

**MINUTES OF HOLBETON PARISH COUNCIL MEETING
HELD ON REMOTELY ON ZOOM DUE TO THE CORONAVIRUS PANDEMIC
ON TUESDAY 11 AUGUST 2020 AT 7.30 PM**

Present: Cllrs John Sherrell, Andrew Hollett, Mike Reece, Carol Ackroyd, Trudie Timlin Brown, Harry Baumer, Debbie Knight, James Pengelly and Chris Flower

Also present: County Councillor Richard Hosking (from 7.30 pm until 8.00 pm)
District Councillor Dan Thomas (from 7.30 pm until 8.10 pm)
Teresa Drew - Parish Clerk

Visitor(s)/Parishioner(s)present: 2

029/20 APOLOGIES FOR ABSENCE

Apologies received from District Councillor Keith Baldry and Councillor Julie Fuller.

030/20 DECLARATION OF INTERESTS

Members were invited to declare any personal, disclosable or pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.

None declared.

031/20 REPORTS

(a) County Councillor and District Councillor's Reports

County Councillor Richard Hosking:

1. Subject to County Hall approval, Cllr Hosking has supported £500 funding for the Holbeton Community Orchard.
2. Correspondence has been received, regarding a path and embankment in the new Veto Homes development and Cllr Hosking understands this has been resolved by Richard Jackson of Devon County Highways.
3. At the last Parish Council it was discussed briefly about a proposed "No Through Road except for access" change in designation including a sign at the Hembury Cross through Nethcombe road junction, which was supported in principle. A decision was required by Holbeton Parish Council on funding. The funding of anticipated cost of around £4,000 was considered under item 039/20. In view of this Cllr Hosking undertook to approach the affected residents and suggest they consider funding the change to the highway.
4. Devon County Council have published their Local Outbreak Management Plan that will become operational in the event of an identified outbreak of Coronavirus. A link will be sent to the plan in the near future. Cllr Hosking has been in contact with volunteers in the South Brent & Yealmpton Division to firstly thank them for their amazing efforts so far, and secondly to update contact details and ensure we can establish an efficient two-way communication in the event of a Local Outbreak. It is hoped this will not be needed.
5. The Devon County Council held a virtual Full Council meeting on 23rd July 2020. This was the first meeting at which the technology did not perform as hoped and despite frenetic attempts it took Cllr Hosking 50 minutes to join the meeting.

031/20 REPORTS (continued)

District Councillor Dan Thomas:

To assist SHDC with its financial situation, the government has promised 70% of the 95% income lost for the car parks and other direct income.

(b) Questions from the public and Councillors

Cllr Ackroyd has applied for COVID Emergency Grant of £250, to date full amount has not yet been received. Cllr Ackroyd to send an email to Cllr Baldry and Thomas. **ACTION: Cllr Ackroyd**

Cllr Pengelly - at the junction by Holbeton post office, white lines are required urgently. Cllr Hosking and Cllr Knight will report the problem to DCC Highways. **ACTION: Cllrs Hosking/Knight**

Cllr Sherrell introduced the newly appointed headmaster at Holbeton Parish Primary School, Mr Chris Rickard, who was enquiring if money was available to help with refurbishment of the school. Cllr Hosking pointed out he can only fund for a particular equipment.

Cllr Hollett reported that during recent heavy rainfall, water was pooling by Bull and Bear. Cllr Knight confirmed this issue has been reported to Devon County Council Highways.

032/20 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

005/20 "Battisborough Cross" sign has been repaired by Cllr Sherrell. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm. **ACTION: Cllr Hosking**

005/20 Drains within the village need urgently clearing out. **ACTION: Cllr Hosking**

005/20 On the crest of the hill past the newly-repaired road, vehicles are encroaching into the bank, bollards required. Also, a drain in the area needs addressing. **ACTION: Cllr Hosking**

033/20 APPROVAL OF THE PARISH COUNCIL MEETING MINUTES OF 23 JULY 2020

The minutes of Holbeton Parish Council meeting held on 23 July 2020 (previously circulated), were approved by the Chairman and will be signed.

