

MINUTES OF ANNUAL MEETING OF HOLBETON PARISH COUNCIL HELD ON 15 MAY 2019 AT 7.30 PM IN THE READING ROOMS, HOLBETON

Present: Cllrs John Sherrell, Mike Reece, James Pengelly, Harry Baumer, Julie Fuller, Carol Ackroyd, Chris Flower, Andrew Hollett and Debbie Knight

Also present: County Councillor Richard Hosking
District Councillor Dan Thomas
Mrs T Drew - Parish Clerk

Visitor(s)/Parishioner(s)present: 3

The SHDC Declaration of Acceptance of Office forms was duly signed by Councillors present and witnessed by the Clerk.

Cllr Sherrell congratulated and welcomed District Councillor Dan Thomas and Parish Councillor Andrew Hollett.

01/19 ELECTION OF CHAIRMAN

Nominations were asked for a Chairman, it was proposed by Cllr Ackroyd and seconded by Cllr Knight that Cllr Sherrell be elected as Chairman. There being no further nominations, Cllr Sherrell accepted and was duly elected.

02/19 APOLOGIES

Police Community Support Officer A Potter, District Councillor Keith Baldry and Trudie Timlin-Brown.

03/19 DECLARATION OF INTERESTS

Members were invited to declare any personal, disclosable or pecuniary interests (DPI) including the nature and extent of such interests they may have in items to be considered at this meeting.

Cllr Baumer declared a personal interest in agenda item 12 (minute ref 12/19). In addition, agenda item 14 (minute ref 14/19) the correspondence in connection with Holbeton Primary School.

Cllr Sherrell declared a DPI interest in planning applications agenda item 8 (minute ref 8/19).

04/19 REPORTS

(a) Police Report - April 2019

12th, report of an assault CR/032255/19
16th, report of harassment CR/033215/19
18th, report of a theft of property CR/033215/19
Above three reports linked.

24th, report of an assault CR/035981/19
26th, threat to damage property CR/036613/19

04/19 REPORTS (continued)

(b) County Councillor and District Councillor's Reports

County Councillor Hosking

Doing What Matters Community Grant Fund - DCC community funding has been announced. In line with DCC's strategic priorities and challenges, the focus of the 2019/20 Doing What Matters Community Grant Fund is connecting people in a positive, fulfilling and inclusive way; tackling and reducing loneliness and undesired isolation in all their forms and across all age groups.

The Council intends the fund to be utilised for bids which help:

- to build relationships and connections locally, across all age groups
- people become more physically active
- people take notice of their local environment
- to develop opportunities for culture, creativity or learning
- to support giving across local people and communities, including volunteering
- to make people feel safer locally

Who can apply?

This grant is open to legally constituted and registered as a not-for-private-profit organisations. This includes voluntary, community and social enterprises (VCSE), town and parish councils, charities and businesses. Applications can be made by a combination of these groups working together.

To be eligible to apply the organisation or business must:

- propose a project which actively supports the strategic aim as outlined above
- operate predominantly in Devon which means that the majority of the organisation's current and future service delivery is undertaken in Devon
- be a medium (50 - 250 employees), small (10 - 49 employees) or micro (under 10 employees) enterprise (exemptions include local authorities health/police authority who can apply on behalf of a community group)
- be able to produce audited accounts for the last 2 years
- propose a project which will be delivered and funding spent before 31 March 2020
- have match funding (the total cost of the project excluding the grant) in place at full application
- have project beneficiaries (minimum 75%) inside the DCC administrative area
- comply with all publicity requirements as outlined in their grant fund agreement

How long does the grants fund run for?

The project period currently runs to March 2020. All projects must be completed prior to 31 March 2020.

Crowdfund Devon is set up to support community groups, start-up businesses, charities and individuals across the county to raise money from the crowd and unlock extra funding from our partners.

If you have a project that makes an impact to your community, supports wellbeing, works towards a better environment, rewards innovation or supercharges business ideas, then we want to hear from you.

To apply, start by adding your project to Crowdfunder. If you fit the bill, our Crowdfund Devon partners could put extra money into your project to help you reach your target.

Devon County Show takes place 16 - 18 May 2019

04/19 REPORTS (continued)

(b) County Councillor and District Councillor's Reports

District Councillor Thomas

Cllr Thomas and on behalf of Cllr Baldry, wished to thank this ward for their support during the recent local elections. The composition of SHDC Council has changed, 24 seats were Conservative now there are 16. The Council remains in Conservative control by one seat. Full Council meeting tomorrow, a report will be given at next parish council meeting.

Cllrs Baldry and Thomas will share the work within the parishes of the ward.

Cllr Thomas is aware of concerns in connection with the public toilets at Holbeton and will be in attendance at June's parish council meeting, when representatives of SHDC Council will be present to discuss their closure.

If parishioners wish to contact Cllr Thomas his email address is - Cllr.Dan.Thomas@southhams.gov.uk

(c) Questions from the public and Councillors

Cllr Hollett enquired when the subsidence work on the road from Ramsland to Wonwell road will take place and the alterations at Flete Western junction. Cllr Hosking replied that the subsidence work would be taking place in September 2019. The alteration at the junction at Flete Eastern, will take place once the plans have been decided.

