

**MINUTES OF HOLBETON ANNUAL PARISH COUNCIL MEETING
HELD ON
TUESDAY 9 MAY 2017 AT 6.30 PM IN THE VILLAGE HALL, HOLBETON**

Present: Cllr J Sherrell (Chairman), Cllr M Reece, Cllr H Baumer, Cllr P Hearn, Cllr D Knight,
Cllr C Flower and Cllr Pengelly

Also present: County Councillor Richard Hosking
T Drew (Parish Clerk)

Parishioner(s) present: 1

01/17 ELECTION OF CHAIRMAN

The Clerk asked for nominations for a Chairman. It was proposed by Cllr Pengelly and seconded by Cllr Hearn that Cllr Sherrell be elected Chairman of Holbeton Parish Council. There being no further nominations Cllr Sherrell was duly elected.

02/17 APOLOGIES

District Councillor I Blacker, District Councillor K Baldry, Police Community Support Officer Andy Potter, Cllr C Ackroyd, Cllr T Craig and Cllr J Fuller.

03/17 DECLARATION OF INTERESTS

None were declared.

04/17 REPORTS

(a) Police Report

No reported crimes.

(b) District and County Councillor Reports

County Councillor R Hosking: -

- Patching of the worst surface areas is scheduled to take place on the Yealmpton to Brixton road this week. The road will be resurfaced sometime later this year but no fixed date yet.
- The National Grid are carrying out work on the Deep Lane Junction on 18 and 19 May, which will result in some lane closures.

(c) Questions from the public and Councillors

Cllr Pengelly asked if directional signs at Whitemoor Cross and Hembury Cross could be replaced - **ACTION:** Cllr Hosking

Cllr Hearn - Dementia-friendly 70 families are being cared for at the moment. If carers are travelling by air with a person who has dementia, airports have procedures in place to help. The Dementia charity application is being progressed.

Cllr Hearn pointed out there are balustrades on Vicarage Hill which require repair/replacement. Clerk to contact Cllr Baldry - **ACTION** Clerk

05/17 TO CONFIRM MINUTES

The minutes of the meeting of Holbeton Parish Council which was held on Tuesday 11 April 2017, and which had been circulated prior to the meeting, were approved and signed by the Chairman.

06/17

Election of Vice-Chairman	Cllr J Fuller
Election of committees:	
Planning	All Councillors
Reading Rooms maintenance	All Councillors
Finance (3 Councillors & RFO)	Cllr J Sherrell Cllr D Knight Cllr C Ackroyd Parish Clerk
Election to outside associations:	
Parish Tree Warden	Tom Flint
Footpaths	Joe Clarke
Webmaster	Cllr D Knight
Review of hire cost for Reading Rooms	To remain as £10 for four hours

07/17 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

Parish Website - it was agreed the Parish Council PC would prefer to use a .gov.uk domain name for the Parish Council site and email addresses. Parishioner Lance Lowarth has assessed the two parts of the cost i) registration of the domain and ii) hosting of the parish website on a [.gov.uk](http://gov.uk) domain. The cost of registering the domain is set by the domain administrator which is chosen by the government, and which is fixed which at £142 for two years (including vat).

The cost for hosting the site with Mythic Beasts (who are approved to register and host [.gov.uk](http://gov.uk) domains) is £210 per year (including vat), which is a 50% discount on their normal rate.

Therefore, two-year cost to operate the Holbeton Parish Council website would be £562 - registering the Domain £142 and Mythic Beasts £420 for the hosting the site.

Lance Howarth was thanked for all the work he had done.

Cllr Flower proposed and Cllr Hearn seconded the two-year running cost of Holbeton Parish website for £562. Cllr Knight would inform Lance Howarth. **ACTION: Cllr Knight**

08/17 PLANNING MATTERS

At the request of the land owner and with the agreement of the Council the planning application 1109/17/FUL is deferred until the next Parish council meeting (13 June 2017).

09/17 FINANCIAL MATTERS

Cllr Flower proposed that the following payments were approved, which was seconded by Cllr M Reece: -

PAYMENT(S)

Mrs T Drew	Parish Clerk - April 2017 Salary	£296.50
Flint Gardening Services	Hedge laying, Holbeton allotment	£200.00
Reimbursement to Clerk	Purchase of laptop, MS Office, mouse, etc. (grant funded) for the Parish Council	£698.75
The Flete Estate	Annual Rent for Holbeton Village Allotments	£25.00
The Flete Estate	Annual Rent for Battisborough Cross Recreation Field	£25.00

RECEIPT(S)

Precept - 2017/2018 = £4663.50 + Council Tax Support Grant £193 £4856.50

GRANT REQUEST(S)

None

Treasurers Account	Balance as at 10 April 2017	£12,649.49
Business Account	Balance as at 10 April 2017	£5,000.00

10/17 CORRESPONDENCE TO NOTE

- Revised settlement boundaries - link = http://web.plymouth.gov.uk/ttv - settlement_boundaries.pdf. Cllr Baumer had kindly reviewed the document and briefed the Councillors. Discussion ensued on the document and it was agreed to include the following community areas - orchard, allotments, playing field and extension to the graveyard. It was agreed to contact the author of the document Tom Jones, (thomas.jones@swdevon.gov.uk) detailing these areas for inclusion. **ACTION: Clerk**
- Mothecombe Bin SHDC - a litter bin is now in situ but it is not large enough.
- Village of the Year Competition - Cllr Flower was asked by a parishioner if consideration could be given to entering the competition. Discussion took place and it was agreed not to pursue the idea.
- Pedestrian and Cycle access at Battisborough - correspondence from parishioner who is concerned about the speed of traffic in the area - it was agreed Cllr Hosking would liaise with Nick Colton, Devon County Council Highways, to discuss various ideas. **ACTION: Cllr Hosking**
- An e-mail received from a parishioner in connection with cat mess in the Reading Rooms garden was discussed. Cllr Knight will liaise with the parishioner to discuss a possible resolution. **ACTION: D Cllr Knight**

11/17 DATE OF NEXT MEETING

The next **Parish Council Meeting** will take place on **Tuesday 13 June 2017 at 7.30 pm** in the **Reading Rooms, Holbeton**.

The meeting closed at 7.30 pm.

Signed: 

(Holbeton Parish Council Chairman)

Date: 13 June 2017

Holbeton Parish Council website- <http://holbeton.info/your-council/>