

**MINUTES OF HOLBETON PARISH COUNCIL MEETING
HELD ON
TUESDAY 10 APRIL 2018 AT 7.30 PM IN THE READING ROOMS, HOLBETON**

Present: Cllr J Fuller (Chairman), M Reece, T Craig, J Pengelly, P Hearn,
C Flower, C Ackroyd and D Knight.

Also present: District Councillor K Baldry
T Drew (Parish Clerk)

Parishioner(s)/guest(s): 0

121/17 APOLOGIES

Apologies received from, County Councillor R Hosking, District Councillor I Blackler, Police Community Support Officer A Potter, Councillors J Sherrell and H Baumer.

122/17 DECLARATION OF INTERESTS

In accordance with the Code of Conduct, members were invited to declare any personal, disclosable pecuniary interests including the nature and extent of such interests they may have in items to be considered at a council meeting.

None declared.

123/17 REPORTS

(a) Police Report 2018:

Police Community Support Officer A Potter's emailed report:

Between 23rd - 27th March, criminal damage caused to panel fencing CR/030048/18.

(b) County and District Councillors' Reports

District Councillor Keith Baldry report:

General Data Protection needs to be actioned by 25 May 2018

Bottle Bank can now have mixed glass

District Councillor Ian Blackler's emailed report:

Remember Data Protection and its implication will soon become law.

You will have to appoint a Protection Officer, which cannot be the Clerk 25th May is the start date.

The SHDC lottery will soon begin to offset costs and make donations to charities.

Persons registering as Homeless will be given 56 days grace before being offered accommodation. They should take early advice.

In last 12 months officers have dealt with 336 cases.

In future recycling bottles do not have to be sorted as they are going to mixed glass centres but if there are clear glass skips please use them accordingly.

Pre-application for planning issues will cost. £30 for a 30-minute meeting with a planning officer, this does not give a Council decision only guidance to an applicant.

123/17 REPORTS (continued)

Questions

Cllr Pengelly - could the refuse lorries carry spare recycling bags? Cllr Baldry stated the new lorries do not have sufficient room. Cllr Pengelly asked if spare recycling bags could be left at the Post Office. **ACTION: Cllr Baldry**

Cllr Pengelly - mechanical road sweeper does not seem to have any impact within the village. Discussion ensued and it was agreed to maintain the sweeper.

Cllr Hearn - can all yogurt pots cannot go in the recycling bags? Cllr Baldry pointed out that only non-collapsible pots can be placed in the recycling bag.

124/17 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

113/17 Gibb Lane - verge encroachment. DCC Highways Officer Nick Colton to inspect the area. **ACTION: Cllr Hosking/Nick Colton DCC Highways.**

113/17 Vicarage Hill handrail requires repair. **ACTION: Cllr Ackroyd - funding is being obtained to carry out the repairs. A meeting has been arranged with Nick Colton (DCC Highways) on 12 April 2018. Agreed to proceed with the repairs once funding is obtained.**

113/17 HGV incident at Alston/Henna Mill - Cllr Hosking to liaise with Nick Colton DCC Highways to ascertain where signs can be erected. **ACTION: Cllr Hosking.**

113/17 Drain below Brownswell has broken up requires repairing. **ACTION: Cllr Hosking.**

113/17 A379 - lorries are going over the white lines. Motorbikes are doing excessive speed, speed checks required. **ACTION: Cllr Hosking/PCSO A Potter.**

118/17 Bike Track - removal of the highest track has been actioned.

119/17 Storage of salt - Cllr Craig suggested the village hall car-park may be the ideal site.

125/17 TO CONFIRM MINUTES

The minutes of the meeting of Holbeton Parish Council held on Tuesday 13 March 2018 had been circulated prior to the meeting. The minutes were approved and signed by the Chairman.