Cllr Knight - a parishioner has raised concern about serious traffic incidents taking place at Nethcombe. Could signage be improved? Cllr Hosking will liaise with Nick Colton - DCC Highways. **ACTION: Cllr Hosking**

Cllr Knight - the issue of inconsiderate parking on the highway at Mothecombe still continues. Cllr Hosking confirmed action will take place this summer.

Cllr Baumer asked who a parishioner should contact in connection with local cycle paths. Cllr Hosking asked for the parishioner to contact him, or Cllr Thomas.

05/19 MEMBERS APPOINTED TO SERVE ON THE FOLLOWING COMMITTEES AND OUTSIDE BODIES

(a) Election of Vice-Chairman:

Cllr Fuller was proposed by Cllr Ackroyd and seconded by Cllr Pengelly - agreed

(b) Election of Committees: -

Planning (all Councillors)

Parish Rooms maintenance (all Councillors)

Finance (2 Councillors & R.F.O = Clerk):

Cllr C Flower was proposed by Cllr C Ackroyd and seconded by Cllr J Fuller - agreed

Cllr C Sherrell was proposed by Cllr C Ackroyd and seconded by Cllr J Fuller - agreed

(c) Parish Tree Warden - Tom Flint - agreed

(d) Footpaths - Cllr Sherrell to liaise with Joe Clarke to ascertain if he wishes to continue in the role.

ACTION Cllr Sherrell

(e) Web-master - Lance Howarth - agreed

(f) Snow Warden - Cllr Reece - agreed

(g) Review of hire cost for the Parish Rooms - Cllr Knight suggested the rent remains at £10 per 4 hour session - agreed

(h) Monitoring of Defibrillators - Battisborough Cross & Holbeton - Cllr Pengelly/Clerk - agreed

(i) Dementia Friendly Parishes Around the Yealm and Four Rivers Dementia Alliance Parish Representative - Peter Hearn - agreed

The Standing Orders and Code of Conduct were reviewed and the Clerk was asked to send them to new Councillors. **ACTION: Clerk**

06/19 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

135/18 Manhole drain cover below Brownswell requires repairing. Cllr Pengelly met with a representative from South West Water, who informed him that it is not their manhole drain cover. Cllr Knight will check on DCC highways map. Cllr Pengelly will liaise with the Environment Agency. **ACTION: Cllrs Knight/Pengelly**

135/18 Bus stop sign - repairs are planned to take place in the next couple of months. **ACTION: Cllr Hosking**

135/18 Smaller gully pot sucker lorry to access Vicarage Hill and Gibb, drains which are still blocked. **ACTION: Cllr Hosking**

135/18 £1,500 Highway Grant - £500 has been spent on the refurbishment of the village pump. £750 to be used for work on roads/lanes around the parish which are subject to flooding. Cllr Pengelly has assessed areas at Flete Western, Brownswell, Cottage Farm and Sneaky Lane with a local contractor. **ACTION: Cllrs Knight, Pengelly and Sherrell**

138/18 Cllr Ackroyd to clarify the details with the Parish Council insurance company to confirm the cost if they took on the insurance of the play park. **ACTION: Parish Clerk**

06/19 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY (continued)

140/18 Parishioners pointed out the planning notices for 0127/19/ARM around the village were not visible. SHDC confirmed six site notices were placed in the area, five more than what is required by regulations.

141/18 Pet Memorial dog bin has been moved and is being emptied more often.

141/18 Signage to be placed by the Bull and Bear stating no HGVs, as they are destroying hedges. Clerk is liaising with DCC Highways. **ACTION: Clerk**

07/19 TO CONFIRM MINUTES

The minutes of Holbeton Parish Council meeting held on 9 April 2019 (previously circulated) were approved by the Chairman.

08/19 PLANNING MATTERS

Cllr Sherrell had declared a DPI and left the meeting at 8.20 pm. Cllr Fuller chaired the meeting.

Reference: 1096/19/LBC

Proposal: Listed building consent to include minor external paving alterations; alterations to form a ground floor WC; repairs to internal wall plaster and internal pipework; alterations to create two bathrooms at first floor level from three existing bathrooms.

Site Address: Mothecombe House, The Flete Estate Offices, Mothecombe, PL8 1LA

Recommendation: support

Cllr Sherrell returned to the meeting at 8.30 pm and took over as Chairman.

Verto Homes, The Church Hill developers informed the parish council on Monday 13 May 2019, that the following planning application has been withdrawn. Therefore, the planning application was not discussed.

