

**MINUTES OF THE MEETING  
OF HOLBETON PARISH COUNCIL HELD ON  
TUESDAY 13<sup>th</sup> SEPTEMBER 2016 AT 7.30 PM IN  
THE READING ROOMS, HOLBETON**

Members in Attendance:  
Cllr J Sherrell (Chairman)  
Cllr J Fuller (Vice-Chairman)  
Cllr C Flower  
Cllr D Knight  
Cllr J Pengelly  
Cllr M Reece  
Cllr T Craig  
Cllr P Hearn

Apologies:  
Cllr C Ackroyd  
Cllr H Baumer  
D Cllr I Blackler

Other Attendees

John Herman Parish Clerk  
C Cllr R Hosking  
D Cllr K Baldry  
PCSO A Potter  
Mrs S Timothy – Parish Clerk designate

**ITEM 1 – POLICE MATTERS**

64/16 PCSO reported that there was no reported crime in August.

**ITEM 2 – REPORTS FROM COUNTY, DISTRICT AND OTHER REPRESENTATIVES**

65/16 Cllr Baldry stated that there was no report from the District Council.  
Cllr Hosking reported that he was aware that road signs had been thrown into an adjacent field at the Moorshead Junction, although there was uncertainty whether they were still there (see item 4.3)  
The A379 IS a designated main road therefore HGVs are allowed to use it.  
On their website DCC had published a new document concerning the evolution of the Devon Success Regime looking at sustainability, a wider transport plan and integrated care. If anyone was aware of any failings they should be reported to Cllr Hoskings.

**ITEM 3 - MINUTES OF PREVIOUS MEETING**

66/16 The minutes of the meeting held on 9<sup>th</sup> August were approved. Proposed Cllr Flower, seconded Cllr Hearn

**ITEM 4 – MATTERS ARISING**

67/16 4.1 Production of Parish Website and broadband at Reading Rooms. Cllr Knight reported that as yet there was no progress however her computer had been repaired so she would now be able make contact with Lance Howarth who was working on the website.  
4.2 New Parish Clerk. The Chairman introduced Mrs Shirley Timothy who will be replacing John Herman on 1<sup>st</sup> October.  
4.3 State of the Parish roads and Ford. Cllr Knight reported that the signs which had been thrown over the hedge at the Moorshead junction appeared to have been cleared, although there were a number of other signs abandoned in the village. Cllr Hosking asked whether Cllr Knight could gather any such signs, for collection by the Highways Dept (see also Cllr Hosking's comment in Item 2) Potholes were continuing to be reported. The Parish Clerk was asked to write to The Guinness Trust regarding the growth from the hedges at Brent Hill.  
4.4 Change of date of the monthly Parish meeting. After much discussion it was decided to leave the date as the second Tuesday of each month..  
4.5 Community assets. Cllr Flower was congratulated for his work in getting the Dartmoor Union designated as a community asset. He pointed out that this was only for five years and that the Parish would have to reapply if they wanted this to continue.  
4.6 Local Development Framework The Chairman reported that a background paper had been circulated. On her return from holiday he would ask Cllr Ackroyd to take responsibility for this item.  
4.7 SHDC Bins at Mothecombe. Cllr Baldry reported that SHDC Head of Operations had reported that he cannot make a decision regarding a larger general waste bin at Mothecombe until the next round review. Cllr Baldry will revisit this with him next Thursday and report back. The collection of dog waste was continuing to work well. The Parish Council agreed in principle to contribute towards the cost of funding a new bin.  
4.8 Shelving in Reading Rooms: Sue Price had written to the PC regarding the possibility of additional shelving in the alcoves of the inner room at the Reading Rooms for the purpose of setting up a weekly coffee morning/book swap shop. It was agreed that as the building was listed only non permanent, free standing shelves could be used in the two alcoves as well as making use of the existing shelves on the northern wall. The PC was supportive of the plans for a coffee morning/book swap shop and would support an application for locality funding of £100. The Parish Clerk was asked to reply to Sue Price.

### **ITEM 5 – CORRESPONDENCE**

68/16 5.1 Community Carol Sing – appeal for funds. The Parish Council agreed to fund the purchase of a Christmas Tree for display outside the Mildmay Colours from Flete Gardens. Cllr Rees to arrange with Colin Campbell

### **ITEM 6 – PLANNING MATTERS**

69/16 The Clerk reported that he had received no correspondence from SHDC regarding planning in the Village. The Chairman said that on perusing the South Hams planning website, he was aware of two applications, one at Lawnfield and the second at Battisborough Cross. The Clerk was instructed to write to SHDC requesting hard copies for these two applications and requesting a delay in decision date to enable the Parish Council to study these applications once they had been received.

### **ITEM 7 - FINANCIAL MATTERS**

69/16 7.1 British Gas – Electricity for the Reading Rooms £10.77+ VAT £0.53 – total £11.30. VAT No. 683 9667 62  
7.2 Membership of SLCC - £77  
7.3 Bank balance as at 1<sup>st</sup> September - £10413.44  
7.4 Invoice from William Scarlett – grass cutting Battisborough Cross – July, August, September - £100  
7.5 Local World Ltd – Advertising for replacement Parish Clerk - £245.00 plus VAT £49.00. VAT No. 440 3567 67  
7.6 SWW – water rates for allotments £15.13  
7.7 M Rawlings, three grass cuts to Play Park - £60, to tidy up pathway - £10, one cut to BMX track - £20 – total £90  
7.8 Cllr Baumer – Land Registry details for Dartmoor Union (reimbursement) - £6  
7.9 The Clerk reported that he had hoped that by now the Audit forms would have been returned by the Auditors but unfortunately this was not the case. He was aware of only one query and in that there was one section of the audit report which should have been completed by the local auditor but in error had been completed by the Clerk. However, the local auditor had counter signed this so there is nothing of significance to report.  
All items agreed. Proposed Cllr Flower, seconded Cllr Pengelly..

### **ITEM 8 – OPEN FORUM**

70/16 8.1 Cllr Knight reported that the fence and railings in Vicarage Hill had collapsed again and she queried who was responsible for repairs. The Clerk stated that it appeared to be SHDC and he would contact them regarding this incident.  
8.2 Cllr Knight stated that the small gate on the Community Orchard had been padlocked and secured with wire. Both the padlock and the wire had been removed.  
8.3 The Chairman reported that he was happy with the proposed letter to Nikki Cole which could now be sent.  
8.4 Cllr Reece reported that with reference to the defibrillators he was endeavouring to arrange training lessons. They could either be mid morning or early afternoon. He proposed the date of November 12<sup>th</sup> and would put an article in Holbeton News asking for volunteers who wished to be trained.  
8.5 Cllr Hearn reported that he had ordered a poppy wreath for the Armistice Day event.  
8.6 Cllr Hearn reported that he was pleased to state he had been appointed a Trustee for the Dementia Friendly Parishes around the Yealm.  
8.7 Cllr Rees asked that the hedge around the allotment field be cut this year, including the section at the bottom of the field that had not been cut for some years.

### **ITEM 9 – CONFIDENTIAL MATTERS**

**MEETING CLOSED 8.50 pm**

**DATE OF NEXT MEETING – Tuesday 11<sup>th</sup> October 2016 at 7.30 pm in the Parish Reading Rooms.**

Signed:.....  
Councillor John Sherrell (Chairman)