

Holbeton Parish Council

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
Tel. 01752 872815

Councillors are summoned to attend a meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Wednesday 22 September** at **7.30 pm**.

If members of the public do not feel comfortable attending a face-to-face meeting, they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to - holbetonparishclerk@gmail.com.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

Teresa Drew
Clerk to Parish Council

Date: 17 September 2021

A G E N D A

1. Apologies for absence - Cllrs Fuller and Flower
2. Reports:
 - (a) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter
 - (b) To receive County and District Councilors' Report(s)
3. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
4. Past subject matter(s) for the purpose of report only:

065/21 Village Play Park Safety Concerns - to install the standard height of the cladding on slide. Two posts to be replaced under guarantee by Earth Wrights.

065/21 Hedge slip near Gibb - responsibility of Flete Estate. Cllr Sherrell will discuss the situation with Flete Estate.

065/21 Holbeton Reading Rooms walls need waterproofing and repointing. Cllr Reece to discuss with Flete Estate.

065/21 Pot holes on Brent Hill, Eastern Town and Holbeton Point need repairing. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm.

065/21 Parking on the corner of Garden Close and Fore Street

065/21 White lines urgently required at junction by Holbeton post office and Battisborough Cross at junction to Mothecombe

065/21 Drains to be addressed opposite Church top gate, Vicarage Hill, outside the Dartmoor Union and Gibb

065/21 A379 to Bull and Bear, near area where the engineering work has recently been completed. Road surface is deteriorating. On the crest of the hill vehicles are encroaching into the bank, bollards required

065/21 Flooding at Alston

5. Resolve to approve the Parish Council Meeting Minutes of 10 August 2021 (as previously circulated).
6. Extension the 30mph speed limit Battisborough Cross - Cllr Gunatillake
7. Vandalism in the Parish
8. DCC Hedge trimming in the Parish
9. Planning - Parish Councillors to view planning applications on SHDC website. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 3059/21/FUL

Proposal: Provision of agricultural/equestrian building (Resubmission of 4226/20/FUL)

Site Address: Keaton Farmhouse, Holbeton, PL8 1HL

Planning Decisions

APPLICATION NUMBER: 2393/21/CLE - DECISION: Cert of Lawfulness (Existing) Certified
 APPLICATION NUMBER: 1756/21/LBC - DECISION: Conditional Approval
 APPLICATION NUMBER: 2762/21/HHO - DECISION: Conditional Approval
 APPLICATION NUMBER: 2764/21/LBC - DECISION: Conditional Approval

10. Purchase of 9 x A4 noticeboard at Battisborough Cross

11. Youth Club - Cllr Gunatillake/Baumer

12. Holbeton Sewage Works

13. Update on Holbeton Jog Track - school playing field

14. Finance

(i) Bank balance - to note the bank balances of: - Business Account as at 9 August 2021 = £5,000.00
 Treasurers Account as at 13 August 2021 = £32,825.34

(ii) Banked receipts - to note receipts for August: Bank Interest (09.08.2021) = £0.04

(iii) Grant Request: Battisborough Cross phone box - external refurbishment

(iv) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Nett
Mrs T Drew	Clerk - August 2021 Salary and working at home allowance	£441.56	-	-
HMRC	Parish Clerk	£13.20	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets - August 2021	£117.50	-	-
Holbeton Village Hall	Hire of main hall for Holbeton Climate Change Sub-Committee Meeting 3 August 2021 and Holbeton Parish Council Meeting - 10 August 2021	£48.00	-	-
EDF	Reading Rooms	£19.37	-	-
Source for Business	Water - allotments - 28 May to 19 August 2021	£65.73	-	-
Mr W Scarlett	Grass cutting at the Battisborough Cross playing fields on the following days: - 18 and 26 August 2021	£50.00	-	-
D J Curtis & Son Ltd	Holbeton running track - supply of stone, Terram plant and labour	£7062.60	£1177.10	£5885.50
Earth Wrights	Cladding on play tower	£1149.60	£191.60	£958.00
Joe Clarke	Purchase of brushcutter, visor, ear muffs, shears, lopper - maintenance of parish paths - P3	£869.57	-	-
South Hams District Council	Annual insurance and inspection fee for Brent Hill play area	£252.00	£42.00	£210.00

(v) Approve Financial Statement and review budget to date

(vi) Internal Auditor - 2021/2022

(vii) Update on points raised at Alison Marshall internal audit 2020/2021:

To assess Lloyds Bank online banking **ACTION: Councillors**

Parish Clerk Contract of Employment to be confirmed **ACTION: Cllrs Sherrell and Fuller**

(viii) Purchase of Parish Council poppy wreath for Remembrance Day Service

15. Holbeton Parish Council Climate Change Sub-Committee Update

16. Holbeton Public Toilets - transfer of building to the Parish Council
- vandalism

17. Feedback from weekly bike track and parish defibrillators inspections - Cllr Reece

18. Review of Parish Lengthsman role

19. Review of Holbeton Parish Council Website and Accessibility Requirements for Public Sector Bodies

20. Review GDPR policies: Data Protection and Privacy Policy
 General Privacy Notice
 Privacy Notice For staff, Councillors and Role Holders

21. Transport Action Network

22. Grass Cutting Battsborough Cross - currently £25 per cut since 2011.
Mr W Scarlett proposed cost per cut of £30 with effect from 2022.

23. Reports from Parish Councillors

24. Correspondence to note: - Letter from Gary Streeter ref EV charging points
 Email from parishioner - Crime Warning - heating oil stolen at Nethcombe
 Parishioner - Hire costs of Reading Rooms for a local group

25. To confirm date and venue for **October 2021** Parish Council meeting.

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

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inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works -
<https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.