

**MINUTES OF HOLBETON PARISH COUNCIL MEETING  
HELD ON  
TUESDAY 13 MARCH 2018 AT 7.30 PM IN THE READING ROOMS, HOLBETON**

**Present:** Cllrs J Sherrell (Chairman), M Reece, T Craig, J Pengelly, P Hearn,  
C Flower, C Ackroyd and D Knight.

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**Also present:** District Councillor K Baldry  
T Drew (Parish Clerk)

**Parishioner(s)/guest(s):** 1

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**110/17 APOLOGIES**

Apologies received from Police Community Support Officer A Potter, County Councillor R Hosking, District Councillor I Blackler. Councillors H Baumer and J Fuller.

**111/17 DECLARATION OF INTERESTS**

In accordance with the Code of Conduct, members were invited to declare any personal, disclosable pecuniary interests including the nature and extent of such interests they may have in items to be considered at a council meeting.

Cllr Ackroyd declared an interest in work to tree in a conservation area - 0846/18/TCA (minute 115/17)

**112/17 REPORTS**

**(a) Police Report 2018:**

Police Community Support Officer A Potter e-mailed the following report:

1<sup>st</sup> report of a common assault, no further action taken CR/009871/18

**(b) County and District Councillors' Reports**

County Councillor Richard Hosking emailed the following report:

**1. The Devon County Council Budget 2018/19.**

Devon County Council received a few welcome announcements of additional funding in the run up to the Local Authority Settlement for 2018/19. Despite this additional funding it is still going to be challenging to meet our budget and we will be seeking innovative ways of managing increased demand for Social Care.

Devon County Council core funding from Central Government has been reduced to £115.2 million in 2018/19. This is a reduction of £13.1 million on 2016/17 (taking into account the additional £10 million from the Improved Better Care Fund announced in 2017).

(b) County and District Councillors' Reports (continued) - County Councillor Richard Hosking's report

County Councillor Richard Hosking emailed the following report:

The additional funding announced includes;

- a. The County in partnership with our eight District and two Unitary Authorities has been made a Business Rates Retention Pilot in 2018/19. This is estimated to increase potential funding to the County by £16.6 million, £6.6 million more than anticipated.
- b. Rural Services Delivery Grant has not been reduced as expected but has been increased by a further £1.5 million to a total of £7.5 million.
- c. Anticipated changes to the New Homes Bonus Scheme have not been introduced and Devon County Council (DCC) will benefit by an additional £300K to a total of £3.8 million.
- d. An additional £2.2 million Adult Social Care Support Grant has been allocated to DCC specifically for Adult Social Care.
- e. The County has received £2.1 million to compensate for a change in the inflationary increase on Business Rates as announced in the Autumn Budget.
- f. We are permitted if required to increase our Council Tax Precept (excluding the Social Care Precept capped at 2%) by an additional 1% to 3% before triggering a referendum.

2. Increased Spending - in response to demand we therefore plan to increase spending for the following services;

- a) an additional £6.5 million on Children's Services;
- b) an additional £13 million on Adult Services;
- c) an additional £6.5 million on maintenance and repair of drainage, patching and potholes on our highways.

3. With the additional funding we have been able to restrict the increase in our Council Tax Precept to 4.99% rather than the maximum 5.99% permitted by Central Government. This is a small but we hope helpful limitation on necessary increases in Council Tax.

4. The following items were noted from the February minutes and Nick Colton DCC Highways is to report back to me in the near future.

*Gibb Lane - the encroachment of verges. Cllr Reece has dug out in places to aid traffic going through the area and rodded the drain. ACTION: Cllr Hosking/Nick Colton DCC Highways.*

*Vicarage Hill handrail requires repair. Cllr Hosking to assess cost and feasibility of replacing with a galvanised steel pipe. ACTION: Cllr Hosking.*

*Mark Sims - HGV incident at Alston/Henna Mill - Cllr Hosking to liaise with Nick Colton DCC Highways to ascertain where signs can be erected. ACTION: Cllr Hosking*

*Cllr Pengelly - drain below Brownswell broken up and need repairing. ACTION: Cllr Hosking.*



(b) County and District Councillors' Reports (continued) - County Councillor Richard Hosking's report

Hope the snow did not cause too much disruption or damage in Holbeton and that normal service has now been resumed. I have joined a Task Group to look at the adequacy and operation of our Winter Service and will be pleased to take any views you have on this subject to the Group for consideration. It appears that Holbeton is on the primary gritting route and the secondary gritting route continues to Battisborough Cross. The village is reasonably well served in this respect.

