

Holbeton Parish Council

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The **Annual Meeting** of **Holbeton Parish Council** will be held remotely on Zoom on **Wednesday 5 May 2021 at 7.00pm** followed by the **Annual Parish Meeting** at **8.00 pm**

This meeting will be held remotely on Zoom in accordance with The Local Authorities etc. (flexibility of local authority etc. meetings) (England and Wales) Regulations 2020.

All members of Holbeton Parish Council are summoned to a Parish Council Meeting, for the purpose of transacting the business specified in the agenda which is set out below.

If you are unable to attend or will be late arriving, please contact me.

The Zoom meeting can be accessed via the following link:

<https://us02web.zoom.us/j/83081588671?pwd=c1JSdXI2Wk00MXdmdVg1ZFh1ZFlaQT09>

Meeting ID: 830 8158 8671

Passcode: 671044

Members of the public are invited to attend council meetings and may raise any matters relating to the Parish. This should be done during agenda item 4 and not while the normal business of the meeting is being conducted.

Teresa Drew
Clerk to Parish Council

Date: 28 April 2021

A G E N D A

1. Apologies for absence.
2. Election of Chairperson.
3. Declarations of members' interests relating to matters on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
4. Reports:
 - (a) County and District Councilors' Report(s)
 - (b) Question(s) from members of the public - opportunity to ask questions of the County, District and Parish Councillors, or to comment on any matter.
5.
 - (a) Election of Vice-Chairman
 - (b) Election of Committees: - Planning (all Councillors), Parish Rooms maintenance (all Councillors), Finance (3 Councillors & R.F.O.)
 - (c) Parish Tree Warden
 - (d) Footpaths
 - (e) Web-master
 - (f) Snow Warden
 - (g) Review of hire cost for the Parish Rooms.
 - (h) Defibrillators - Battisborough Cross & Holbeton
 - (i) Dementia Friendly Parishes Around the Yealm and Four Rivers Dementia Alliance Parish Representative

6. Past subject matter(s) for the purpose of report only:

202/20 Pot holes on Brent Hill, Eastern Town and Holbeton Point need repairing. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm - **ACTION: Cllr Hosking.**

202/20 Parking on the corner of Garden Close and Fore Street - **ACTION: Cllrs Hosking/Sherrell.**

202/20 Battisborough Cross 30 mph speed limit extension. Cllr Hosking pointed out there is no budget, but will still try to action the request. **ACTION: Cllr Hosking/DCC Highways.**

202/20 Village Play Park Safety Concerns - to install the standard height of the cladding on slide. Two post to be replaced under guarantee by Earthwright. **ACTION: Cllr Sherrell.**

202/20 Battisborough noticeboard update on insurance claim. **ACTION: Clerk**

202/20 White lines urgently required at junction by Holbeton post office and Battisborough Cross at junction to Mothecombe - **ACTION: Cllr Hosking/Nick Colton DCC Highways.**

202/20 Drains to be addressed opposite Church top gate, Vicarage Hill, outside the Dartmoor Union and Gibb. **ACTION: Cllr Hosking/Nick Colton DCC Highways.**

202/20 Hedge slip near Gibb - Cllr Hosking will write to Devon County Council Solicitor to clarify who is responsible for dealing with the issue. **ACTION: Cllr Hosking.**

7. Resolve to approve the Parish Council Meeting minutes of 20 April 2021 (as previously circulated).

8. Planning – Parish Councillors to view planning applications on SHDC website. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 0868/20/ARM

Proposal: READVERTISEMENT (Revised plans received) Application for approval of reserved matters following outline approval 25/1720/15/O for the construction of 14no. dwellings, provision of community car park, allotment gardens, access and associated works including access, layout, scale appearance and landscaping (Resubmission of 0127/19/ARM)

Site Address: Development Site at SX 612 502, North Of Church Hill, Holbeton

Reference: 1115/21/HHO

Proposal: Householder application for proposed single storey rear extension, proposed single storey front extension, proposed conversion of outbuilding to workshop

Site Address: 69 Ford Holbeton PL8 1LJ

Reference: 1116/21/LBC

Proposal: Listed Building consent for proposed single storey rear extension, proposed single storey front extension, proposed conversion of outbuilding to workshop

Site Address: 69 Ford Holbeton PL8 1LJ

9. Update on Holbeton Parish Council Logo Update.

10. Update on Holbeton Jog Track - school playing field.

11. Finance - Full list of payment(s) income and grants will be confirmed at the meeting.

- To receive End of Year Accounts 2020/21

- To resolve to use the certificate of exemption

- To approve Section 1 of the Annual Governance Statement 2020-2021

- To approve Section 2 Accounting Statements 2020-2021

- To agree the dates for the period for the exercise of public rights - 14 June - 23 July 2021

(The inspection period must be 30 working days inclusive and must include the first 10 working days of July.)

12. Agree renewal of insurance contract - renewal date 1 June 2021 at a cost of £414.43 (including Insurance Premium Tax at 12%)
The insurance cost for 2020 was £392.25.

13. Holbeton Parish Council Climate Change Sub-Committee Update - Cllr Baumer.
14. Holbeton Public Toilets - transfer of building to the Parish Council.
15. Review of Current Holbeton Parish Council Allotment Agreement.
16. Play Park Signage and Weekly Checks.
17. Feedback from weekly bike track and parish defibrillators inspections - Cllr Reece.
18. Reports from Parish Councillors.
19. Confirm date and venue for the Parish Council meeting in June 2021.

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Parish Council meetings may be recorded. We kindly ask that anybody intending to record the meeting, inform the Chairman prior to the meeting.

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.