

MINUTES OF ANNUAL MEETING OF HOLBETON PARISH COUNCIL HELD REMOTELY ON ZOOM ON WEDNESDAY 5 MAY 2021 AT 7.00 PM

Present: Cllrs John Sherrell (Chairman), Mike Reece, Carol Ackroyd, Harry Baumer, Trudie Timlin Brown, Nirosha Gunatillake, Andrew Hollett and Julie Fuller.

District Councillor Keith Baldry - (from 7.40 pm until 9.05 pm)
Teresa Drew - Parish Clerk

Visitor(s)/Parishioner(s)present: 4

001/21 APOLOGIES FOR ABSENCE

Apologies received from County Councillor Richard Hosking, District Councillor Dan Thomas, and Parish Councillors James Pengelly, Chris Flower.

002/21 ELECTION OF CHAIRPERSON

Cllr Sherrell was elected as Chairperson and will sign the Declaration of Acceptance of Office.

003/21 DECLARATION OF INTERESTS

Cllr Sherrell declared a Declaration of Personal Interest on agenda item 8 planning reference 0868/20/ARM.

004/21 REPORTS

(a) District Councillor Keith Baldry

Nothing to add to the report given for the Annual Parish Meeting.

(b) Questions from the public and Councillors

None

005/21

(a) Election of Vice-Chairman - *Cllr J Fuller*

(b) Election of Committees: - Planning (*all Councillors*),
Parish Rooms maintenance (*all Councillors*),
Finance (*Parish Clerk R.F.O., Cllrs C Flower, J Sherrell, J Fuller*)

(c) Parish Tree Warden - *Tom Flint*

(d) Footpaths - *Joe Clarke*

(e) Web-master - *Lance Howarth*

(f) Snow Warden - *Cllr M Reece*

(g) Review of hire cost for the Parish Rooms - *Resolved to charge £13.00 for 4 hours*

(h) Checking of Defibrillators at Battisborough Cross & Holbeton - *Cllr Reece*

(i) Dementia Friendly Parishes Around the Yealm and Four Rivers Dementia Alliance Parish Representative - *Peter Hearn*

006/21 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

202/20 Pot holes on Brent Hill, Eastern Town and Holbeton Point need repairing. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm - **ACTION: Cllr Hosking.**

202/20 Parking on the corner of Garden Close and Fore Street - **ACTION: Cllrs Hosking/Sherrell.**

202/20 Battisborough Cross 30 mph speed limit extension. Cllr Hosking pointed out there is no budget, but will still try to action the request. **ACTION: Cllr Hosking/DCC Highways.**

202/20 Village Play Park Safety Concerns - to install the standard height of the cladding on slide. Two post to be replaced under guarantee by Earthwright. **ACTION: Cllr Sherrell.**

202/20 Battisborough noticeboard - money has been received from the insurance company, resolved to ask Cllr Pengelly to assess the purchase of a noticeboard etc. **ACTION: Cllr Pengelly**

202/20 White lines urgently required at junction by Holbeton post office and Battisborough Cross at junction to Mothecombe - **ACTION: Cllr Hosking/Nick Colton DCC Highways.**

202/20 Drains to be addressed opposite Church top gate, Vicarage Hill, outside the Dartmoor Union and Gibb. **ACTION: Cllr Hosking/Nick Colton DCC Highways.**

202/20 Hedge slip near Gibb - Cllr Hosking will write to Devon County Council Solicitor to clarify who is responsible for dealing with the issue. **ACTION: Cllr Hosking.**

007/21 APPROVAL OF THE PARISH COUNCIL MEETING MINUTES

Resolved to approve the Parish Council Meeting minutes of 20 April 2021 (as previously circulated).

008/21 PLANNING

Cllr Sherrell had declared a DPI and stood down at 7.20 pm, Deputy Chairman Cllr J Fuller chaired the meeting:

Reference: 0868/20/ARM

Proposal: READVERTISEMENT (Revised plans received) Application for approval of reserved matters following outline approval 25/1720/15/O for the construction of 14no. dwellings, provision of community car park, allotment gardens, access and associated works including access, layout, scale appearance and landscaping (Resubmission of 0127/19/ARM)

Site Address: Development Site at SX 612 502, North Of Church Hill, Holbeton

A presentation was given by Andy West (AW) from Verto.

The following questions were asked:

Cllr Ackroyd: -

Would the lumber yard be used for deliveries? - Andy West (AW) if SHDC are not happy with that proposed another site may be used.

S106 Affordable Housing? AW - five units on Eastern Side are affordable housing.

Concerned about pedestrian access to the dwellings - AW pointed out on the site plan, the 25 metre visibility splay.

