

**MINUTES OF HOLBETON PARISH COUNCIL MEETING
HELD REMOTELY ON ZOOM DUE TO THE CORONAVIRUS PANDEMIC
ON TUESDAY 8 SEPTEMBER 2020 AT 7.30 PM**

Present: Cllrs John Sherrell, Andrew Hollett, Mike Reece, Carol Ackroyd, Julie Fuller, Harry Baumer, Debbie Knight, James Pengelly and Chris Flower

Also present: County Councillor Richard Hosking (from 8.06 pm until 8.58 pm)
District Councillor Keith Baldry (from 7.30 pm until 9.15 pm)
Teresa Drew - Parish Clerk

Visitor(s)/Parishioner(s) present: 2 parishioner(s)/visitor(s)
Andrew Moore - Yealm Community Energy
Mr D Taylor & Mrs J Savage - South Hams District Council, Waste & Recycling

049/20 APOLOGIES FOR ABSENCE

Apologies received from District Councillor Dan Thomas and Councillor Trudie Timlin Brown

050/20 DECLARATION OF INTERESTS

Members were invited to declare any personal, disclosable or pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.

None declared.

Standing orders were stood down at 1939 hours

Cllr Sherrell welcomed Jane Savage and Dan Taylor from SHDC who came to explain the changes planned for waste and recycling. [Click Here](#) - to view presentation.

Cllr Hollett enquired why there had been no consultation with SHDC residents and would the vehicles be powered by electricity?

Jane Savage responded - The wheelie bins remain unchanged, the food mixed with garden waste needs to change, to enable the waste to be processed locally. Electric vehicles were trialled in North Devon, but due to current infrastructure, it is not practical to use them in rural areas.

Cllr Baldry - food waste will be collected once a week. It is difficult to use electric vehicles, due to the expanses of rural areas, it would therefore be difficult to recharge them.

Cllr Baumer - will you be charging for garden waste in the future? Cllr Baldry -replied that will be a decision for members at a SHDC meeting, but at the moment that it is not the case, but this may change in autumn 2021.

Jane Savage - explained that the mixture of garden and food waste was less valuable than the two separated.

Cllr Ackroyd - pointed out, since the introduction of the brown bins for garden waste, the number of bonfires has reduced.

Standing orders were reinstated at 2003 hours

051/20 REPORTS

(a) County Councillor and District Councillor's Reports

County Councillor Richard Hosking:

From 1 September pupils are returning to school. 70 additional vehicles have been provided to transport pupils to school.

Holbeton have raised the question of a 20-mph limit in the village. Informally we suspect that this may be possible due to the anticipated speed of traffic in the village.

As a preliminary the Parish Council should engage with the School and discuss with the Head Teacher whether they will include this in their Transport Plan.

We also recommend that the Parish is consulted to ensure that there is broad agreement for the proposal.

The requirement for replenishment of white lines has been forwarded to Highways.

The puddling of water near Bull & Bear is being investigated.

We have witnessed a slight increase in reported cases of Coronavirus in Devon over the last two weeks, however there have been no new cases over the last two days.

Children returned to school in Devon from 1st September and all Maintained Schools are expected to have commenced their term by 14th September 2020.

Devon County Council has provided a total of 70 additional dedicated transport vehicles to ensure that students who normally ride on public transport will not present any social distancing issues.

I believe we have made a little progress with the requested maintenance items on the Agenda and will continue to address these as soon as possible.

District Councillor Keith Baldry:

Revised budget being prepared as there is a £1.2 million overspend, as a result of COVID.

(b) Questions from the public and Councillors

Cllr Knight was not able to report two blocked drains on Fore Street and pot holes in the parish on Devon County Council website. The A379 to Kingsbridge is in bad repair, many manhole covers are sunken. Cllr Hosking will investigate.

ACTION: Cllr Hosking

052/20 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

031/20 At the junction by Holbeton post office, white lines are required urgently. ACTION: Cllrs Hosking/DCC Highways

032/20 Pot holes on Brent Hill, Eastern Town and Holbeton Point need repairing. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm. ACTION: Cllr Hosking

032/20 Drains within the village need urgently clearing out. ACTION: Cllr Hosking

032/20 On the crest of the hill past the newly-repaired road, vehicles are encroaching into the bank, bollards required.

ACTION: Cllr Hosking

053/20 APPROVAL OF THE PARISH COUNCIL MEETING MINUTES OF 11 AUGUST 2020

The minutes of Holbeton Parish Council meeting held on 11 August 2020 (previously circulated), were approved by the Chairman and will be signed.