Reference: 0127/19/ARM

Proposal: Reserved matters application following outline approval 25/1720/15/O (Outline application with some matters reserved for erection of 14 no. dwellings, provision of community car park, allotment gardens, access and associated works)

Site Address: Development Site at SX 612 502, North of Church Hill, Holbeton, Devon

Planning Decisions

APPLICATION NUMBER: 1020/19/AGR

LOCATION: Fursdon Farm Bungalow Yealm Bridge to Wonnel Barn Yealmpton PL8 2EN

PROPOSAL: Application for prior notification of agricultural or forestry development - proposed road

DECISION: Ag Determination details not required

09/19 FINANCIAL MATTERS

The following payments agreed:

Payee	Description	Gross	VAT	Nett
Mrs T Drew	Clerk - April 2019 Salary	£392.70	-	-
HMRC	PAYE	0.80	-	-
David Dingle	Repairs at Gibb pump	£250.00	-	-
Dan Farleigh	Repairs at Gibb pump	£250.00	-	-
Cllr J Pengelly	Wood filler - repairs at play park	£6.00	-	-
J C Garden Services	Strimming bike ramps	£60.00	-	-
Information Commissioner's Office	Renewal confirmation - registration as a data controller under the Data Protection Act 1998 paid by <i>Direct Debit</i>	£35.00	-	-
Jack Purkis	Cleaning of Holbeton public toilets during the winter	£104.25	-	-
BHIB Insurance Brokers	Insurance	£388.17	-	-

Receipts - Hire of Reading Rooms - £85, £160 & £15 received from Cllr Knight
 1st payment of Precept - £5317.00
 SHDC TAP 2016/17 & 17/18 = £1190.62
 Bank Interest (09.04.19) = 0.20

- Grant request from a parishioner, to assist with maintenance of All Saints churchyard, which is not funded by the church. Cllr Ackroyd proposed £500 which was agreed.

- Purchase of St George's flag - two quotes discussed, agreed to purchase flag and fittings for £90. **ACTION: Clerk**

- End of Year Accounts 2018/19, Annual Internal Audit Report 2018/19, Section 1 - Annual Governance Statement 2018/19 - agreed by those present that Cllr Sherrell signed the section.

10/19 SECTION 106

Two sums of money will be available, approximately £20,000 towards the play and skate park areas and £30,000 contribution towards the playing field for sport and recreation. Payments are subject to parish council agreement.

It was agreed that Councillors will write a joint article for publication. **ACTION: Councillors**

11/19 THE MILDWAY COLOURS - ASSET OF COMMUNITY VALUE (ACV)

Cllr Flower confirmed an ACV has been submitted and is awaiting a response from SHDC. A group have tried to negotiate with the owners to buy the property.

An agenda item for June 2019 meeting, for further discussion/update. **ACTION: Clerk**

12/19 BLOCKED PASSING SPACE - LUSON

Cllr Baumer declared a personal interest.

Between 11 - 19 April 2019 a passing place adjacent to an adopted road has been blocked by a mud bank which is gradually falling into the road. Cllr Hosking was passed a map and information in connection with the passing space to explain the difficulty of vehicles passing on the lane. It was pointed out, there is a possibility of the earth falling from the bank into the road.

Cllr Hosking will establish who owns the land and speak to DCC Highways and ask them to check the mud bank to ensure there is not a safety issue. **ACTION: Cllr Hosking**

13/19 PARISH COUNCILLORS' REPORTS

Cllr Ackroyd - the size of farming machinery of the new tenant now farming within the village is giving concerns. Cllr Ackroyd has spoken to the new tenant to explain concerns from parishioners.

Cllr Baumer - asked for parish councillors and parishioners to vote on the Calor Rural Community Fund project list for black out curtains for the village hall to be funded - <https://harry9572.wixsite.com/village-hall/holbeton-film-club>

Cllr Knight - concerns raised in connection with the water supply to the Reading Rooms has been dealt with.

Cllr Pengelly - could an article be placed in the Holbeton News, that recycling bags can be obtained from the Post Office - agreed. **ACTION: Cllr Pengelly** Could Mr J Curtis be paid for cutting grass at the bike track - agreed.

14/19 CORRESPONDENCE TO NOTE

An email has been received in connection with proposed dog show at Battisborough Cross Playing Field - it was agreed this would not be practical as the field is used for football training. Cllr Sherrell will reply. **ACTION: Cllr Sherrell**

The Consultation letter regarding the proposal to open a Foundation unit within Holbeton Primary school and lower the intake age to 2 years old, was discussed and it was agreed to support their application. **ACTION: Clerk**

National Dementia Week takes place 20 - 26 May 2019

15/19 REVIEW OF CLERK'S SALARY

It was agreed to increase the hourly rate by 3% and the hours remain at 7.5 hours per week.

16/19 DATE OF NEXT PARISH COUNCIL MEETING - 11 JUNE 2019

The next **Parish Council Meeting** will take place on **Tuesday 11 June 2019** at **7.30 pm** in the **Reading Rooms, Holbeton**. Cathy Aubertin, Head of Environment Services Practice at South Hams District Council and Guy Pedrick, Assets Senior Specialist will be in attendance to discuss the future of Holbeton Public Toilets.

The meeting closed at 9.48 pm.

John Sherrell

(Holbeton Parish Council Chairman)

Date: 11 June 2019

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Dementia Friendly Parishes Around The Yealm

