

MINUTES OF HOLBETON PARISH COUNCIL MEETING HELD REMOTELY ON ZOOM ON TUESDAY 8 DECEMBER 2020 AT 7.30 PM

Present: Cllrs John Sherrell, Mike Reece, Carol Ackroyd, Harry Baumer, Julie Fuller,
Trudie Timlin Brown and Chris Flower

District Councillor Keith Baldry (from 7.30 pm until 8.30 pm)
Teresa Drew - Parish Clerk

Visitor(s)/Parishioner(s)present: 0

111/20 APOLOGIES FOR ABSENCE

Apologies received from County Councillor Richard Hosking, District Councillor Dan Thomas, Cllrs James Pengelly and Andrew Hollett.

112/20 DECLARATION OF INTERESTS

Members were invited to declare any personal, or disclosable pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.

None declared.

113/20 REPORTS

(a) County Councillor and District Councillor's Reports

County Councillor Richard Hosking emailed the following report:

1. We emerge from lockdown at 1-minute past midnight on the morning of Wednesday 2nd December into Tier 2 restrictions. I have forwarded details of the change in restrictions to each Parish. There will be a review on 16th December. The case rate continues to fall in the South Hams, and we are all hoping that this will result in Devon moving into Tier 1.
2. There have been 578 cases of Coronavirus confirmed in Devon in the last week to 6th December. This brings the total confirmed cases in the County to 8,771.
3. Sad to report 23 more Coronavirus deaths in Devon in the week to 27th November, so a reminder that "Hands, Face & Space is still the order of the day when you make those essential trips.
4. The first batch of the Pfizer initial vaccine for the 80+ age group is due to be administered on 15th December. GP Surgeries will be arranging appointments.
5. Vaccines will then be rolled out to younger age groups in stages.
6. We have received notification that Skanska have sold the road maintenance arm of their business. I will report again when we have more detail concerning the purchaser of our Term Maintenance Contract.
7. The Interim Devon Carbon Plan was launched to Devon County Council members yesterday afternoon. A series of online events are planned. The Devon Climate Emergency Response Group will be inviting observations on the plan. Views are sought on the format of the Citizens Assembly which may be obliged to meet virtually, and the questions it will address. An interesting fact that emerges from the study is that electricity generation will need to double, and this would require eight times the current renewable energy generation capacity.
8. Pleased to report that I have been able to support Holbeton School virtual prospectus with a grant of £600 from my Locality Fund.
9. Road repairs at Edmeston are scheduled for mid-January 2021, though the schedule may need to be reviewed as a result of the transfer of the Term Maintenance Contract.
10. Nick will be tidying the signs at the Nethcombe junction. The contractors erecting the new signs were supposed to remove the old. I do not have any other answers to resolve this issue for Sandi Marshall unless we can access the £4,000 funding for new permanent signs.
11. I wish you all a very Merry Christmas and Happy New Year.
Happy to answer any questions.

113/20 REPORTS (continued)

District Councillor Keith Baldry:

South Hams District Council are currently having issues with waste collections, due to COVID within three crews of the workforce. Casual staff are being used, but a number of rounds are not being completed as a result.

In the recent Holbeton News, Cllr Baldry wished to point out there is no SHDC waste that goes to landfill - it is sent to the incinerator.

(b) Questions from the public and Councillors

Cllr Ackroyd pointed there is a lot of litter on the A379 Ermington to Yealmpton, and top road to Holbeton. Also, it was disappointing that fly tipping of tyres and bags has been reported in the parish. Cllr Baldry - SHDC has not carried out systematic litter picking for a period of time, any issues to be reported to SHDC.

Cllr Reece asked if brown bins that have not been collected due to the current situation, should be left out. Cllr Baldry asked for bins to be brought back in and placed outside again as per the normal schedule.

Footpath from Borough Farm across to Henna Mill near the stream, is difficult to pass due to the area being extremely wet. Resolved that Cllr Timlin Brown will consult with the Environmental Agency. **ACTION: Cllr Timlin Brown**

114/20 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

094&95/20 A379 to Bull and Bear, near area where the engineering work has recently been completed. Road surface is deteriorating. On the crest of the hill vehicles are encroaching into the bank, bollards required. Cllr Hosking to liaise with Nick Colton DCC Highways. **ACTION: Cllr Hosking**

095/20 White lines are required urgently, at the junction by Holbeton post office. **ACTION: Cllrs Hosking/DCC Highways**

095/20 Pot holes on Brent Hill, Eastern Town and Holbeton Point need repairing. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm. **ACTION: Cllr Hosking**

095/20 Drains still need to be addressed opposite Church top gate, Vicarage Hill and outside the Dartmoor Union. **ACTION: Cllr Hosking**

095/20 Parking on the corner of Garden Close and Fore Street - Cllr Hosking will visit area to understand the issues. **ACTION: Cllr Hosking**

106/20 Speeding at Battisborough Cross - Cllr Hosking will look at Battisborough accident history, which may result in limiting the speed. He will also liaise with Nick Colton DCC Highways to assess the budget. **ACTION: Cllr Hosking**

115/20 CO-OPTION OF A PARISH COUNCILLOR

Four applications have been received. Resolved Councillors will email the Clerk their proposed nomination.