054/20 PLANNING - Parish Councillors viewed planning applications on SHDC website prior to the meeting.
To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 2324/20/FUL

Proposal: Conversion of agricultural barns to ancillary accommodation directly associated with former-farmhouse and holiday letting accommodation. Extension of former farmhouse utilising redundant agricultural barn.

Site Address: Scobbiscombe Farm, Yealmpton, PL8 2EW

Recommendation: Support following a vote - on the proviso the recommendations from the bat survey are carried out.

PLANNING DECISION(S):

APPLICATION NUMBER: 0693/20/FUL Holbeton

LOCATION: Alston Hall Holbeton PL8 1HN

PROPOSAL: Construction of six accessible holiday lodges and associated landscaping and biodiversity enhancements

DECISION: Refusal

055/20 FINANCIAL MATTERS

It was resolved to approve the following payments and receipts:

Payee	Description	Gross	VAT	Nett
Mrs T Drew	Clerk - August 2020 Salary	£ 412.26	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets - August - 7 September 2020 - total 7.5 hours	£75.00	-	-
South West Water Business	Services at allotment = 13 May - 14 August 2020	£72.25	-	-
Mr W Scarlett	Two cuts - Battisborough Cross playing fields, 20 and 29 August 2020	£50.00	-	-
Holbeton Village Hall	Hire of Green Room 02/09/2020 - Climate Change Sub-Committee	£18.00	-	-
Mr M Rawlings	Lengthsman Duties	£130.00	-	-

RECEIPT(S): Bank Interest (10.08.2020) - £0.18
Allotment rents - £84.75
VAT Refund - £765.49

GRANT REQUEST(S): None

- Holbeton Parish Council Reserved funds - Holbeton Parish Council will create a reserved funds list of items that are supported by the majority of councillors. All parish councillors are invited to submit in time for the next meeting of the Parish Council in October a list of one-off items of expenditure that they consider should be included. These will be collated and put to the meeting. Those items with majority support from the Parish Councillors will be included, recognising that they are potential and not mandated expenditures. The Parish Council is also not constrained by this list from later expenditure on other unforeseen items.

Resolved that Parish Councillors will send ideas to the Clerk for collating into a "Holbeton Parish Council Reserved Funds List". To be an October 2020 agenda item. **ACTION: Councillors/Clerk**

- Spend was reviewed against budget.
- Cllr Pengelly was nominated to verify bank reconciliations and sign original bank statements

056/20 PARKING AT THE CORNER OF GARDEN CLOSE AND FORE STREET - Cllr Hollett

Parishioners have raised concern about parking on the corners to Garden Close which limits visibility. Discussion ensued, it was decided double yellow lines will not resolve the issue, as there is no monitoring and vehicles will still park in the area.

It was resolved that Cllr Hosking will visit the area to understand the issues being raised. **ACTION: Cllr Hosking**

057/20 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE - Cllr Baumer

The subcommittee had its second meeting on Wednesday the 2nd September, socially distanced, in Holbeton Village Hall.

The following actions, some from the Environmental Action Plan, are for information:

- A new environmental policy, shortly to be circulated to councillors, will be submitted to the October HPC meeting for approval.
- Cllr Hollett's proposed parish survey to establish how many households and businesses have switched to low energy LED light bulbs, and for those that request it to provide assistance with making the change, will come for approval at the October Holbeton Parish Council (HPC) meeting.
- A question for clarification is whether it is acceptable for a parish council to buy a product (e.g. LED lights) in bulk and sell to parishioners at cost. Parish Clerk reported that as long as transparent this should be acceptable.
- Investigation by Cllr Hollett into Devon County Council's policy and practice with regard to street lights, with the aim of reducing the total energy expenditure whilst maintaining safe and effective lighting, is ongoing.
- The new head of Holbeton Primary School, Chris Rickard, will be invited to the October HPC Climate Change Subcommittee meeting to facilitate possible relevant educational themes.
- An environmental briefing for Holbeton News is planned.
- 'Environmental tip of the month' to be initiated in Holbeton News, starting with the editor's environmentally friendly toilet rolls (!)
- The Holbeton Parish Council's webpage entitled 'Climate Emergency' is now populated with a mixture of current issues, copies of relevant council documents, and links to other relevant websites. Please direct any comments or suggestions to me.
- A wider group of parishioners who have expressed an interest in involvement will be kept actively in touch with the work of the subcommittee.

The next meeting of the subcommittee will be on Tuesday 6 October 2020.

058/20 REORGANISATION OF LOCAL GOVERNMENT - Cllr Hollett

Cllr Hollett had read the document on devolution and local recovery "Evaluating the importance of scale in proposals for local government reorganisation". The purpose of this report is to consider the importance of scale in proposals for local government reorganisation. Of the four scenarios analysed, it is clear that in financial terms the implementation of single unitaries in each of England's two-tier areas would deliver significantly greater benefit.

