

# Holbeton Parish Council

Clerk: Mrs Teresa Drew  
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Chairman: Mr John Sherrell  
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Councillors are summoned to attend a meeting of **Holbeton Parish Council**, to be held in **Holbeton Village Hall** on **Tuesday 8 June** at **7.30 pm**. Members of the public and press are cordially invited to attend.

PLEASE NOTE: Due to COVID restrictions, capacity in the hall will be limited. Please wear a face covering (unless exempt), maintain social distancing and use hand-sanitizer. You will be asked to provide your name and contact details on entry. If you are in a vulnerable category, you are advised that you enter this building at your own risk.

**MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING.**

If members of the public do not feel comfortable attending a face-to-face meeting, they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to - [holbetonparishclerk@gmail.com](mailto:holbetonparishclerk@gmail.com).

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

*Teresa Drew*  
Clerk to Parish Council

Date: 1 June 2021

## A G E N D A

1. Apologies for absence.
2. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
3. Reports:
  - (a) County and District Councillors' Report(s)
  - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter.
4. Past subject matter(s) for the purpose of report only:
  - 006/21 Pot holes on Brent Hill, Eastern Town and Holbeton Point need repairing. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm
  - 006/21 Parking on the corner of Garden Close and Fore Street
  - 006/21 Battisborough Cross 30 mph speed limit extension
  - 006/21 Village Play Park Safety Concerns - to install the standard height of the cladding on slide. Two posts to be replaced under guarantee by Earthwright
  - 006/21 White lines urgently required at junction by Holbeton post office and Battisborough Cross at junction to Mothecombe
  - 006/21 Drains to be addressed opposite Church top gate, Vicarage Hill, outside the Dartmoor Union and Gibb
  - 006/21 Hedge slip near Gibb - Devon County Council Solicitor to clarify who is responsible for dealing with the issue.
  - 012/21 Renewal of Insurance Contract - three year deal with current insurance company
  - 180/20 A379 to Bull and Bear, near area where the engineering work has recently been completed. Road surface is deteriorating. On the crest of the hill vehicles are encroaching into the bank, bollards required.

5. Resolve to approve the Annual Parish Council Meeting Minutes of 5 May and Planning Meeting Minutes of 20 May 2021 (as previously circulated).

6. Planning - Parish Councillors to view planning applications on SHDC website. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 1164/21/LBC

Proposal: Listed Building consent for replacement of casements within original frame of front bedroom window

Site Address: 48 The Square, Holbeton, PL8 1LR

**Appeal Start Notification - Alston Hall**

Appeal reference: APP/K1128/W/21/3269242

Proposal: Construction of six accessible holiday lodges and associated landscaping and biodiversity enhancements

Location: Alston Hall, Holbeton, Plymouth PL8 1HN

Appellant's name: Mr J Steven

Appeal start date: 26th May 2021

7. Application for a new premises licence from H.B. Evelyo Ltd for Hattiers Rum, The Distillery, Haye Farm, Holbeton, Plymouth, PL8 1JZ. The application is for:

- Sale of alcohol for consumption off the premises, Monday to Saturday from 8am to 7pm.
- There will be no public access to the premises.

8. Holbeton Sewage Works

9. Update on Holbeton Parish Council Logo

10. Defibrillator Training Courses

11. Update on Holbeton Jog Track - school playing field

12. Finance

- Bank balance - to note the bank balances of Business and Treasurers Accounts
- Banked receipts - to note receipt for May - Bank Interest (10.05.2021) = £0.04
- To resolve to make the following payments: -

Payee	Description	Gross	VAT	Nett
Mrs T Drew	Clerk - May 2021 Salary and working at home allowance	£441.56	-	-
HMRC	Parish Clerk	£13.20	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets - May 2021	£tbc	-	-
Information Commissioner's Office	Renewal confirmation - registration as a data controller under the Data Protection Act 1998 paid by Direct Debit	£35.00	-	-
Mr W J Wallis	Parish path work during April 2021 (P3)	£230.00	-	-
Viking	Ink Cartridges & laminating pouches	£98.37	£16.40	£81.97
Mythic Beasts Ltd	HPC Website - WordPress	£210.00	£35.00	£175.00
Holbeton Village Hall	Hire of main hall for HPC Planning Meeting - 20 May 2021. Includes £10.00 deposit for new village hall key	£34.00	-	-
Andrew Hollett	Zoom monthly subscription - from HPC Climate and Environment Meeting	£14.39	-	-
Alison Marshall	Internal Audit of accounts 2020 - 2021	£100.00	-	-
BHIB Ltd	Insurance policy renewal a 3 year long term agreement	£367.76	-	-

- Grant Request: None
- Internal Audit - to receive the Internal Auditor's Report

13. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer
14. Holbeton Public Toilets - transfer of building to the Parish Council.
15. Review of current Holbeton Parish Council Allotment Agreement
16. Play Park Signage and Weekly Checks
17. Feedback from weekly bike track and parish defibrillators inspections - Cllr Reece
18. Reports from Parish Councillors
19. Correspondence
20. Confirm date and venue for the Parish Council meeting July 2021

**Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>**

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.