116/20 APPROVAL OF THE PARISH COUNCIL MEETING MINUTES

The minutes of Holbeton Parish Council meeting held on 10 November 2020 (previously circulated), were approved by the Chairman and will be signed.

117/20 PLANNING - Parish Councillors viewed planning applications on SHDC website prior to the meeting.
 To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 3201/20/FUL

Proposal: Application for confirmation of use and approval to upgrade external cladding and to site portable office and meeting room within existing yard area

Site Address: Moorshead, Sawmills, Yealmpton, PL8 2ES

Recommendation: resolved to copy Yealmpton Parish Council's response - We are relying on the Planning Officer's appraisal of the impact on the AONB and consequent siting of the 2 portable units to reflect the "Impact on this rural area". These portable units must never be allowed for conversion to residential use.

The following planning applications were discussed, but had not been placed on the Agenda. This meant that any decision could not be final. Deferral to the next meeting would mean that the decision would be outside the statutory time limit for response. The rules allowed the Clerk as the Proper Officer to respond under delegated authority in line with discussions at this meeting. The plans would be placed on Tuesday 12 January 2021 Parish Council Meeting agenda for ratification.

Reference: 3826/20/HHO Proposal: Householder application for new timber frame entrance porch, demolition of existing single storey extension and erection of new single storey extension with roof terrace

Site Address: Keaton Farmhouse, Holbeton, PL8 1HL

Recommendation: Support, but concerned on the impact on South West Coastal Path on any lighting that may be on the roof terrace.

Reference: 3845/20/FUL Proposal: Conversion of agricultural barns to ancillary accommodation directly associated with former farmhouse and holiday letting accommodation. Extension of former farmhouse utilising redundant agricultural barn (Resubmission of 2324/20/FUL)

Site Address: Scobbiscombe Farm Yealmpton PL8 2EW Recommendation: Support

118/20 FINANCIAL MATTERS

It was resolved to approve the following payments and receipts:

Payee	Description	Gross	VAT	Nett
Mrs T Drew	Clerk - November 2020 Salary	£441.56	-	-
HMRC - PAYE	Parish Clerk	£13.20	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets - November 2020	£67.50	-	-
Reimbursement to Clerk	12 x 1 st Class stamps	£9.12	-	-
Reimbursement to Cllr Ackroyd	Cleaning products and sundries for Reading Rooms	£30.75	-	-
edf Energy	Services to Reading Rooms, 25 July - 1 December 2020	£9.34	£0.44	£8.94
Reimbursement to Clerk	SLCC Annual Membership Subscription start date: Friday 01 Jan 2021 - end date: Friday 31 Dec 2021	£166.00	-	-
Mr M Rawlings	Installation of 8 no. 4 inch tanalised timber posts (provided by Holbeton Parish Council) after removing original rotten posts to playpark retaining dwarf walls. Cost = £10 per post = £80. Two hours lengthsman work, clearing buddle holes and drains and verges to Holbeton Townhill area and dispose of vegetation on 4.12.2020, @£10/hr = £20	£100.00	-	-

RECEIPT(S): Bank Interest (09.11.2020) - £0.04
 Devon County Council COVID-19 2nd wave Prompt Action - £300

GRANT REQUEST(S): None

- Resolved to increase Precept for 2021/2022 by 15% to £14,375. The Band D parish rate will be: £46.67.

- Resolved to purchase a Christmas tree for the village, maximum spend of £100 - **Action: Cllr Reece/Mr L Howarth (parishioner)**

119/20 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE - Cllr Baumer

Cllr Baumer had circulated the following briefing prior to the meeting:

Items in red were discussed and resolved to approve.

The Holbeton Parish Council sub-committee held its most recent meeting on Tuesday 1st December, via Zoom.