126/17 PLANNING

Planning Decision(s):

APPLICATION NUMBER: 2850/17/FUL Holbeton

LOCATION: The Smithy Batisborough Cross Devon PL8 1JS

PROPOSAL: Conversion of redundant barn to dwelling and construction of garage

DECISION: Conditional Approval

127/17 NEIGHBOURHOOD PLAN UPDATE

Cllr Ackroyd will provide the parish plan which was carried out a few years ago to the working group. An article to be placed in the Holbeton Newsletter informing parishioners of the work the working group are doing. Information will also be available on the Parish Website and on notice boards. Funding being sought. The working group have agreed terms of reference and adopted Code of Conduct. An open day will be taking place in the Reading Rooms on 10 June 2018, to display information. Next meeting of the working group takes place 16 April 2018.

128/17 FINANCIAL MATTERS

PAYMENT(S)

Mr J Clarke	Parish Path expenses	£200.00
Mrs T Drew	Clerk - March 2018 Salary	£296.30
HMRC	PAYE	£74.20
British Gas	Electricity = Reading Rooms - 20 February 2018 - 19 March 2018	£182.10
The Flete Estate	Annual rent for Holbeton Village Allotments	£25.00
The Flete Estate	Annual rent for Kingsgate Orchard	£25.00
The Flete Estate	Annual rent for Battisborough Cross Recreation Field	£25.00
SHDC	Providing Payroll Service 2017/18 - Parish Clerk	£120.00
Mrs C Ackroyd	Reimbursement for lawnmower (TAP Fund)	£55.00
Martin Stallard	Swing shovel and tree shear - school field hedge (TAP Fund)	£336.00
DALC	DALC & NALC Affiliation	£133.26

RECEIPT(S)

Bank Interest (09.03.18)	£0.19
Hire of Reading Rooms	£135.00
Parish Paths (P3)	£300.00
Hire of Reading Rooms	£25.00

GRANT REQUEST(S)

None

Treasurers Account	Balance as at 9 March 2018	£13,180.37
Business Account	Balance as at 9 March 2018	£5,000.00

Cllr Knight agreed to look at British Gas electricity payments/contract.

129/17 CORRESPONDENCE

Email from parishioner - Hedge cutting school playing field. **ACTION: Cllr Sherrell will respond.**

Email from parishioner - Maintenance of the village green. **ACTION: Clerk to try and ascertain ownership.**

130/17 PARISH COUNCILLORS' REPORTS

Cllr Ackroyd - fly tipping has occurred in the parish. An article to be placed in the Holbeton Newsletter making parishioners aware of the fact and if you suspect someone disposing of waste illegally please report it.

Cllr Ackroyd - the TAP fund grant of £500 is being used to pay for the lawn mower £55, work carried out on the school hedge £336, Pet Memorial Garden £100, and £60 for signage. Any money left over to be contributed to the work on the bike track.

Cllr Craig - the play area signage has been assessed, the new signs will now be made and be consistent in information. It was agreed for the signs to be purchased using money from the TAP grant.

Cllr Reece - a meeting with Nick Colton (DCC Highways) on Thursday 12 April 2018 in connection with Gibb Lane flooding and repairs required on Vicrage Hill handrails.

Cllr Hearn - an emergency list of what you need if something goes wrong to be available for the emergency services in your home was described. Discussion ensued Cllr Hearn will produce information to circulate in the Holbeton News.

131/17 FORMAT OF ANNUAL PARISH MEETING - 8 MAY 2018

It was agreed the format of the meeting remains. A list of organisation leaders to be circulated to Councillors to ensure there are no changes. **ACTION: Clerk**

The next **Annual Parish Council Meeting** will take place on **Tuesday 8 May 2018** at **6.30 pm**, followed by the **Annual Parish Meeting** in the **Village Hall, Holbeton**.

The meeting closed at 8.45 pm.

J. SHEARRELL
(Holbeton Parish Council Chairman)

Date: 8 May 2018

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Dementia Friendly Parishes

