

A meeting of **Holbeton Parish Council** will be held remotely on Zoom on  
**Thursday 23 July 2020 at 7.30pm**

This meeting will be held remotely on Zoom in accordance with The Local Authorities etc. (flexibility of local authority etc. meetings) (England and Wales) Regulations 2020.

All members of Holbeton Parish Council are summoned to a Parish Council Meeting, for the purpose of transacting the business specified in the Agenda which is set out below.

If you are unable to attend or will be late arriving, please contact me.

The meeting can be accessed via the following link:

Join Zoom Meeting - <https://us02web.zoom.us/j/8345653400?pwd=TUtmbzJac0lGZFg2UEs5SGhuR3pWQT09>

Meeting ID: 834 565 3400

Password: 7yrw9d

One tap mobile +441314601196,,8345653400#,,,,0#,,380424#

+442030512874,,8345653400#,,,,0#,,380424#

Dial by your location:

+44 131 460 1196, +44 203 051 2874, +44 203 481 5237, +44 203 481 5240, +44 203 901 7895

Members of the public are also invited and may speak in the Public Forum. If you do wish to speak, it would be helpful if you could contact the Parish Clerk in advance - thank you.

Teresa Drew  
Clerk to Parish Council

Date: 20 July 2020

Parishioners are invited to attend council meetings and may raise any matters relating to the Parish.

This should be done during Agenda item 2 and not while the normal business of the meeting is being conducted.

### **A G E N D A**

1. Apologies for absence.
2. Declarations of members' interests in respect of any item on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
3. Annual Council Meeting and Annual Parish Meeting 2020
  - i) To note that, due to the Covid-19 pandemic and new Government legislation, the requirement to hold both the above meetings in 2020 has been removed.
  - ii) To agree to the continuance of the post of Chairman (Cllr Sherrell) until the Annual Council Meeting in May 2021, or unless resolved otherwise by the Council beforehand.
  - iii) To agree to the continuance of all internal working group membership, external representation and Councillor responsibilities until May 2021, or unless resolved otherwise by the Council beforehand.
  - v) To agree to the Chairman producing and publishing an annual report on behalf of the Parish Council.

4. Reports: (a) County and District Councillors' Report(s)
- (b) Question(s) from the Public - opportunity for members of the Public to ask questions of the County, District and Parish Councillors, or to comment on any matter.
5. Past subject matter(s) for the purpose of report only:
- 161/19 "Battisborough Cross" sign and pot holes on Brent Hill, Easton Town and Holbeton Point need repairing. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm. ACTION: Cllr Hosking*
- 161/19 Drains within the village need urgently clearing out. ACTION: Cllr Hosking*
- 161/19 On the crest of the hill past the newly-repaired road, vehicles are encroaching into the bank, bollards required. ACTION: Cllr Hosking*
6. Approval of the Parish Council Meeting minutes of 10 March 2020 (as previously circulated)
7. Council advisory notices: To approve all actions and decisions taken since 3 March 2020 in the published Parish Council Advisory Notes of 22 April 2020.
8. Planning - Councillors to view planning applications on SHDC website.  
*To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*
- Reference: 0868/20/ARM*  
*Proposal: Application for approval of reserved matters following outline approval 25/1720/15/O for the construction of 14no. dwellings, provision of community car park, allotment gardens, access and associated works including access, layout, scale appearance and landscaping (Resubmission of 0127/19/ARM)*  
*Site Address: Development Site at SX 612 502 North Of Church Hill Holbeton*
- Reference: 1442/20/FUL*  
*Proposal: Erection of timber clad, steel portal framed agricultural building and associated gravel access track*  
*Site Address: Keaton Farm, Holbeton*
- Planning Application Ref: 1582/20/ARC*  
*Description: Application for approval of details reserved by conditions 3 and 4 of planning consent 0367/20/HHO*  
*Address: Mandalay Church Hill Holbeton PL8 1LN*
9. Update on Covid-19 response
10. Finance - Full list of payment(s)/grant request(s) and income will be confirmed at the meeting
- Renew the Internal Audit Contract to March 2021 with Alison Marshall (Local Council Administration Services) at a cost of £150
  - To resolve Clerks working from home allowance - £11.57 per month
11. Internal Audit - to note the internal auditors report 2019/2020 from Alison Marshall, Local Council Administration Services
12. Approve and sign Certificate of Exemption AGAR 2019/2020 Part 2
13. Approve and sign Section 1 - Annual Governance Statement 2019/20
14. Approve and sign Section 2 - Accounting Statements 2019/2020
15. Holbeton Parish Council Climate Change Sub-Committee Update

16. Holbeton Public Toilets
  - reopening date - if reopened what is the cleaning regime
  - Should the person who cleans the toilets continue to be paid until they reopen?
  - SHDC - repair/replace the toilet stop-cock which is leaking
  - South West Water - mains stop-cock
17. Correspondence to Note
18. Schoolhouse at Mothecombe
19. Mothecombe Parking
20. Battisborough Cross Playing Field arrangements with SWIFT football training
21. Review Data Protection Impact Assessment
22. Review Standing Orders
23. Safety of young children who are cycling fast around the centre of the village
24. Feedback from weekly Bike Track Inspections - Cllr Reece
25. Reopening of Reading Rooms
26. Kingston Neighbourhood Plan Regulation 16 consultation
27. Reports from Parish Councillors
28. To confirm date of next Parish Council Meeting

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.