034/20 PLANNING

Resolved to submit the following responses:

Reference: 2250/20/FUL

Proposal: Demolition of existing timber framed stable and store building and construction of purpose built timber framed stable and garage building

Site Address: Keaton Farm, Holbeton

Recommendation: No comments to make

Cllr Baumer pointed out the difficulty of ascertaining the effects of large farm buildings on the AONB landscape given the existing drawings required by the planning department. Agreed to ask SHDC planning department what they consider a reasonable height for farm buildings and how they assess impact on the landscape. **ACTION: Cllr Sherrell**

034/20 PLANNING (continued)

Reference: 2285/20/HRN

Proposal: Application for hedgerow removal notice to remove 219.1m of hedgerow to enable reconfiguration of road junctions to improve road safety

Site Address: Four Sections Of Hedgerow Bordering A3121, East & West of Modbury Cross, Ermington

Recommendation: No comments to make

Cllr Knight will contact Cllr Hosking to ascertain what would happen with the pedestrian access in the area.

ACTION: Cllr Knight

035/20 FINANCIAL MATTERS

It was resolved to approve the following payments and receipts:

| Payee | Description | Gross | VAT | Nett |
|---------------|---|----------|-----|------|
| Mrs T Drew | Clerk - July 2020 Salary | £ 403.29 | - | - |
| Mrs M Venton | Cleaning of Holbeton Public Toilets - August 2020 | £40.00 | - | - |
| Mrs T Drew | Reimbursement for the purchase of 12 x 2 nd class stamps | £7.80 | - | - |
| Mr W Scarlett | Four cuts - Battisborough Cross playing fields, 29 June, and 17, 15, 30 July 2020 | £100.00 | - | - |
| Cllr Hollett | Sundries for public toilet | £225.14 | - | - |

RECEIPT(S): Bank Interest (09.07.2020) - £0.21

GRANT REQUEST(S): None

Resolved to share the cost of an annual Zoom package with Ermington Parish Council - £59.50. **ACTION: Clerk**

| | | | |
|--|--------|----------------|-------------------|
| Business Account bank statement as at 9 July 2020: | | £5,000.00 | |
| Treasurers Account bank statement as at 9 July 2020: | | £19,821.64 | |
| | | | £24,821.64 |
| Less: any un-presented cheques | 001381 | -£210.00 | |
| | 001389 | -£40.00 | |
| | 001392 | -£403.09 | |
| | 001393 | -£100.00 | |
| | 001394 | -£7.80 | |
| | 001395 | -£49.60 | |
| | 001396 | -£40.00 | |
| | 001397 | -£60.00 | |
| | | | -£910.49 |
| Add: any un-banked cash/cheques | | £11.50 | |
| | | | £11.50 |
| | | Total = | £23,922.65 |

036/20 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE - Cllr Baumer

A draft policy is being prepared and will be presented to Parish Council for approval.

Various documents are waiting to be placed on the parish web site. **ACTION: Clerk to liaise with parishioner who looks after the parish web site.**

037/20 HOLBETON PUBLIC TOILETS - Cllr Hollett

Work will be required in the future for the public toilets to have disabled access. Cllr Thomas stated that Cllr Baldry and himself would be happy to support any work required for disabled access.

An excellent job is taking place by SHDC who are currently refurbishing the public toilets. Need to know if the stairway adjacent to the public toilet is part of the building. Cllr Sherrell will discuss with solicitor who is dealing with the transfer of the building to the Parish Council. **ACTION: Cllr Sherrell**

038/20 DOG WASTE BINS

The dog bin by public toilet is being emptied every other week, but there is a need for dog bins in the parish to be emptied more regularly.

It was resolved Cllr Flower will research costs of larger bins at Mothecombe. **ACTION: Cllr Flower**

039/20 LANE FROM HEMBURY CROSS THROUGH NETHECOMBE

It was resolved not to fund "No Through Road except for access" designation including a new sign at the Hembury Cross through Nethecombe road junction at a cost of £4,000.

040/20 REVIEW COMMUNITY ORCHARD RISK ASSESSMENT AND SIGNAGE FOR RE-OPENING

Documents had been circulated to Councillors prior to the meeting. No additional comments made.