6. A further reminder that I have Locality funds available and will be pleased to support a worthwhile project in the village with a contribution of about £500 in this financial year. Next year it appears we will have both Locality and Invest in Devon Funds to distribute.

Cllr Ackroyd to contact Cllr Hosking to ascertain if money can be provided for replacing the handrail, as it is unsafe. **ACTION: Cllr Ackroyd**

7. Is pleased to answer any questions by telephone or e-mail - [Richard.Hosking@Devon.gov.uk](mailto:Richard.Hosking@Devon.gov.uk)

District Councillor Ian Blackler e-mailed the following report:

There will only be cashless payments at SHDC from 1st April saving the Council about £35,000.  
There is only the possibility that SHDC may commence housebuilding again, not yet fully confirmed.  
SHDC will start at some time using less plastics.  
We are to receive £80,640 grant for rural service delivery.  
Council Tax will increase by £5 to give a figure of £160.42 to a band D property for 18/19. £6,072m will be collected.  
SHDC are able to show savings of £689,350 over 12 months.  
Total expenditure for 18/19 is about £8,983,000.  
There will be a budget gap for 19/20 of £0.64m.  
There will be no Government Support Grant next year.  
There will be pay-to-enter toilets in future.

District Councillor Keith Baldry report:

Due to the extreme heavy snow and unsafe working conditions the Council missed three days of collections and this resulted in the decision being made a normal refuse and recycling service was reinstated and residents were asked to put out their collections as normal for that week. The Council was appreciative of resident's co-operation whilst getting the service back to normal.

SHDC will invest in council houses at affordable rent and is asking people who are looking for affordable or more suitable accommodation to complete a short questionnaire helping them to understand the housing need within the local area. The survey is now open until Saturday 31 March at 5 p.m. To share your views on local housing needs, complete via this link: <https://www.surveymonkey.co.uk/r/5Q5SBWQ>. There is also a paper version of this survey, which is available by contacting the Devon Rural Housing Team on 01392 248919.

As part of our work to encourage as many people as possible to access services online, SHDC are providing drop-in sessions where residents can come along and get help in creating an account with the Council using their smart phone or mobile device. Council Officers will be available in various locations, days and times in the South Hams. On Thursday 19 April 2018 help will be available between 1.00 pm - 2.30 pm at Holbeton, Village Hall Car Park. Further information can be seen on the Parish Notice Boards and SHDC website.

(b) County and District Councillors' Reports (continued) - District Councillor Keith Baldry's report:

Council Tax will increase by £5 to give a figure of £160.42 to a band D property for 18/19. The money is divided as follows - 73% to Devon County Council, 10% Police, 5% Fire and Rescue, 3% Town and Parish Councils, 9% SHDC. Parish and Town Council precepts can be viewed on <https://www.southhams.gov.uk/shspending> - downloads (South Hams Precepts 2017/18).

(c) Questions

Cllr Pengelly asked who was responsible for street lighting. Cllr Baldry stated it is DCC Highways. Cllr Knight agreed to report a defective light within the village. **ACTION: Cllr Knight**

**113/17 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY**

104/17 Neighbourhood Plan for the village - update from recent meeting(s). **ACTION: Cllr Sherrell/Ackroyd**

*Cllr Ackroyd had attended two meetings. The working group will adhere to the Council's code of conduct and standing orders. Penny Calcut was elected as Chairman, Gilly Bray as Secretary and John Mildmay-White as Treasurer. The group are committed to the project and will explore all areas. A draft plan will be submitted to the Parish Council for ratification at the end of the process, which will include an action list. Grants will be made to cover the costs of printing, employing a consultant at certain times for advice, etc. An action list will be presented to the Parish Council for approval. Cllr Ackroyd will provide feedback to the Parish Council following meetings of the working group.*

109/17 Clarification is required on who is responsible for maintaining the proposed common on Church Hill. Cllr Baldry confirmed that in the long-term a management company, in the short-term the developer/Flete Estate.

