

**MINUTES OF THE MEETING
OF HOLBETON PARISH COUNCIL HELD ON
TUESDAY 12th APRIL 2016 AT 7.30 PM IN
THE READING ROOMS, HOLBETON**

Members in Attendance:
Cllr J Sherrell (Chairman)
Cllr J Fuller (Vice-Chairman)
Cllr C Ackroyd
Cllr D Knight
Cllr J Pengelly
Cllr M Reece
Cllr H Baumer
Cllr T Craig
Cllr C Flower
Cllr P Hearn

Apologies:
D Cllr I Blackler
Police Representative

Other Attendees

C Cllr R Hosking
D Cllr K Baldry
John Herman Parish Clerk

ITEM 1 – POLICE MATTERS

25/16 In the absence of the Police Representative the Clerk read out his report. Between 21.2.2016 and 6.3.2016 a trampoline was reported stolen from a rear garden. The trampoline has since been recovered in a field, possibly blown there by the very strong recent winds!

ITEM 2 – REPORTS FROM COUNTY, DISTRICT AND OTHER REPRESENTATIVES

26/16 Report from Cllr Blackler in his absence was read out by the Clerk, as follows:-

Salary savings at SHDC 2015/16, £1.4m approx.

Civica have been instructed to improve the IT system, promised it will be up and running in June this year.

SHDC debt collection rates for 2014/15 – Council Tax 98.3%, Business rates 98.6%, collected 2015/16 £17.1m, Council Tax and £8.6m Business rates.

A Task and Finish Team have been appointed for Homeless Strategy.

New England Woodland Trust want to hand over the management of the area to Devon Wildlife Trust.

The owner of Whitegates, Parsonage Road, Newton Ferrers wants his application to be put to DM Committee.

There has been an application for funding for Yealm History Book – Admiral Hogg, we will have to see what Locality Funding is offered this year.

An Enforcement Officer has been asked to serve a notice of 52 New Park Road, Lee Mill for a caravan being used in the garden for occupation purposes, in addition to the house.

Conditional approval has been advised for 77 houses in Woodland Road, Ivybridge to the DM committee. With 30% AH.

Similarly for 222 houses at Godwell, Ivybridge. With 20% AH

Cllr Baldry said that he had little to add to his colleague's report.

Cllr Pengelly took the opportunity to report that there may be a potential problem with the dog waste which he collects from Mothecombe being collected from him, as he understands the collection of black bin liners is to change. Cllr Baldry said that he would investigate.

Cllr Hosking stated that DCC is wanting to identify carers in the community and a Carer recognition tool has been developed to assist in this task. A mention will go in the Holbeton News.

He had visited the road leading to Great Prideaux and agreed it badly needs maintenance in certain parts.

He reported that with regard to the issue of High Speed Broadband the tender for the 2nd phase has been significantly delayed until the end of June.

An "Income Generation Task Group" was being established at County Hall. Any ideas for Income generation should be raised with Richard Hosking. DCC is also forming a small schools task group.

The Chairman mentioned Locality Funds. In each financial year there is about £10,000 per annum for 10 wards, equating to around a £1000 for each.

To clarify, Cllr Hosking stated that Locality Funds are for consumables and not capital projects. The Invest in Devon was more appropriate for capital projects. With regard to the pre-school application Richard Hosking confirmed his support for large wooden play blocks, water play and an outdoor awning.

ITEM 3 - MINUTES OF PREVIOUS MEETING

27/16 The minutes of the meeting held on 8th March 2015 were agreed . Proposed Cllr Ackroyd seconded Cllr Knight.

ITEM 4 – MATTERS ARISING

28/16 4.1 Standing Orders. Cllr Fuller reported that she had, today, altered and emailed the Council with proposed Standing Orders. This was carried forward to allow all parish councillors to consider. It was agreed that the Code of Conduct needed to be amended to better meet the needs of Holbeton. A Word copy from SHDC is to be requested.

4.2 Invest in Devon and Locality Grants DCC. The Chairman said that the three pre-eminent items were firstly the School, secondly the Bench and thirdly the Bike Track. Cllr Baumer who is deputy Chair of the pre-school produced a list of requirements totalling £1400. Cllr Ackroyd suggested asking the whole community how they would like to see the money spent. She favoured small amounts being spent on many projects rather than large amounts being spent on a few projects so something will be put in the Holbeton News.

4.3 Neighbourhood Plan. Cllr Craig said he had been to a roadshow in Newton Abbot on this subject. It appeared that a Village the size of Holbeton would need £6000 to £7000 spent for its project. Although the plan should be community lead it needed the Parish Council's involvement. From this April Neighbourhood Plan officers were being appointed. Interest needed to be generated from the whole community (and we have not had a good response so far). It was agreed to discuss this further next month, after the literature from the roadshow had been circulated.

4.4 Production of Parish Website and broadband at Reading Rooms. Cllr Knight reported that she had not progressed much further as the proposed support had been very negative. Cllr Fuller suggested Lance Howarth had offered to help. Cllr Ackroyd suggested that some of the local teenagers who are more computer literate may volunteer. Cllr Reece also suggested asking Andrew Hollett if he could spare time. With regard to the Transparency Code, the SHDC website could be used as an interim measure..

