

Holbeton Parish Council

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Chairman: Mr John Sherrell
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Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 9 August 2022** at **7.30 pm** for the purpose of transacting the following business.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

Teresa Drew
Clerk to Parish Council

Date: 4 August 2022

A G E N D A

1. To accept apologies for absence from - Cllrs Timlin Brown and Gunatillake
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
3. Reports: (a) County and District Councillors' Report(s)
(b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter.

4. Past subject matter(s) for the purpose of report only:

044/22 Holbeton Reading Rooms - **ACTION: Cllrs Reece/Ackroyd**

044/22 Play Park Repairs - **ACTION: Cllr Ackroyd**

044/22 Youth Club - **ACTION: Gunatillake**

044/22 Extension to the 30mph speed limit at Battisborough Cross - **ACTION: Cllrs Thomas / Gunatillake**

5. Resolve to approve the Parish Council Meeting minutes of 12 July 2022 (as previously circulated).

6. Planning - Parish Councillors to view planning applications on SHDC website. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 2369/22/LBC Site Address: 83 Mothecombe, Plymouth, PL8 1LB

Proposal: Listed Building consent for part removal of stone internal wall between kitchen & living room (Retrospective)

Reference: 2318/22/OPA Site Address: Fursdon Farm, Holbeton, PL8 2EN

Proposal: Outline planning application (with all matters reserved) for provision of agricultural worker's dwelling

Reference: 2305/22/FUL Site Address: Battisborough Point, Battisborough Cross, PL8 1JX

Proposal: Proposed construction of replacement dwelling

Reference: 2444/22/LBC Site Address: Mothecombe House, Mothecombe, PL8 1LB

Proposal: Listed building consent for replacement of metal railing & gates & associated stonework repairs

Reference: 2443/22/HHO Site Address: Mothecombe House, Mothecombe Village Service Roads, Mothecombe, PL8 1LB

Proposal: Householder application for replacement of metal railing & gates & associated stonework repairs

Planning Decision(s)

APPLICATION NUMBER: 1496/22/HHO Holbeton

DECISION: Conditional Approval

7. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

8. Finance

(i) To note the bank balances of: - Business Account as at 11 July 2022 = £5,000.00
Treasurers Account as at 15 July 2022 = £34,050.33

(ii) To note receipt for July 2022: - Bank Interest (11.07.2022) = £0.04
Allotment payments = £23.00
Marlands Solar S106 = £1985.48
Creacombe Solar S106 = £3011.63

(iii) Grant Requests: - Battisborough Playing Field - purchase of a gate
Parishioner (Orchard Farm) - purchase of winter seeds from summer plantings and bought in seed delivered via dispensers to cover the winter needs of some relatively rare birds. The sum being requested for this winter is £774.80.

(iv) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - July 2022 Salary	£617.22	-	-
HMRC	HMRC	£56.80	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets - July 2022	£81.00	-	-
eDF	Electricity Reading Rooms from 2 June- 11 July 2022	£32.35	-	-
Reimbursement to Clerk	Amazon - green lever arch file x 1	£6.98	£1.54	£30.81
Mr M Rawlings	Lengthsman Duties	£260.00	-	-
PKF Littlejohn LLP	Review of Annual Governance & Accountability Return for year ended 31 March 2022	£240.00	£40.00	£200.00

(v) Repair to Holbeton Reading Rooms heating system, invoice from Bishop & Wheeler Ltd = £192 (including VAT)

(vi) Approve Financial Statement

Financial Statement					
Lloyds Bank Business Account bank statement as at 11 July 2022 :	£5,000.00				
Lloyds bank Treasurers Account bank statement as at 15 July 2022:	£34,050.33				
	Total =	£39,050.33			
Less: any un-presented cheques					
	001606	-£1,280.00			
	001615	-£210.00			
	001619	-£790.45			
	001622	-£19.00			
	001624	-£72.00			
	001625	-£50.00			
	001629	-£40.00			
	001630	-£71.13			
	001632	-£24.83			
	001633	-£1,500.00			
Plus: any un-banked cash/cheques	None	£0.00			
	Total Funds =	£34,992.92			
	PRECEPT 2022/2023 =	£15,381			
Total uncommitted funds =	£34,992.92	Minus earmarked reserve	£34,400	=	£592.92

(vii) Review Holbeton Parish Council expenditure and income 2022/2023 to date

(viii) SHDC Play Park Agreement 2022/23 for Brent Hill play area for 12 month period from 1 September 2023 = £210 + VAT

(viii) Creacombe Solar S106 payments of £358.50 to Holbeton, Yealmpton, and Newton & Noss Mayo Primary Schools and to agree future payments to be made direct debit by Creacombe and Marland Community Solar Farms

(viii) Renewal of electricity contract for Reading Rooms

9. Poppy wreath - to agree to purchase a poppy wreath for Remembrance Sunday 2022
10. AGAR External Auditor Report - 2021/22
11. Holbeton Public Toilets - Transfer of building to the Parish Council
12. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell
13. Reports from Parish Councillors
14. Correspondence to note:
15. To confirm Parish Council Meeting date, time and venue for [September 2022](#)

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.