

# Holbeton Parish Council

Clerk: Mrs Teresa Drew  
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Chairman: Mr John Sherrell  
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Councillors are summoned to attend a meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 13 July at 7.30 pm.**

PLEASE NOTE: Due to COVID restrictions, capacity in the hall will be limited. Please maintain social distancing and use hand-sanitizer. If you are in a vulnerable category, you are advised that you enter this building at your own risk.

MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING.

If members of the public do not feel comfortable attending a face-to-face meeting, they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to - [holbetonparishclerk@gmail.com](mailto:holbetonparishclerk@gmail.com).

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

*Teresa Drew*  
Clerk to Parish Council

Date: 8 July 2021

## A G E N D A

1. Apologies for absence
2. Reports:
  - (a) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter
  - (b) To receive County and District Councilors' Report(s)
3. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
4. Past subject matter(s) for the purpose of report only:

*024/21 Pot holes on Brent Hill, Eastern Town and Holbeton Point need repairing. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm.*

*024/21 Parking on the corner of Garden Close and Fore Street*

*024/21 Battisborough Cross 30 mph speed limit extension*

*024/21 Village Play Park Safety Concerns - to install the standard height of the cladding on slide. Two posts to be replaced under guarantee by Earth*

*024/21 White lines urgently required at junction by Holbeton post office and Battisborough Cross at junction to Mothecombe*

*024/21 Drains to be addressed opposite Church top gate, Vicarage Hill, outside the Dartmoor Union and Gibb*

*024/21 Hedge slip near Gibb - Devon County Council Solicitor to clarify who is responsible for dealing with the issue*

*024/21 A379 to Bull and Bear, near area where the engineering work has recently been completed. Road surface is deteriorating. On the crest of the hill vehicles are encroaching into the bank, bollards required*

5. Resolve to approve the Parish Council Meeting Minutes of 8 June 2021 (as previously circulated).

6. General Refuse Collection Issues and Refuse Collection from Un-adopted Areas - Cllr Hollett

7. Planning - Parish Councillors to view planning applications on SHDC website. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 3200/20/HHO

Proposal: Householder application for proposed external store and wetsuit drying/shower room additions, replacement garage door and new first- floor window and balustrade guarding

Site Address: Woods Cottage, Battisborough Cross, Holbeton, PL8 1JQ

Reference:1756/21/LBC

Proposal: Listed Building Consent for removal of internal wall

Site Address: Erme Cottage, Fore Street, Holbeton, PL8 1NE

The application below has been submitted to SHDC for determination. Evidence is required to either support or refute the claim that the above building works commenced in accordance with the Planning approval:

Reference: 2393/21/CLE

Proposal: Lawful development certificate for existing material commencement of building operations

in accordance with condition 1 of planning consent 2850/17/FUL (Conversion of redundant barn to dwelling and construction of garage)

Site Address: The Smithy, Battisborough Cross

8. Holbeton Sewage Works

9. Update on Holbeton Parish Council Logo

10. Update on Holbeton Jog Track - school playing field

11. Finance

(i) Bank balance - to note the bank balances of Business Account and Treasurers Account

(ii) Banked receipts - to note receipts for June

(iii) Grant Request: None

(iv) To resolve to make the following payments: -

Payee	Description	Gross	VAT	Nett
Mrs T Drew	Clerk - June 2021 Salary and working at home allowance	£441.56	-	-
HMRC	Parish Clerk	£13.20	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets - June 2021	£67.50	-	-
Holbeton Village Hall	Hire of main hall for Holbeton Parish Council Climate Change Sub-Committee Meeting and Parish Council Meeting - 8 June 2021.	£42.00	-	-
Reimbursement to Clerk	Purchase of 12 x 1 <sup>st</sup> and 12 x 2 <sup>nd</sup> Class stamps	£18.12	-	-
Reimbursement to Cllr Andrew Hollett	Purchase of sundries for Holbeton Parish Public Toilets	£49.86	-	-
edf	Reading Rooms = 26 May 2021 - 24 June 2021	£8.23	£0.39	£7.84

(v) Agree action plan against points raised at Alison Marshall internal audit

12. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer

13. Holbeton Public Toilets - transfer of building to the Parish Council

14. Review of Holbeton Parish Council Allotment Agreement

15. Review Standing Orders & Code of Conduct
16. SHDC - Local Government (LGA) Model Code of Conduct
17. Play park weekly checks
18. Feedback from weekly bike track and parish defibrillators inspections - Cllr Reece
19. Reports from Parish Councillors
20. Correspondence to note
21. To confirm date and venue for **August 2021** Parish Council meeting.

**Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>**

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.