Cllr Hosking stated that the size of organisation should be based on the size of the district. There will be no changes to administration and the boundaries will remain.

Resolved to be an agenda item when the white paper is published. **ACTION: Clerk**

059/20 NOISE LEVEL AT "OLD CHAPEL" IN FORE STREET - Cllr Knight

There has been an increase in noise and waste at "Old Chapel" which is a holiday let. Resolved to write a letter to the owners to make them aware of the situation. **ACTION: Clerk**

060/20 CREACOMBE SECTION 106 AGREEMENT - Cllr Timlin Sims

Mr Andrew Moore gave a briefing on the Creacombe solar farm, which is now operational and producing electricity. The S106 planning document for Creacombe puts a responsibility on Yealm Community Energy (YCE) to distribute part of those funds in certain ways.

Clause 1.1.2 of the S106 requires the "Community Company of Creacombe solar farm to make an annual payment equal to £1,500 per MW of installed capacity per year on an index linked basis to be shared jointly by the parish councils of Yealmpton, Holbeton, and Newton & Noss or on such other basis as may first be agreed with the parish councils for each year that the Development generates electricity".

Community Fund is run essentially independently of YCE, though to satisfy regulatory purposes YCE has to sign off on the final spend plan. Three YCE board members and three independent persons from the parishes meet to consider and adjudicate on an annual basis.

Adjudication is guided by the priorities, and by making sure that each of the five parishes is benefitting. There is an acknowledgement that small grants can make a big difference, but that occasionally larger grants are needed; an example is helping install solar panels on a school roof, currently in a planning stage.

Mr Andrew Moore requested that Holbeton Parish Council leave the discretion for spending the S106 money to YCE.

Resolved to ask the HPC climate change subcommittee to consider the Creacombe Section 106 Agreement and report with a recommendation to the October 2020 meeting for further discussion. **ACTION: Cllr Baumer**

061/20 HOLBETON PARISH COUNCIL LOGO - Cllr Hollett

The Parish Council does not currently have a logo of its own. Resolved that Cllr Hollett will action the idea. **ACTION: Cllr Hollett**

062/20 HOLBETON PUBLIC TOILETS - Cllr Hollett

- Refurbishment and repairs have been carried out by SHDC and the toilets are now open.
- Possible right of way to be dealt with when the situation arises.

Cllr Hollett circulated the costs to date which amount to £349.68, the one-off costs amount to £270 for cleaning equipment.

Cllr Baldry will forward the last 12 months costs of electricity, water etc. Cllr Baldry will also confirm if business rates are liable. **ACTION: Cllr Baldry**

063/20 DOG WASTE BINS - Cllr Flower

Cllr Flower asked if the current two dog waste bins at Mothecombe, could be increased in size. Jane Savage SHDC Waste & Recycling, asked for information of proposed dog waste bins to be passed to Hayley - Hayley.duffy@swdevon.gov.uk. **ACTION: Cllr Flower**

064/20 HOLBETON PRIMARY SCHOOL

Cllr Sherrell will liaise with Headmaster Mr Chris Rickard, to explore ideas for the school and how they could be funded. **ACTION: Cllr Sherrell**

065/20 BATTISBOROUGH CROSS PLAYING FIELD

Parishioner explained that a drainage engineer has been to the field and the plan is to carry out percolation tests within the next week.

SWIFT have asked if the hire agreement of the field could be extended. Cllr Sherrell pointed out that the lease can only be extended by Flete Estate.

066/20 FEEDBACK FROM WEEKLY BIKE TRACK INSPECTIONS - Cllr Reece

No issues raised. Local contractor will be strimming the area in the next few weeks.

067/20 REPORTS FROM PARISH COUNCILLORS

Cllr Ackroyd - what3words and Solar Together to be placed in Holbeton News. Due to updated guidelines two of the cradle and full swings are to be removed in order to leave the others 2 metres apart and cleaning to be facilitated of touch points. Resolved the current Risk Assessment remains for the time being.

068/20 TO CONFIRM DATE OF NEXT PARISH COUNCIL MEETING

The next **Parish Council Meeting** to be held remotely on Zoom will take place on **Tuesday 13 October 2020** at **7.30 pm**

069/20 CONFIDENTIAL MATTERS - It was resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for personal and confidential information.

The council received confidential reports from Cllr Ackroyd, on issues in the parish; no decisions were made.

The meeting closed at 10.15 pm.

John Sherrell

(Holbeton Parish Council Chairman)

Date: 13 October 2020

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Dementia Friendly Parishes Around The Yealm



To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview>

or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>