- The subcommittee considered further the principles on how the section 106 money from the Creacombe Solar Farm should be allocated. It has already been agreed that:
 - The funds should be spent in support of the Holbeton Parish Council's Environmental Action Plan, and that this should be the sole use for the money.
 - The money should either be spent or allocated (i.e. accumulated for a specific purpose) within each year.
 - The role of the sub-committee is to advise and make recommendations on spending to the parish council.
- The following criteria are also proposed, for approval:
 - The funds should either support stated actions in Holbeton Parish Council's Environmental Action Plan or meet the aims of the Action Plan & be consistent with Holbeton Parish Council's Environmental policy.
 - Proposals for spending should include an assessment of the likely impact on the environment.
 - Though spending should primarily benefit Holbeton Parish's environment, projects combined with other local organisations and with wider, shared benefits can also be considered.
 - Proposals should be submitted to the sub-committee chair for consideration by the sub-committee.
- Attempts have been made to discover where the Creacombe solar farm section 106 money is and when it will be available. One of those attending the meeting clarified that Yealm Community Energy holds the first year's funds, approximately £3,700. YCE will ensure that the funds are transferred to Holbeton Parish Council's account, hopefully before Christmas.
- 36 books on the environment and climate change have been chosen by a number of parishioners. It is intended that these should be held in the reading rooms and managed by Sue Price, along with the existing titles. Details of the books will be circulated with this briefing, along with the estimated costs. Where possible those holding copies of these books who are willing to donate them will be sought. Three books have already been donated by their owners. The availability of these books will be advertised in the village.

The purpose of these books is to inspire and encourage parishioners to appreciate the importance of the environment and man-made carbon reduction; and assist in delivering action 2 of the environmental action plan, namely providing leadership to the parish and thereby indirectly benefit the environment.

A container for these books will be required and funding for this will be sought separately. Councillors approved expenditure on the books in the list up to a maximum of £325. Also, a container for the storage of the books to a maximum of £115.
- A new wildflower area and a small notice board next to the reading rooms has been approved in principle by the PCC subject to details of what is proposed. Seeds will need to be sown around the end of February. A costed proposal will be submitted for approval early in 2021.
- Other costed initiatives that will be put forward for section 106 funding in due course include:
 1. Low energy lights for the reading rooms and public toilets.
 2. The proposed parish-wide survey on lighting and electricity supplies, aiming to encourage and facilitate actions to reduce expenditure on electricity in homes and businesses.
 3. Low energy bulbs for parishioners wishing to reduce expenditure on lighting.
 4. Plug in energy monitors to loan to parishioners to assist them in reducing electricity costs.
- Preparations for the proposed parish-wide survey on low energy lights continues, two parishioners refining the design and layout of the survey forms.

119/20 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE - Cllr Baumer (continued)

- A form of words and a poster advertising the consultation on the DCC zero carbon plan has been agreed for January's Holbeton News. The consultation continues for 10 weeks from the 7th December. The sub-committee will consider the plan at its January meeting and feed back to the Parish Council following this.
- The monthly environmental briefing and environmental tip of the month for Holbeton News will continue. The next tip of the month will be concerned with reducing home electricity expenditure.
- The parish has been selected as one of 27 villages to benefit from the installation of electric car charge points. The village hall trustees have approved the project subject to more details being supplied.
- A free webinar to explore the barriers facing community energy and explain the solution Power for People are campaigning for the Local Electricity Bill, will take place via Zoom at 7pm on 9th December:

Meeting link: <https://us02web.zoom.us/j/81590391498?pwd=QzZnVGpDeEVTTnNqUk5Ca2YyZEx1QT09>

Meeting ID: 815 9039 1498

Passcode: 130702

120/20 HOLBETON PRIMARY SCHOOL - COVID GRANT REQUEST

Cllr Sherrell had circulated a COVID request for £600 grant to produce a video for prospective pupils from Holbeton Primary School. Cllr Sherrell has emailed Cllr Hosking to enquire if there are funds available at Devon County Council.

121/20 HOLBETON PUBLIC TOILETS

Cllr Sherrell is waiting for further clarification overage and the uplift on value of the site in the transfer agreement from SHDC.

122/30 DOG WASTE BINS - CLLR Flower

Information has been received from SHDC regarding the kind of dog waste bins which are available. The 60 litre bin is the largest allowed, because of the weight when full.

SHDC have quoted £260.66 plus VAT each, which includes the cost of installation.

Cllr Baldry stated the bin at Mothecombe is 30 litres and any application for a Locality Grant to purchase a larger bin would be considered.

Discussion ensued and it was resolved Cllr Flower will ask SHDC, if the current and an additional bin could be in situ at Mothecombe. **ACTION: Cllr Flower**

123/20 COUNCILLOR ADVOCATE SCHEME,

Cllr Fuller has agreed to be point of contact for the Councillor Advocate Scheme.

124/20 READING ROOMS - CLLR ACKROYD

Cllr Ackroyd has spent six days cleaning the rooms. They have not been cleaned since the lockdown and many areas were covered in black mould. The rooms have been restocked with environmentally friendly cleaning items. Batteries in the thermostat have also been replaced.

