hollett	Reimbursement for sundries for the public toilets	£30.97	-	-

(v) Approve Financial Statement

Financial Statement					
Lloyds Bank Business Account bank statement as at 9 September 2022 :		£5,000.00			
Lloyds bank Treasurers Account bank statement as at 13 September 2022:		£31,462.73			
	Total =	£36,462.73			
Less: any un-presented cheques	001619	-£1,280.00			
	001615	-£210.00			
	001642	-£358.50			
	001643	-£358.50			
	001645	-£358.50			
	001647	-£60.00			
	001648	-£80.00			
	001649	-£65.62			
	001653	-£31.80			
	001652	-£28.00			
	001654	-£52.00			
	001655	-£22.00			
Plus: any un-banked cash/cheques	None	£0.00			
	Total Funds =	£33,557.81			
	PRECEPT 2022/2023 =	£15,381			
Total uncommitted funds =	£33,557.81	Minus earmarked reserve	£34,400	=	-£842.19

(vi) Review Holbeton Parish Council expenditure and income 2022/2023 to date

(vii) Option to opt out of the SAAA central external auditor appointment arrangements

2.2 Every six months and at each financial year end, a member other than a cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the Council.

9. Discuss Precept for 2023 - 2024

11. Review Operation London Bridge Protocol

13. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell

15. Reports from Parish Councillors

*New premises licence application from Samantha Starkey for The Green Deli, Parsonage Road, Newton Ferrers, PL8 1AT . The application is for:
the supply of alcohol for consumption on and off the premises:*

<i>Monday-Wednesday 8:30am until 6pm</i>
<i>Thursday - Saturday 8:30am until 10pm</i>
<i>Sunday 10am until 3pm</i>

17. To confirm Parish Council Meeting date, time and venue for November 2022

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.