

Holbeton Parish Council

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
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Councillors are summoned to attend a meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 8 February 2022** at **7.30 pm**.

If members of the public do not feel comfortable attending a face-to-face meeting, they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to - holbetonparishclerk@gmail.com.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

Teresa Drew
Clerk to Parish Council

Date: 3 February 2022

A G E N D A

1. New Councillor to sign Declaration of Acceptance form
2. Apologies for absence - Cllr Baumer
3. Reports:
 - (a) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter
 - (b) To receive County and District Councillors' Report(s)
4. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change
5. Past subject matter(s) for the purpose of report only:

138/21 Holbeton Reading Rooms walls need waterproofing and repointing. ACTION: Cllr Reece

138/21 A379 to Bull and Bear, the road surface is deteriorating. Also, on the crest of the hill vehicles are encroaching into the bank, bollards required. Cllr Thomas confirmed that DCC Highways will find it difficult to carry out any work in this financial year.

153/21 Play Park Report from Allianz - Allianz Engineering Inspection. ACTION: Cllr Sherrell

154/21 Flooding at Bull and Bear - ACTION: Cllr Thomas

179/21 Highway under the bridge near Mothecombe is in a very poor condition. Cllr Thomas will liaise with DCC Highways. ACTION: Cllr Thomas
6. Resolve to approve the Parish Council Meeting Minutes of 11 January 2022 (as previously circulated)
7. Extension to the 30mph speed limit Battisborough Cross - Cllr Gunatillake
 - assess the list of speed limits in the parish previously circulated by Cllr Hollett
8. Holbeton Village Hall, internet access - Cllr Ackroyd

9. Planning - Parish Councillors to view planning applications on SHDC website. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 4671/21/HHO

Proposal: Householder application for proposed external store and wetsuit drying/shower room additions, replacement garage door, and new first floor window and balustrade guarding (Resubmission of 3200/20/HHO)

Site Address: Woods Cottage, Battisborough Cross, PL8 1JQ

Planning Decisions

APPLICATION NUMBER: 3988/21/HHO Holbeton DECISION: Refusal

APPLICATION NUMBER: 3989/21/LBC Holbeton DECISION: Refusal

10. Discuss the need for Holbeton Parish Council to have a Planning Policy

11. Planning Application 3335/21/FUL

12. Purchase of noticeboard for Battisborough Cross - Cllr Ackroyd

13. Youth Club - Cllr Gunatillake/Baumer

14. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

15. Finance

(i) Bank balances - to note the bank balances of: - Business Account as at 10 January 2022 = £5,000.00
Treasurers Account as at 13 January 2022 = £29,074.73

(ii) Banked receipts - to note receipts for January 2022: Bank Interest (10.01.2022) = £0.04
Hire of Reading Rooms = £161.00

(iii) Grant Requests:

- Project to tidy up / paint inside the phone box at Battisborough Cross

- Queens Platinum Jubilee Committee has been set up with the main objective being to celebrate HM the Queen's jubilee. Events will hopefully follow similar lines to those of 2012. The committee have started to raise funds as it is hoped that events will be free. In 2012 the PC kindly made a financial donation and the committee would like to make a formal request to the PC for a grant towards events this year.

(iv) To resolve to make the following payments: -

| Payee | Description | Gross | VAT | Net |
|----------------------------|---|---------|--------|--------|
| Mrs T Drew | Clerk - January 2022 Salary, home allowance and backdated pay increase to 1 June 2021 | £629.40 | - | - |
| HMRC | Clerk - January 2022 | £60.00 | - | - |
| Mrs M Venton | Cleaning of Holbeton Public Toilets - January 2022 | £tbc | | |
| Heritage Preservation | Inspection of Reading Rooms | £108.00 | £18.00 | £90.00 |
| Holbeton Village Hall Fund | Hire of main hall for PC meeting 11 January 2022 | £24.00 | - | - |

(v) Approve Financial Statement

(vi) Review Holbeton Parish Council expenditure/income to date

(vii) Update on point raised at internal audit 2020/2021: Parish Clerk Contract of Employment. **ACTION: Cllrs Sherrell and Fuller**

16. Holbeton Public Toilets:

- Transfer of building to the Parish Council

- Agree contract of Employment/Job Description/Job Risk Assessment and Parish Council point of Contact for The Pensions Regulator of Marion Venton to clean and look after Holbeton Public Toilets. **ACTION: Cllrs Hollett and Flower**

