

# Holbeton Parish Council

Clerk: Mrs Teresa Drew  
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Chairman: Mr John Sherrell  
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Councillors are summoned to attend the meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 12 July 2022** at **7.30 pm** for the purpose of transacting the following business.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

*Teresa Drew*  
Clerk to Parish Council

Date: 7 July 2022

## A G E N D A

1. Apologies for absence - Cllrs Carol Ackroyd, Jim Melhuish
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
3. Reports:
  - (a) County and District Councilors' Report(s)
  - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter.
4. Past subject matter(s) for the purpose of report only:

*028/22 Holbeton Reading Rooms - ACTION: Cllrs Reece/Ackroyd*

*028/22 Play Park Repairs - ACTION: Cllr Ackroyd*

*028/22 Youth Club - ACTION: Gunatillake*

*028/22 Extension to the 30mph speed limit at Battisborough Cross - ACTION: Cllrs Thomas / Gunatillake*

*028/22 Purchase of noticeboard for Battisborough Cross - ongoing - waiting for the wall of the property to be repointed where the noticeboard will be placed. Once this work has been completed a notice board will be purchased. ACTION: Cllr Ackroyd*
5. Resolve to approve the Parish Council Meeting minutes of 14 June 2022 and Planning Meeting minutes of 19 May 2022 (as previously circulated).
6. Planning - Parish Councillors to view planning applications on SHDC website. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 2014/22/FUL

Proposal: 108 Ground Mounted Solar panels on 12 frames of 9 panels  
Site Address: Bugle Rocks, Battisborough Cross, PL8 1JX

Reference: 0213/21/FUL

Proposal: Application for conversion of 2 existing stone barns to residential  
Site Address: Minchinhay Farm, Church Hill, Holbeton, Devon, PL8 1LN

6. Planning (continued)

**Planning Decision(s)**

APPLICATION NUMBER: 1514/22/TCA	DECISION: Tree Works No Objection Raised
APPLICATION NUMBER: 4492/21/FUL	DECISION: Conditional Approval
APPLICATION NUMBER: 1428/22/FUL	DECISION: Conditional Approval
APPLICATION NUMBER: 0676/22/CLP	DECISION: Cert of Lawfulness (Proposed) Certified
APPLICATION NUMBER: 1391/22/HHO	DECISION: Conditional Approval
APPLICATION NUMBER: 1392/22/LBC	DECISION: Conditional Approval

7. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

8. Finance

(i) To note the bank balances of:- Business Account as at 9 June 2022 = £5,000.00  
Treasurers Account as at 9 June 2022 = £31,410.23

(ii) To note receipt for June 2022:- Bank Interest (09.06.2022) = £0.04

(iii) Grant Request:- Battisborough Playing Field - purchase of a gate

(iv) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk - June 2022 Salary	£465.09	-	-
HMRC	HMRC	£19.00	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets - June 2022	£72.00	-	-
Holbeton Village Hall	Hire of Holbeton Village Hall for PC meetings during June 2022	£56.00	-	-
Holbeton Village Hall	Hire of Holbeton Village Hall for PC meetings during July 2022	£50.00	-	-
eDF	Electricity Reading Rooms from 2 May - 1 June 2022	£26.20	£1.25	£24.95
eDF	Electricity Reading Rooms from 2 April - 1 May 2022	£33.71	£1.61	£32.10
Mr M Battershill	Reimbursement for fuel to use the parish strimmer - P3	£41.36	-	-
Reimbursement to Clerk	Purchase of Holbeton Telephone Directory March 2022	£3.00	-	-
DB Computers	HPC Website - Monthly maintenance charge for June 2022	£40.00	-	-
Reimbursement to Andrew Hollett (parishioner)	Purchase of 24 toilet rolls for public toilets from Amazon	£22.99	-	-
Holbeton Cricket Club	£600 (minute 187/20, March 2021) solar panel installation behind the cricket pavilion at Flete	£600.00	-	-

(v) Approve Financial Statement

<b>Financial Statement</b>		
Lloyds Bank Business Account bank statement as at 9 June 2022 :		£5,000.00
Lloyds bank Treasurers Account bank statement as at 9 June 2022:		£31,410.23
	<b>Total =</b>	<b>£36,410.23</b>
Less: any un-presented cheques	001602	-£81.00
	001606	-£1,280.00
	001608	-£7.33
	001610	-£446.09
	001609	-£19.00
	001611	-£81.00
	001612	-£84.00
	001613	-£550.00
	001614	-£3.80
	001615	-£210.00
	001616	-£11.40
	001617	-£128.00
	001619	-£790.45
Plus: any un-banked cash/cheques	None	£0.00
	<b>Total Funds =</b>	<b>£32,718.16</b>

## 8. Finance (continued)

(vi) Review Holbeton Parish Council expenditure and income 2022/2023 to date

(vii) Agree to pay Reading Rooms electricity eDF monthly payment, by direct debit

(viii) Review Parish Clerk salary

## 9. Holbeton Public Toilets:

- Transfer of building to the Parish Council

- Agree contract of Employment/Job Description/Job Risk Assessment and Parish Council point of Contact for The Pensions Regulator of Marion Venton to clean and look after Holbeton Public Toilets. **ACTION: Cllr Flower**

10. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell

11. Reports from Parish Councillors

12. Review Standing Orders & Code of Conduct

15. Correspondence to note:

SHDC - Planning Application Ref: 2112/22/CCN (Caravan Club Notification). SHDC have received a notification from the Freedom Camping Club in relation to the above site. As part of the licencing process, the Club is required to notify the Local Planning Authority, who are consultees to the decision, rather than the determining authority. The applicant is only required to send us a cover letter and site location plan, which can be seen online at - <http://apps.southhams.gov.uk/PlanningSearchMVC/Home/Details/222112>. Description: Freedom Camping Club notification of proposed permitted development to operate a certified exempted camping and caravan site. Address: Scobbiscombe Farm Yealmpton PL8 2EW

16. To confirm Parish Council Meeting date, time and venue for **August 2022**

## Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.