

Holbeton Parish Council

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
Tel. 01752 872815

Councillors are summoned to attend a meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 8 March 2022** at **7.30 pm**.

If members of the public do not feel comfortable attending a face-to-face meeting, they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to - holbetonparishclerk@gmail.com.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

Teresa Drew
Clerk to Parish Council

Date: 3 March 2022

A G E N D A

1. Apologies for absence -
2. Reports:
 - (a) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter
 - (b) To receive County and District Councillors' Report(s)
3. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change
4. Past subject matter(s) for the purpose of report only:

186/21 Holbeton Reading Rooms walls need waterproofing and repointing. ACTION: Cllr Reece

186/21 A379 to Bull and Bear, the road surface is deteriorating. Also, on the crest of the hill vehicles are encroaching into the bank, bollards required. Cllr Thomas confirmed that DCC Highways will find it difficult to carry out any work in this financial year.

186/21 Flooding at Bull and Bear - ACTION: Cllr Thomas

186/21 Play Park Repairs - Play Park Quotations for replacing redundant swing bridge - ACTION: Cllr Sherrell

194/21 Youth Club - replacement goal posts for School Field - ACTION: Cllr Sherrell
5. Resolve to approve the Parish Council Meeting Minutes of 8 February 2022 (as previously circulated)
6. Queens Platinum Jubilee - 4 June 2022
7. Extension to the 30mph speed limit Battisborough Cross and other road issues - Cllr Gunatillake

8. Planning – Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 4527/21/HHO

Proposal: Householder application for alteration and renovation works of existing barn; provision of new outdoor swimming pool, pergola, pool house and associated hard landscaping; demolition of modern agricultural building with associated landscaping.

Site Address: Luson House, Luson, Yealmpton, PL8 2JD

Planning Decision(s)

APPLICATION NUMBER: 0349/22/ARC Holbeton

DECISION: Discharge of condition Approved

Planning Application Withdrawn

APPLICATION NUMBER: 4671/21/HHO 214671 Newton and Yealmpton

DECISION: Withdrawn

9. Approve Holbeton Parish Council Planning Policy

10. Noticeboard for Battisborough Cross – Cllr Ackroyd

11. Youth Club – Cllr Gunatillake

12. Holbeton Parish Council Climate Change Sub-Committee Update – Cllr Baumer

13. Finance

(i) Bank balances – to note the bank balances of: – Business Account as at 9 February 2022 = £5,000.00
Treasurers Account as at 15 February 2022 = £28,283.67

(ii) Banked receipts – to note receipts for February 2022: Bank Interest (09.02.2022) = £0.04
Hire of Reading Rooms = £13.00

(iii) Grant Requests: *Project to tidy up / paint inside the phone box at Battisborough Cross*
Holbeton – new perspectives on a South Devon Village’ – A book by Phil Ward

(iv) To resolve to make the following payments: –

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk – February 2022 Salary	£465.09	-	-
HMRC		£19.00	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets – February 2022	£60.00	-	-
Holbeton Village Hall	Parish Council meeting and Environmental subcommittee meeting	£48.00	-	-
eDF	Reading Rooms, Church Hill, Plymouth	£21.77	£1.09	£20.68
Mr M Rawlings	Lengthsman Duties	£115.00	-	-
Reimbursement to Clerk	Purchase of A4 paper and envelopes	£21.96	-	-

(v) Approve Financial Statement

(vi) Review Holbeton Parish Council expenditure/income to date

14. Verification of Bank Statements and Reconciliations

Financial Regulation 2.2: On a regular basis, at least once in each quarter, and at each financial year end, a member other than the Chairman shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the council.

15. Holbeton Public Toilets:

- Transfer of building to the Parish Council

- Agree contract of Employment/Job Description/Job Risk Assessment and Parish Council point of Contact for The Pensions Regulator of Marion Venton to clean and look after Holbeton Public Toilets. **ACTION: Cllr Flower**

16. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell
17. Parish Lengthsman
18. Update on the Review of Holbeton Parish Council Website
19. Live Streaming Parish Council Meetings
20. Reports from Parish Councillors
21. Review Holbeton Parish Council Risk Assessment year ending March 2023
22. Review Statement of Internal Control
23. Correspondence to note: email from David Little ref Solar array proposal at South Battisborough Farm
24. Crisis in Ukraine
25. Annual Parish Meeting - format and date
26. To confirm date and venue for **April 2022** Parish Council meeting

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works -
<https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.