

Holbeton Parish Council

Clerk: Mrs Teresa Drew
Email: holbetonparishclerk@gmail.com
Tel. 01752 893691

Chairman: Mr John Sherrell
Tel. 01752 872815

Councillors are summoned to attend a meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 12 April 2022** at **7.30 pm**.

If members of the public do not feel comfortable attending a face-to-face meeting, they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to - holbetonparishclerk@gmail.com.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

Teresa Drew
Clerk to Parish Council

Date: 5 April 2022

A G E N D A

1. Apologies for absence
2. Parish Councillor vacancy - to consider and, if agreed, approve Tony Calcutt's application for co-option onto the Council
3. Reports:
 - (a) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter
 - (b) To receive County and District Councillors' Report(s)
4. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change
5. Past subject matter(s) for the purpose of report only:

210/21 Holbeton Reading Rooms walls need waterproofing and repointing - additional dehumidifier to be purchased. **ACTION: Cllr Reece.**
Application to be made for a locality grant. **ACTION: Cllr Ackroyd**

210/21 A379 to Bull and Bear, the road surface is deteriorating. On the crest of the hill vehicles are encroaching into the bank, bollards required. Cllr Thomas confirmed that DCC Highways will find it difficult to carry out any work in this financial year.

210/21 Play Park Repairs - Site meeting to be arranged and Cllr Sherrell will obtain quotes. **ACTION: Cllr Sherrell**

210/21 Youth Club - replacement goal posts for School Field - £170 has been raised by parishioners towards the purchase of replacement goal posts. Cllr Thomas will ascertain if he has funds available. **ACTION: Cllr Thomas**

213/21 Extension to the 30mph speed limit at Battisborough Cross - Cllr Thomas will ask Nick Colton DCC Highways what the current costs will be for the speed limit extension. **ACTION: Cllr Thomas**

216/21 Purchase of noticeboard Battisborough Cross - waiting for the wall of the property to be repointed where the noticeboard will be placed. Once this work has been completed a notice board will be purchased. **ACTION: Cllr Ackroyd**

226/21 Cllr Ackroyd reported that in the playground there is a bay tree which has a broken branch - Cllr Melhuish will assess. **ACTION: Cllr Melhuish**

6. Resolve to approve the Parish Council Meeting Minutes of 8 March 2022 (as previously circulated)

7. Tree Preservation Orders – Cllr Baumer

8. Planning – Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 0962/22/ARC Site Address: West St Marys Cottage, Fore Street, Holbeton, Devon, PL8 1NE
Proposal: Application for approval of details reserved by condition 4 of planning application 3678/21/LBC

Reference: 4492/21/FUL Site Address: Luson House, Luson, Yealmpton, PL8 2JD
Proposal: READVERTISEMENT (Revised plans received) Conversion of redundant agricultural barn to new dwelling house along with associated works and erection of detached car port

Reference: 0616/22/HHO Site Address: Lawnfield, Holbeton, PL8 1JH
Proposal: Householder application for the construction of an open-air swimming pool with associated equipment

Reference: 1061/22/FUL Site Address: Brownstone, Henna Mill To Luson, Yealmpton, PL8 2JB
Proposal: Pop up wild camping site to operate for 12 weeks per year

Planning Decision

APPLICATION NUMBER: 3059/21/FUL Holbeton DECISION: Conditional Approval

9. Youth Club – Cllr Gunatillake

10. Holbeton Parish Council Climate Change Sub-Committee Update – Cllr Baumer

11. Finance

(i) Bank balances – to note the bank balances of: – Business Account as at 9 March 2022 = £5,000.00
Treasurers Account as at 10 March 2022 = £27,262.65

(ii) Banked receipts – to note receipts for March 2022: Bank Interest (09.03.2022) = £0.04
Allotment Rent = £7.33

(iii) Grant Requests: *Project to tidy up / paint inside the phone box at Battisborough Cross*
Maintenance of All Saints Churchyard 2022

(iv) To resolve to make the following payments: –

Payee	Description	Gross	VAT	Net
Mrs T Drew	Clerk – March 2022 Salary	£465.09	-	-
HMRC	HMRC	£19.00	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets – March 2022	£t.b.c.	-	-
Holbeton Village Hall	Hire of Holbeton Village Hall for PC meetings	£48.00	-	-
eDF	Reading Rooms, Church Hill, Plymouth = 2/2/22- 1/3/22	£33.72	£1.61	£32.11
Flete Estate	Annual Rent – Battisborough Cross Recreation Field, Kingsgate Orchard, Allotments, Playground for the period of 25/03/2022 to 24/03/2023	£100.00	-	-
Mrs D Baumer	Reimbursement for wildflower seeds	£28.00	-	-
South Hams District Council	Providing 2021/22 Payroll Service for Parish Clerk	£120.00	£20.00	£100.00
Devon Association of Parish Councils	Membership fee for 2022/23	£137.89	-	-
Mr W Scarlett	Cutting grass at Battisborough Cross – 25th January, 25th February, 7th & 25th March 2022. Three cuts at £30 per cut and one £32	£122.00	-	-
Reimbursement to Parish Clerk	16 x 2 nd class stamps	£10.88	-	-

(v) Approve Financial Statement

(vi) Review Holbeton Parish Council expenditure/income to date

12. Verification of Bank Statements and Reconciliations

13. Holbeton Public Toilets:

- Transfer of building to the Parish Council

- Agree contract of Employment/Job Description/Job Risk Assessment and Parish Council point of Contact for The Pensions Regulator of Marion Venton to clean and look after Holbeton Public Toilets. **ACTION: Cllr Flower**

14. Feedback from weekly bike track and parish defibrillators inspections - Cllrs Reece/Sherrell

15. Parish Lengthsman

16. West Country Trust

17. Update on the Review of Holbeton Parish Council Website

18. Review Operation London Bridge Protocol

19. Reports from Parish Councillors

20. Correspondence to note:

- AONB = Life of the Edge
- Email from Parishioner = Ukraine - [Reset Communities and Refugees - The UK's Community Sponsorship Hub • Reset Communities and Refugees \(resetuk.org\)](#) suggesting that Holbeton Parish Council consider becoming a Lead Sponsor
- Devon County Council - Hedge and Verge Maintenance, Holbeton
- Brixton Parish Council - River Yealm Water Quality

21. Annual Parish Meeting - date and format

22. To confirm date and venue for **May 2022** Annual Parish Council and Annual Parish Meeting

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.