

## **MINUTES OF HOLBETON PARISH COUNCIL MEETING HELD REMOTELY ON ZOOM ON TUESDAY 13 OCTOBER 2020 AT 7.30 PM**

**Present:** Cllrs John Sherrell, Andrew Hollett, Mike Reece, Carol Ackroyd, Julie Fuller  
Harry Baumer, James Pengelly, Trudie Timlin Brown and Chris Flower

County Councillor Richard Hosking (from 8.33 pm until 9.00 pm)  
District Councillor Dan Thomas (from 7.30 pm until 8.15 pm)  
Teresa Drew - Parish Clerk

**Visitor(s)/Parishioner(s) present:** 2 parishioners

### **070/20 APOLOGIES FOR ABSENCE**

Apologies received from District Councillor Keith Baldry.

### **071/20 RESIGNATION OF CLLR DEBBIE KNIGHT**

With regret due to personal reasons, Cllr Knight has resigned. Councillors wish to thank Debbie for her time, hard work, tremendous service to the community, looking after the Reading Rooms and dealing with the highway issues etc.

Cllrs Keith Baldry and Dan Thomas wished to thank Debbie for what she has done for Holbeton and especially the highways and hope whoever replaces her is half as tenacious as she has been.

Following the resignation from the Parish Council a vacancy exists in the office of Parish Councillor. A notice has been issued, stating that unless ten or more electors of Holbeton Parish, submit a request in writing to the Returning Officer, South Hams District Council, Follaton House, Plymouth Road, Totnes, TQ9 5NE, on or before 20 October 2020, for an election to be held, the Parish Council will take steps to fill the vacancy by co-option.

### **072/20 DECLARATION OF INTERESTS**

Members were invited to declare any personal, or disclosable pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.

Cllrs Timlin Brown and Flower - personal interest, agenda item 10, minute 079/20, paragraph 5.

### **073/20 REPORTS**

(a) County Councillor and District Councillor's Reports

County Councillor Richard Hosking emailed the following report:

1. The incidence of Coronavirus has sharply increased in Devon with 648 cases confirmed in the week to 11th October. This brings the total confirmed cases in the County to 3,034. The majority of cases this week are in Exeter associated with the University, though the general level of cases is rising.
2. In the three Tiers announced by the Prime Minister yesterday Devon is currently assigned to the 'medium' alert level. There is no 'low' tier, so 'medium' is the lowest of the three alert levels which are currently being debated in Parliament before likely adoption on Wednesday.
3. Virginia Pearson advises that will mean, we "stay on track with the national and local measures that we have already got in place." The measures in place at Exeter University appear to be containing the virus. We are fortunate in Devon that we still have a relatively low level of infection.
4. Fifteen schools in Devon have been obliged to isolate at least one teaching pod or group since the return to school in early September and nine were still isolating at the end of last week, including Ivybridge. Attendance at schools remains at about 93%, a reduction of just 2% on last year.

County Councillor Richard Hosking emailed the following report: (continued)

5. We await the publication of the Local Outbreak Management matrix to provide details of what we should expect and how we should respond to different levels of outbreak.
6. Remember, Hands, Face, Space and the rule of 6.
7. We have now entered October and a reminder that it is time to check the Grit Bins. We are asking Parish Councils to report those that are low on grit on the Report-a-Problem webpage as soon as convenient please.
8. The Chancellor announced further measures to protect jobs in the recently announced Winter Economy Plan, please direct any Parishioners in need of financial or other support to keep their businesses running or for welfare reasons please signpost them to the appropriate authority for help.
9. Any progress with the School Transport Plan relative to the question of a 20mph limit in the village?
10. The sunken manhole chambers on the A379 to Modbury have been reported to Highways.
11. Local Government reorganisation. A correction to my September report. My comment was to the effect that the ease of access to the service for Constituents dictates the convenient geographical size of the Local Authority organisation for that service. Some services such as planning require input from people who know the District but are not too close to the Applicant, other services require a more County wide approach to ensure consistency, such as Adult & Children's Social Care and Highways. Minister Robert Jenrick has offered Unitary Authority status to three Counties who were well advanced with their discussions, however I understand that the White Paper on reorganisation will be delayed until next spring.
12. I believe we have made a little progress with the clearing of drains, however other requested maintenance items on the Agenda will continue to be addressed as soon as possible.

District Councillor Dan Thomas:

Cllr Thomas reported that Cllr Baldry is dealing with the issue of dog bins/litter bins not being emptied regularly in the parish and asked for issues in the future to be reported on SHDC website -

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

(b) Questions from the public and Councillors

Cllr Ackroyd enquired if there was an update on the COVID grant application. Cllr Thomas will speak to Tim Pollard at SHDC. **ACTION: Cllr Thomas**

Cllr Hollett asked if the key to access the toilet roll holders could be passed to Holbeton Parish Council. **ACTION: Cllr Thomas**

Cllr Baumer - broadband speed of some isolated parishioners who therefore cannot share grants is extremely low (less than 1 Mbps) and with no prospect of improvement, which is not acceptable. Cllr Hosking stated there is an increase on broadband usage due to the current situation, where more people are working from home. Open Reach has invested money and there is a contract about to be awarded for further work to be rolled out. Cllr Hosking suggested contacting Open Reach to ascertain what can be achieved. Cllr Hosking will continue to lobby.