4.5 New Defibrillator at Battisborough Cross – Electricity Supply Cllr Reece reported that he was awaiting for the nominated electrician to contact him over the start date. He said that as had been the case at Holbeton, local volunteers from Battisborough Cross would need to be trained in its use. Cllr Baumer said he felt it was not only knowing how to use the defibrillator that was necessary but also training for resuscitation and life support which was, in his opinion, a necessity.

4.6 State of the Parish roads and Ford road signs. Cllr Knight said that she was still continuing to monitor the situation. There appeared to be new road signs on the road to Ford but not the ones ordered. She would contact Nick Colton on the subject. Cllr Knight also remarked that certain items of outstanding work which were listed on the SHDC website appeared to have been removed even though the problem had not been rectified.

4.7 Flete Estate planning application. Item carried forward as there was no further progress.

ITEM 5 – CORRESPONDENCE

29/16 5.1 Steve Hepburn – Mole control service. The Clerk read out a communication from a local mole catcher offering his services.

5.2 Plymouth Network Services – temporary road closure – Fore St – on behalf of Western Power, 5th May 2016

5.3 Notice of Election for Police and Crime Commissioner – 5th May 2016.

5.4 Email request from Holbeton School out of hours club for funds. A committee representative from the club was expected to attend this meeting, unfortunately there was no-one present. The request was for £500. They were to be asked for a break down of this figure in terms of cost and items.

5.5 Play Park ROSPA Inspection Report. The two items identified as the responsibility of the Parish – Hedge cutting and holes in the bike track both of which had been undertaken. The rest of the report the Clerk was asked to send to the School highlighting those items which were their responsibility ie. the broken gate and football goals.

ITEM 6 – PLANNING MATTER

30/16 6.1 The Ivy Barn, Fore St , Holbeton PL8 1NA. Change of use from holiday accommodation to two dwellings. The Clerk reported that after consultation with the Chairman and Vice Chairman, he had replied as the original application – objection. It is not holiday accommodation but bed and breakfast accommodation which, amongst others, forms a valuable asset to the Parish's resources.

ITEM 7 - FINANCIAL MATTERS

31/16 7.1 Grant Thornton – Year end accounts papers.

7.2 British Gas – Electricity for the Reading Rooms - £85.98 + VAT £4.29 – total £90.27. VAT No. 684 9667

- 7.3 SHDC – Provision of payroll service 2015/16 - £100 + VAT £20 – total £120. VAT NO. 142 2041 25.
- 7.4 DALC (Devon Association of Local Councils) - £106.01 + VAT £15.49 – total £121.50. VAT No. 972 0981 96.
- 7.5 M Rawlings - £300 – drainage and paving to Village Hall car park. Play Park - £20, grass cutting. Lengthsman £10 - £330.00
- 7.6 Clerk's salary – Quarter ending March 2016 - £444.48
- 7.7 HMRC – Clerk's PAYE Quarter ending March 2016 - £111
- 7.8 Clerk's expenses – Quarter ending March 2016 - £121.16 + VAT £27.18 – total £148.34. VAT No 226 6599 33
- 7.9 SHDC Sustainable Community Locality Fund application form. (Lengthsman's equipment – Screwfix £153.29 + VAT £30.63 – total £183.92. VAT No 232 555 75. Wickes £200.02 + VAT £40 – total £240.02. VAT No 408 5567 37. This item was carried forward for further discussion.
- 7.10 Bank balances as at 17th March - £7502.74.
- 7.11 Flete Estate – annual rent for Battisborough Cross Recreation Ground - £25. Annual rent for Holbeton Allotments - £25. Annual rent for Orchard - £25 – total £75.00
- 7.12 Allotment invoices
- 7.13 Playsafety Ltd. Bike track inspection £66.50 + £13.30 VAT – total £79.80. VAT No. 876 3283 89
- 7.14 James Pengelly, dog bin emptying, £35.20

Item 7.9 will be carried forward to the next meeting as the Lengthsman equipment should be claimed from the TAP fund not SHDC Locality budget. It was agreed that the allotment rents would remain the same as last year. All other items agreed, proposed Cllr Flower, seconded Cllr Knight.

ITEM 8 – OPEN FORUM

- 32/16 8.1 Cllr Flower referred to the email concerning community assets, in relation to village pubs.
- 8.2 Cllr Baumer requested consideration be given to a smaller amount of funding than referred to above for the pre-school to replace the awning and the gate as these were safety items and therefore should be seen as a priority. Agreed £300.00 .
- 8.3 Cllr Baumer reported that Mr Peter Brown of the Yealm Community Energy would like to attend the AGM to address the meeting. The project was offering a minimum of 6% return on investment.
- 8.4 Cllr Pengelly suggested that the Clerk write to the owners of the Dartmoor Union questioning whether there were any plans for the site. It has been closed since December and there are various rumours circulating in the Parish.
- 8.5 Cllr Hearn reported complaints about dog poo bags being thrown into hedges. A further article would be placed in the Holbeton News.
- 8.6 Cllr Hearn reminded the Council that the South Hams Singers would be performing on 23 May 2016, raising funds for the Dementia Friendly Parishes Around the Yealm project.

ITEM 9 – CONFIDENTIAL MATTERS

MEETING CLOSED 9.45 pm

DATE OF NEXT MEETING – Monday 9th May 2016 at 7.30 pm in the Parish Reading Rooms.

Cllr J Sherrell, Chairman