The update on the following items will be reported on at the April 2018 Parish Council meeting: -

104/17 Gibb Lane - verge encroachment. DCC Highways Officer Nick Colton to inspect the area. **ACTION: Cllr Hosking/Nick Colton DCC Highways**

104/17 Vicarage Hill handrail requires repair. **ACTION: Cllr Hosking**

108/17 HGV incident at Alston/Henna Mill - Cllr Hosking to liaise with Nick Colton DCC Highways to ascertain where signs can be erected. **ACTION: Cllr Hosking**

109/17 Drain below Brownswell has broken up requires repairing. **ACTION: Cllr Hosking**

109/17 A379 - lorries are going over the white lines. Motorbikes are doing excessive speed, speed checks required. **ACTION: Cllr Hosking/PCSO A Potter**

**114/17 TO CONFIRM MINUTES**

The minutes of the meeting of Holbeton Parish Council held on Tuesday 13 February 2018 had been circulated prior to the meeting. The minutes were approved and signed by the Chairman, Cllr Sherrell.

**115/17 PLANNING**

Works to Trees in a Conservation Area

Reference: 08466/18/TCA

Proposal: T1: Laurel - Fell, remove, growing against and putting pressure on garden shed, danger to users of shed and shed itself, licensees use shed for garden equipment.

Location: Brent Hill to Higher Brownswell, Holbeton, Devon, PL8 1LT

Recommendation: No objection.

Planning Decision: APPLICATION NUMBER: 4340/17/HHO Holbeton DECISION: Conditional Approval



## 116/17 FINANCIAL MATTERS

### PAYMENT(S)

Mrs T Drew	Clerk - February 2018 Salary	£296.50
HMRC	Clerk - PAYE	£74.00
Mrs T Drew	Reimbursement to Clerk - ink cartridges	£4.50
Mrs T Drew	Reimbursement to Clerk - Clear Pocket Sleeves	£1.99
Mrs T Drew	Reimbursement to Clerk - Lever Arch File - Green	£8.30
British Gas	Electricity - Reading Rooms - 20 January 2018 - 19 February 2018	£168.14
South West Water Business	Services at The Allotments, Holbeton (24 November 2017 - 19 February 2018)	£38.29
Mr M Rawlings	Lengthsman Duties	£115.00

### RECEIPT(S)

Bank Interest (09.02.18)	£0.21
DCC - Parish Paths	£200.00

### GRANT REQUEST(S)

None

Treasurers Account	Balance as at 9 February 2018	£13,647.23
Business Account	Balance as at 9 February 2018	£5,000.00

- British Gas (electricity for Reading Rooms) = it was agreed to set up direct debit payment.

## 117/17 CORRESPONDENCE

Sandi Marshall - Road Safety at Nethcombe Lane - Sandi has spoken to Nick Colton DCC Highways about her safety concerns in the area. Councillors discussed various ideas and it was agreed to write to Nick Colton DCC Highways and ask for signage at Nethcombe and Henna Mill. **ACTION: Clerk**

Cllr Pengelly proposed shutting part of the lane, a vote took place and it was voted against.

## 118/17 BIKE TRACK

Discussion took place on the removal of highest track for safety reasons. It will cost £90 for a local contractor to remove the track, this was agreed. **ACTION: Cllr Pengelly**

## 119/18 SNOW WARDEN REPORT - Cllr Hearn

Arising from the recent adverse weather, an additional salt bin was requested within the village.

Bags of salt are perishing in the current storage area within the parish.

Various ideas were discussed for the secure storage of road salt within the village, which the Parish Councillors would have access to. Cllr Craig to discuss a possibility with a parishioner in the village, of having a storage facility in the rear of their property. **ACTION: Cllr Craig**

An item to be placed in the Parish Newsletter asking parishioners to contact the Snow Warden (Cllr Hearn) if they are prepared to use their 4-wheel drive vehicles in the case of an emergency. **ACTION: Clerk/Hearn**

## 120/17 PARISH COUNCILLORS' REPORTS

Cllr Flower - burst water main on the road from Brownsell to Gibb.

Cllr Craig - SHDC contact details to be placed on sign which is located on the gate to the play park. Cost of the sign will be approximately £60 - agreed. **ACTION: Cllr Craig**

Cllr Pengelly - coppicing of school hedge. Cllr Sherrell stated the cost will be about £35-£40 per hour and will probably take 5 hours. Cllr Sherrell has arranged a site meeting. **ACTION: Cllr Sherrell**

Cllr Hearn - Saturday 16 February, three representatives from the Dementia Friendly Parish Around the Yealm Group were linked to a conference call of 200 people in Osaka, Japan to explain the ground-breaking work being done by the group.

The next **Parish Council Meeting** will take place on **Tuesday 10 April 2018 at 7.30 pm** in the **Reading Rooms, Holbeton.**

The meeting closed at 9.30 pm.

Date: 10 April 2018

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

### Dementia Friendly Parishes