#### **074/20 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY**

052/20 At the junction by Holbeton post office, white lines are required urgently. **ACTION: Cllrs Hosking/DCC Highways**

052/20 Pot holes on Brent Hill, Eastern Town and Holbeton Point need repairing. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm. **ACTION: Cllr Hosking**

052/20 Drains need urgently clearing at Gibb, opposite Church top gate, Vicarage Hill and outside the Dartmoor Union. **ACTION: Cllr Hosking**

052/20 On the crest of the hill past the newly-repaired road, vehicles are encroaching into the bank, bollards required. **ACTION: Cllr Hosking**

56/20 Parking on the corner of Garden Close and Fore Street - Cllr Hosking will visit the area to understand the issues being raised. **ACTION: Cllr Hosking**

**075/20 DANGEROUS DRIVING AND SPEEDING AT BATTISBOROUGH, OUTSIDE OF THE SPEED LIMIT AREA  
- Cllr Hollett**

A parishioner who lives at Battisborough Cross, raised concern about the speed of traffic in the area, particularly on the road to Mothecombe. Could the speed limit be extended to the end of the last house and the speed limit reduced? Cllr Hosking stated it is unlikely that anything could be done at this moment in time, but will liaise with DCC Highways.

**ACTION: Cllr Hosking**

**076/20 APPROVAL OF THE PARISH COUNCIL MEETING MINUTES**

The minutes of Holbeton Parish Council meeting held on 8 September 2020 (previously circulated), were approved by the Chairman and will be signed.

**077/20 PLANNING** - Parish Councillors viewed planning applications on SHDC website prior to the meeting.

*To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

No planning application have been received.

**PLANNING DECISIONS:**

APPLICATION NUMBER: 1442/20/FUL Holbeton

LOCATION: Keaton Farm Holbeton PL8 1HL

PROPOSAL: Erection of timber clad, steel portal framed agricultural building and associated gravel access track

DECISION: Refusal

APPLICATION NUMBER: 2250/20/FUL Holbeton

LOCATION: Keaton Farm Holbeton PL8 1HL

PROPOSAL: Demolition of existing timber framed stable and store building and construction of purpose-built timber framed stable and garage building

DECISION: Conditional Approval

**PLANNING WITHDRAWN:**

APPLICATION NUMBER: 2324/20/FUL 202324 Newton and Yealmpton

LOCATION: Scobbiscombe Farm Yealmpton PL8 2EW

PROPOSAL: Conversion of agricultural barns to ancillary accommodation directly associated with former-farmhouse and holiday letting accommodation. Extension of former farmhouse utilising redundant agricultural barn

DECISION: Withdrawn

## 078/20 FINANCIAL MATTERS

It was resolved to approve the following payments and receipts:

Payee	Description	Gross	VAT	Nett
Mrs T Drew	Clerk - September 2020 Salary	£412.46	-	-
Mrs M Venton	Cleaning of Holbeton Public Toilets	£45.00	-	-
South Hams District Council	Annual insurance and inspection fee for Brent Hill play area 2020/21.	£210.00	£42.00	£252.00
Cllr Andrew Hollett	Purchases for the Holbeton Public Toilets	£38.91	£4.16	£34.75
South Hams CVS Local Supporters Renewal	Annual subscription 2020 - 2021	£50.00	-	-
The Royal British Legion	Purchase of poppy wreath	£20.00	-	-
Cllr Andrew Hollett	Two hand sanitiser dispensers, for Holbeton public toilets	£83.06	£13.84	£69.22

**RECEIPT(S):** Bank Interest (09.09.2020) - £0.04      **GRANT REQUEST(S):** None

- Resolved to pay South Hams Community & Voluntary Services annual membership subscription - £50.00
- Resolved to purchase a poppy wreath from The Royal British Legion
- Resolved Clerk's annual pay rise to £13.60 per hour, backdated to 01/04/2020
- Resolved to adopt the Holbeton Parish Council Reserved Funds List which was circulated prior to the meeting.

## 079/20 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE - Cllr Baumer

Cllr Baumer circulated various documents prior to the meeting.

Resolved to adopt Holbeton Parish Council Environmental Policy, with one agreed amendment. The policy will be available to view on the parish council website.

Cllr Baumer gave feedback on Holbeton Parish Council climate change sub-committee meeting 6 October 2020. There is an initiative by DCC to get funding for electric car points in locations in villages and towns. An idea is being pursued, to install an electric recharging point in the village hall car park. Cllr Hollett stated the hall trustees would be happy in principle to pursue this idea, possibly with two charge points.

To be discussed at the next meeting of the HPC Climate Change Sub-Committee, a parish survey of low energy lighting.