Exterior woodwork needs repainting and back and front door sills repairing. The right-hand room will need decorating and the window ledge is rotten. Resolved to get quotes for the repairs. **ACTION: Cllrs Reece/Ackroyd**

The electrical equipment requires portable appliance equipment testing. **ACTION: Cllr Reece**

Resolved Cllr Baumer to purchase a dehumidifier, to a maximum cost of £200, to control the damp within the building. **ACTION: Cllr Baumer**

125/20 HEDGE SLIP ON THE WAY TO GIBB

Cllr Sherrell will raise the issue with Cllr Hosking. **ACTION: Cllr Sherrell**

126/20 MUD ON ROADS - Cllr Timlin Brown

Cllr Timlin Brown has reported to Devon County Council that there is a lot of mud on the road from Creacombe turning to Luson and in the area of Henna Mill, but to date has not had a response.

Cllr Ackroyd has also received comments in connection with mud on the road near Lawnfield development. Cllr Sherrell was aware that a sweeper lorry has been used in the area.

127/20 VILLAGE PLAY PARK

A safety concern has been raised by a parishioner in connection with the possibility of children falling from the platform of the slide. Cllr Sherrell has spoken to Tim Pollard at SHDC suggests we speak to Earthwright who manufactured the slide. Highlighting to Earthwright the concerns of a parishioner and a "C rate" comment in a recent Allianz inspection report.

ACTION: Cllr Sherrell

Cllr Baumer suggested an overall statement on a public sign at the entrance to the playpark as follows - "Not all the equipment in this playpark is suitable for all ages. Parents are encouraged to look carefully at which equipment is suitable for their children and ensure that they avoid the ones that they are not capable of using safely".

Discussion ensued and it was resolved to close the slide until the necessary repairs have been carried out. Cllr Sherrell will speak to Earthwright. **ACTION: Cllr Sherrell**

- Flete and Parish Council renewal of play park lease - at the southern boundary the fence is in the wrong place. Discussions have taken place between Flete and owners of the land. Resolved to place the lease renewal on January 2021 agenda as awaiting information on the cost of the lease. **ACTION: Clerk**

128/20 HOLBETON PARISH COUNCIL LOGO

Due to Cllr Hollett not being present, it was resolved to include this on the January 2021 agenda. **ACTION: Clerk**

129/20 REPORTS FROM PARISH COUNCILLORS

- Feedback from weekly bike track inspections and monthly inspection of parish defibrillators - Cllr Reece reported a jump is deteriorating on the bike track. Resolved that Cllr Reece will contact Denis Curtis at Battisborough Cross. **ACTION: Cllr Reece**

Cllr Ackroyd reported a £300 COVID grant has been received from DCC. Therefore, the Parish Council have £759 to use for COVID-related costs.

130/20 CORRESPONDENCE TO NOTE

The following information was received from Mr Pete Hearn, Parish Rep and trustee DFPAY, and Parish Rep 4 Rivers Alliance:

1. I recently forwarded to all PC Councillors the NALC (National Association of Local Councils) Dementia Friendly Communities Guide in which Holbeton Parish is used as a template showing what can be achieved. As stated, the guide has the written support of the Prime Minister.
2. Over the last 18 months 117 families have received support from Dementia Friendly Parishes Around the Yealm, with 45 families receiving active support at present. The Covid situation has resulted in strengthened relationships with those living with dementia within the 5 parishes.

130/20 CORRESPONDENCE TO NOTE (continued)

3. The biggest problem facing those living with dementia and their carers during Covid is loneliness. Those living on their own often cannot understand the restrictions that the virus has created.
4. There is support available from Central Government in the form of up to £3000 as a grant to provide IT aid to those with hidden disabilities.
5. Along with most charities DFPAY has suffered a lack of financial donations this financial year because of Covid. Support can be given through Amazon Smile where a small percentage of a sum spent is donated to a charity. Support can also be given through The Seamoor weekly lottery held by SHDC.
6. An International Dementia Conference using the Zoom App is planned for March 2021.
7. There have been reports of a scam in the local areas where, on answering the front door, elderly occupants have been offered free surplus face masks. The masks have a drug infused in the material which affects the householder who is asked to try one; the result is that the scammer gains entrance to the house.
8. The Four Rivers Dementia Alliance is slowly developing and has had a Support for All grant from the National Lottery of £10K which will allow it to expand its efforts (it has been since inception operating with funds of less than £400).

If any Councillor needs further information give me a call (01752830230) or speak to our case worker and coordinator Maxine Kennedy (07450206312).

131/20 TO CONFIRM DATE OF NEXT PARISH COUNCIL MEETING

The next **Parish Council Meeting** to be held remotely on Zoom will take place on **Tuesday 12 January 2021** at **7.30 pm**.

The meeting closed at 9.43 pm.

(Holbeton Parish Council Chairman)

Date: 12 January 2021

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Dementia Friendly Parishes Around The Yealm



Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is:

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview> or contact form:

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works -

<https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website: - <https://apps.southhams.gov.uk/webreportit> - click on what you would like to report, from the drop down menu.