There are residents who have concerns about windows overlooking their properties - AW showed the plan of the property, which showed there will be two windows at first floor and one at ground floor elevation.

Site maintenance of hedges and hedging - AW replied that the northern boundary plot four is a hedge bank but some discussion which might change to black railings following discussion with Historic England.

Maintenance of boundary hedge which is on the lane - AW confirmed the estate management company will look after the open space. Devon County Council will adopt a path

008/21 PLANNING (continued)

Cllr Hollett: -

What heating systems are being used in the houses? - AW replied that ground or air source pumps and PV panels flush with the roofline. The houses are designed to have net zero emissions.

Lighting energy source - AW responded that PV drives the lighting. Halogen or LED bulb, the internal specification to be decided.

Will car charging points be installed - AW responded that at the moment one car charging point to be provided.

Will there be street lighting - AW confirmed there are no plans for lighting other than low level lighting for the public car parking spaces, at the moment.

Are the houses lease or freehold - AW confirmed the properties would be# freehold.

Cllr Baumer: -

What is the estimated cost for managing the open space - AW was not able to give a firm figure for managing the open space.

Would the fee apply to the affordable housing - AW it would depend on the registered providers of the affordable housing as some do and some do not.

Possibility of Parish Council and Flete Estate to have input on the affordable homes - AW the S106 agreement requires affordable housing. We would listen to views, but would have to also take into account the views of the registered providers.

Energy performance rating - AW highest rating will be achieved

Cllr Gunatillake:

Are they Passivehouses - AW no, but the building of the houses is carbon neutral.

How many communal carparking spaces - AW confirmed there is an allocation of two parking spaces for each house, some of the affordable will have one. Total of twenty spaces in the communal carparking area.

Tom (parishioner) showed slides to discuss his concerns with the planning application:

Has spoken to Andy West at Verto and wished to thank him for his help to date. Drainage is a concern - current proposal is to allow surface water to be put in to the combined Holbeton sewage and surface water pipes. The sewerage plant, which is now named as a water treatment plant, is not able to deal with the current capacity. Tankers are being used daily to take away raw sewage waste. Correspondence from South West Water to Verto, state they will be able to cope. Unhappy that drainage installation will ensure trees within the new development are being protected and their ash tree is not.

The ownership of the back up surface water drain and their maintenance near their property has not been confirmed.

John Mildmay White - my understanding is the estate owns the drain and has the responsibility to maintain it.

*Cllr Baldry - SHDC Planning Officers will liaise with South West Water who have statutory powers. His concern is drainage for this site and he will need to be convinced that drainage has been dealt with. Cllr Baldry will ask Cllr Thomas to attend a Parish Council site meeting on Wednesday 12 May at noon. **ACTION: Cllr Baldry***

AW - a site meeting to take place on 17 May 2021 with a drainage engineer.

The meeting was Chaired by Cllr Sherrell from 8.50 pm.

Reference: 1115/21/HHO

Proposal: Householder application for proposed single storey rear extension, proposed single storey front extension, proposed conversion of outbuilding to workshop

Site Address: 69 Ford Holbeton PL8 1LJ

Recommendation: Support

Reference: 1116/21/LBC

Proposal: Listed Building consent for proposed single storey rear extension, proposed single storey front extension, proposed conversion of outbuilding to workshop

Site Address: 69 Ford Holbeton PL8 1LJ

Recommendation: Support

008/21 PLANNING (continued)

PLANNING DECISIONS:

APPLICATION NUMBER: 0608/21/CLP Holbeton
 LOCATION: Woods Cottage Battisborough Cross PL8 1JQ
 PROPOSAL: Certificate of Lawfulness for proposed rear extension
 DECISION: Cert of Lawfulness (Proposed) Certified

APPLICATION NUMBER: 0685/21/FUL Holbeton
 LOCATION: Carwell Farm Holbeton PL8 1HH
 PROPOSAL: Provision of ground based PV solar array to support electrical demand for Crofters Cottage
 DECISION: Conditional Approval

009/21 HOLBETON PARISH COUNCIL LOGO - update

No addition information, resolved to discuss at the next parish council meeting.

010/21 HOLBETON JOG TRACK - SCHOOL PLAYING FIELD

No addition information, resolved to discuss at the next parish council meeting.