041/20 REVIEW OF HOLBETON PARISH COUNCIL FINANCIAL REGULATIONS

The Financial Regulations were circulated to Councillors prior to the meeting, to allow for consideration.

The document was reviewed, there were no amendments and resolved to approve.

042/20 HOLBETON PRIMARY SCHOOL - Cllr Sherrell

The newly appointed Headmaster Mr Chris Rickard had met with Cllr Sherrell, to explain ideas for the school and how they could be funded.

The ideas and funding required are:

- Reading sensory area with a story tellers chair, windchimes, pond approximate costs £1,750
- Before and after school club assistance - due to COVID additional hours are required, at a cost of £500
- Garden areas for Classes to be developed, where children can grow plants
- Community field - shelters and changing rooms, outdoor gym area at an approximate cost of £8,000
- Astro turf area

Cllr Ackroyd pointed out there is a COVID grants available from SHDC.

Cllr Baumer will invite Mr Chris Rickard to the next Holbeton Parish Council Climate Change Sub-committee meeting, to explore matters of joint interest.

Discussion took place on how the primary school and parish council could work together. Clerk to add Holbeton Primary School to consider their funding requests on September's agenda. **ACTION: Clerk**

043/20 BATTISBOROUGH CROSS PLAYING FIELD - Cllr Sherrell

The recent planning application for a hardcore parking facility was withdrawn, following increased costs to determine drainage requirements.

The football club (SWIFT) have raised £4,000 for hardcore parking. To progress the necessary drainage investigations (percolation tests), would cost approximately £600. However, as a result of the tests to implement identified drainage requirements, there may be significant additional costs. It was agreed that a repeat planning application should be submitted as from the parish council.

It was resolved to pay £600 for percolation tests. **ACTION: Clerk**

A request has been made about an agreement which formalises the use of the field by all parties, with Flete Estate and Parish Council. A draft agreement to be sent to Cllr Julie Fuller.

044/20 CORRESPONDENCE TO NOTE

Parking arrangements at Battisborough Cross Playing Field

045/20 SAFETY OF YOUNG CHILDREN CYCLING IN THE VILLAGE

Cllr Hollett had witnessed more children cycling around the village and the possibility of an accident due to the speed of traffic. It was resolved the primary school would organise a leaflet drop and Mr Rickard (Headmaster) will talk to others.

046/20 FEEDBACK FROM WEEKLY BIKE TRACK INSPECTIONS - Cllr Reece

Strimming required and a sign to ask that dog waste is not put in litter bin. **ACTION: Cllr Pengelly/Clerk**

047/20 REPORTS FROM PARISH COUNCILLORS

Cllr Knight - Reading Rooms are now open for the weekly coffee mornings and exchange of library books.

Cllr Ackroyd - complaint has been received about the School House at Mothecombe. Cllr Ackroyd will send a note to SHDC.

Cllrs Hollett and Ackroyd will investigate internet connection/speed funding availability for the parish.

Cllr Baumer - asked if a parishioner who has been transporting a parishioner to medical appointments at Yealm Surgery during coronavirus could be paid mileage. Resolved to pay the parishioner. **ACTION: Clerk**

Cllr Reece - parishioner has asked if the water pipe could be extended at the allotments, approximate cost would be £50. It was resolved that the work could be carried out.

048/20 TO CONFIRM DATE OF NEXT PARISH COUNCIL MEETING

The next **Parish Council Meeting** to be held remotely on Zoom will take place on **Tuesday 8 September 2020** at **7.30 pm**

The meeting closed at 9.23 pm.

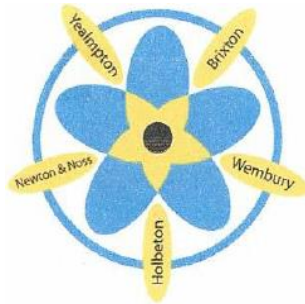
John Sherrrell

(Holbeton Parish Council Chairman)

Date: 8 September 2020

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Dementia Friendly Parishes Around The Yealm



To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview>
or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon County Council road works completed, current & future works - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>