Creacombe Solar Farm Section 106 agreement - as recommended by the climate change sub-committee, agreed that funds to be managed by the parish council, with advice from the climate change sub-committee, and to be earmarked exclusively to support the HPC Environmental Action Plan. Clerk to notify Yealm Community Energy, **ACTION: Clerk**

## 080/20 HOLBETON PARISH COUNCIL LOGO - Cllr Hollett

Cllr Hollett - a parishioner would be able to design a couple of logos for the Council to choose from. The Council could then negotiate for copyright. There would be a one-off fee of £50 to design the logos.

Cllr Pengelly suggested Holbeton Primary School is approached to design a logo.

Resolved Cllr Pengelly will liaise with the primary school to ascertain whether they would consider the idea. **ACTION: Cllr Pengelly**

## **081/20 HOLBETON PUBLIC TOILETS**

Cllr Hollett reported there has been a replacement of some equipment. The lighting will be adjusted to reflect the end of British summer time, at the end of October.

## **082/20 DOG WASTE BINS - Cllr Flower**

Cllr Flower has received the following information from South Hams District Council:

- maximum size dog waste bin is 60 litres and post mounted.
- larger dog waste bins are a safety issue when full - too heavy to lift and carry. If current bins are being increased in size, the SHDC operative must be able to park their vehicle in close proximity to the bin keeping the lifting/carrying to a minimum. Also, avoiding any steps on uneven ground/paths. The bin to be keyless entry to avoid operatives having to hold a large quantity of keys on their rounds.
- 35 litre bins are available and two new 60 litre dog waste bins at cost £260.66 + vat each.
- Installation costs would be between £50-250 depending on works required, this will include the removal of the old bin and installation of the new bin.
- Unable to add any new litter/dog bins to the current emptying schedule.

Resolved Cllr Flower will contact SHDC to discuss the information they have provided in more detail. **ACTION: Cllr Flower**

## **083/20 HOLBETON PRIMARY SCHOOL - Cllr Sherrell**

Cllr Sherrell has left a message and is waiting for a response.

## **084/20 BATTISBOROUGH CROSS PLAYING FIELD**

The following report was received:

The percolation test was carried out at end of September. The drainage engineer has the results and will write a report to supplement the new planning application. The engineer thinks he can make it work. Once the report is received the planning application will be resubmitted, hopefully at no cost, as it is a resubmission of a previously withdrawn application. Percolation test costs not finalised but Croquet Club will settle and request reimbursement from HPC as previously agreed.

The field use agreement with SWIFT needs to be finalised. A "Memorandum of Understanding" should suffice. Some words to be included about SWIFTS' tenure, which should run for the same period as that with the lease with Flete Estate.

## **085/20 POSTING ON SOCIAL MEDIA, ON BEHALF OF THE PARISH COUNCIL - Cllr Hollett**

Cllr Hollett has posted various correspondence on the Holbeton Facebook page on behalf of the Parish Council, but was then being trolled due to some of the posts not being agreed with. Cllr Hollett proposed the Parish Council had a Facebook page maintained by the Clerk.

Cllr Sherrell will discuss social media with the Clerk. **ACTION: Cllr Sherrell**

## **086/20 CREATION OF HOLBETON PARISH COUNCIL SOCIAL MEDIA ACCOUNTS, FACEBOOK, TWITTER, ETC. - Cllr Hollett**

See above - 085/20

## **087/20 FEEDBACK FROM WEEKLY BIKE TRACK INSPECTIONS / DEFIBRILLATORS - Cllr Reece**

No issues raised from inspections at the bike track.

Debris was in front of the defibrillator at Battisborough Cross, which needs to be removed.

## 088/20 REVIEW OF GDPR POLICIES:

Following policies were reviewed, Data Protection and Privacy Policy, General Privacy Notice and Privacy Notice For staff, Councillors and Role Holders. Cllr Baumer drew attention to a small error in 2 policies. **ACTION: Clerk**

## 089/20 TO RESOLVE TO ADOPT THE FOLLOWING PARISH COUNCIL DOCUMENTS:

Resolved to adopt the following documents, which will be available to view on the parish council website:

Freedom of Information and Publication Scheme,  
Holbeton Parish Council Risk Assessment  
Statement of Internal Control.

## 090/20 REPORTS FROM PARISH COUNCILLORS

- Cllr Pengelly - Hedge opposite Stonehaven has collapsed. Cllr Sherrell will address. Posts in play park will be repaired by Lengthsman at a cost of £90.
- Cllr Baumer - Flag flown from flag pole near the war memorial is in a bad state of repair. Replacement agreed.
- Cllr Hollett - A £1,000 grant has been received from Yealm Community Energy to replace heating in the village hall. The heating in the main hall will be completed before Christmas.
- Cllr Reece - Western Power has been contacted to report the hedge growth, which will be removed in the next few weeks.
- Cllr Ackroyd - Various issues have been raised about the play park slide. Discussion has taken place with the play park inspector.

## 091/20 TO CONFIRM DATE OF NEXT PARISH COUNCIL MEETING

The next **Parish Council Meeting** to be held remotely on Zoom will take place on **Tuesday 10 November 2020** at **7.30 pm**

The meeting closed at 9.43 pm.

*John Sherrell*

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(Holbeton Parish Council Chairman)

Date: 10 November 2020

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

### Dementia Friendly Parishes Around The Yealm



To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview>

or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>