011/21 FINANCE

(i) It was resolved to approve the following payments and receipts:

Payee	Description	Gross	VAT	Nett
Mrs T Drew	Clerk - April 2021 Salary	£441.76	-	-
HMRC	Parish Clerk	£13.00	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets - April 2021	£67.50	-	-
Cllr A Hollett	Reimbursement for the purchase of toilet paper and hand towels	£41.15	£6.86	£34.29

- (ii) **RECEIPT(S):** Bank Interest (09.04.2021) = £0.04
 AVIVA - insurance payment to replace Battisborough Cross noticeboard = £854
 South Hams District Council - 1st Precept Payment = £7187.50
 South Hams District Council - P3 payment = £5000.00
 Devon County Council - P3 payment for tree work on bridleway 2 = £50.00

(iii) **GRANT REQUEST(S):** None

(iv) Resolved End of Year Accounts 2020/2021

(v) Resolved to use the certificate of exemption

(vi) Resolved to approve Section 1 of the Annual Governance Statement 2020-2021

(vii) Resolved to approve Section 2 Accounting Statements 2020-2021

(viii) Resolved to agree the dates for the period for the exercise of public rights - 14 June - 23 July 2021

(The inspection period must be 30 working days inclusive and must include the first 10 working days of July.)

Holbeton Parish Council - Bank Reconciliations

Business Account bank statement as at 9 April 2021 :

Treasurers Account bank statement as at 15 April 2021:

£5,000.00	
£36,056.82	
	£41,056.82

Less: any un-presented cheques

001465	-£ 441.56
001466	-£ 137.75
001467	-£ 85.27
001468	-£ 26.40
001469	-£ 67.50
001470	-£ 100.00
001471	-£ 120.00
001472	-£ 300.00
001473	-£ 102.00
001474	-£ 208.61
001475	-£ 138.92
001476	-£ 100.00
001477	-£ 400.00
001478	-£ 105.00
	-£ 2,333.01

Add: any un-banked cash/cheques

£0.00	
	£0.00
Total =	£38,723.81

PRECEPT 2021/2022 = £14,375

An increase of 14.2% or £5.82 on the 2020/21 Band D figure.

012/21 AGREE RENEWAL OF INSURANCE CONTRACT

Resolved to review a three year deal with current insurance company. **ACTION: Councillors**

013/21 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE - Cllr Baumer

The Holbeton Parish Council Climate Change subcommittee will have held its most recent meeting on Tuesday the 4th May, a zoom meeting.

This parish council meeting coming just 2 weeks after the last briefing, there is little additional to report.

- As soon as preparations for the new wildflower area next to the Reading Rooms had been completed, a period of drought set in. A watering rota had started, and now rain appears to have come just in time for the seeds sown last month.

Artwork for the accompanying notice board has been completed, and a copy is attached. A local company, Colourbridge South West, will print this as a vinyl print with matt laminate onto 3mm aluminium composite with a 6" of chalkboard vinyl across the bottom. Their quote for £102 for this work is significantly below the amount previously approved, namely £150. Chris Bray has kindly agreed to make up a frame to hold this board. **Resolved to approve the artwork on the notice board.**

- Holbeton Cricket Club has failed to secure funding from Yealm Community Energy Community fund for a solar panel installation behind the cricket pavilion at Flete. They intend to continue to pursue further funding for the project.
- The two public electric car charge points that were to be funded by a Devon wide DELETTI (Devon Low-carbon Energy & Transport Technology Innovator) programme, will not be going ahead. The project requirements have been updated and now require land to be owned by participating councils.
- Parish councillors are thanked for emailing me with their sightings of early purple orchids around the parish, which are now out in flower. Six sites have been identified to date.
- The environmental library will be available from this week on Monday mornings. A list of available books is attached.

The next meeting of the Holbeton Parish Council Climate Change subcommittee will be on Tuesday the 1st June 2021, if this is possible under the regulations at that time. Cllr Harry Baumer 2nd May 2021

014/21 HOLBETON PUBLIC TOILETS TRANSFER TO PARISH COUNCIL - update

SHDC are looking at installing a metered electricity connection.

015/21 REVIEW OF CURRENT HOLBETON PARISH COUNCIL ALLOTMENT AGREEMENT

Resolved to discuss at the next parish council meeting.

016/21 PLAY PARK SIGNAGE AND WEEKLY CHECKS

Resolved to discuss at the next parish council meeting.

017/21 FEEDBACK FROM WEEKLY BIKE TRACK AND PARISH DEFIBRILLATORS INSPECTIONS - Cllr Reece

No issues raised.

018/21 REPORTS FROM PARISH COUNCILLORS

None.

019/21 TO CONFIRM DATES FOR THE PARISH COUNCIL MEETING

To be confirmed.

020/21 CORRESPONDENCE TO NOTE

None.

Meeting closed at 9.05 pm.

(Holbeton Parish Council Chairman)

Date:

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Dementia Friendly Parishes Around The Yealm



Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is:

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or contact form:

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works -

<https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.