

**MINUTES OF HOLBETON PARISH COUNCIL MEETING
HELD ON
TUESDAY 10 MARCH 2020 AT 7.30 PM IN HOLBETON VILLAGE HALL**

Present: Cllrs John Sherrell, James Pengelly, Debbie Knight, Andrew Hollett, Mike Reece, Carol Ackroyd, Trudie Timlin Brown and Harry Baumer

Also present: County Councillor Richard Hosking (from 8.35 pm until 9.00 pm)
District Councillor Keith Baldry (from 7.30 pm until 9.45 pm)
Teresa Drew - Parish Clerk

Visitor(s)/Parishioner(s)present: 4

158/19 APOLOGIES

Apologies received from District Councillor Dan Thomas, Cllrs Chris Flower and Julie Fuller.

159/19 DECLARATION OF INTERESTS

Members were invited to declare any personal, disclosable or pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.

Cllr Hollett declared an interest in agenda item 8 - Funding request from Village Hall ref Fire Doors.

160/19 REPORTS

(a) County Councillor and District Councillor's Reports

County Councillor Richard Hosking:

Devon County Council (DCC) budget has been agreed. The council's spending will rise by £43.1 million from £498 million in 2019/20 to just over £541 million - but council tax will rise by £55.17 to £1,439.46 - the equivalent of £1.06 a week extra on a Band D bill.

The Devon Carbon Plan was progressing - DCC's target is to become net-zero carbon by 2030, including those arising from its purchasing of goods and services. DCC carbon plan to be issued by November 2020. You can follow progress on Twitter feed

Money is still available in Invest in Devon and the Locality Grant.

£1 billion for roll out of 4G across the country to get 95% coverage

Information is available from Devon County Council in connection with Coronavirus.

District Councillor Keith Baldry:

SHDC Chief Executive leaves at the end of this week, recruitment is taking place. A decision on the replacement is expected next week but there will probably be a 3 month wait before the successful candidate is in situ at Totnes.

(b) Questions from the public and Councillors

Cllr Ackroyd - trade bins at the rear of Dartmoor Union have not been emptied. Cllr Baldry will investigate and if there is an ongoing issue contact him. **ACTION: Cllr Baldry**

Cllr Ackroyd pointed out, the A379 Holbeton to Yealmpton verges are strewn with litter and redundant road signs and bollards. Cllr Baldry will investigate. **ACTION: Cllr Baldry**

Cllr Sherrell - at the "Old Chapel" in the woodland area, there is a wooden shed being erected, is planning required. Cllr Baldry will investigate. **ACTION: Cllr Baldry**

Cllr Reece - highway is breaking up just pass Holbeton primary school. Cllr Knight will investigate and report to DCC Highways. **ACTION: Cllr Knight**

Cllr Pengelly - 30 mph sign at Eastern Town needs repairing, also at Flete Western lodge there is a deep culvert.

161/19 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

*143/19 "Battisborough Cross" sign has come off the two support poles and pot holes on Brent Hill, Eastern Town and Holbeton Point need repairing. Some potholes have been repaired. **ACTION: Cllr Hosking***

*Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm. **ACTION: Cllr Hosking***

*143/19 Drains within the village need urgently clearing out. **ACTION: Cllr Hosking***

*143/19 On the crest of the hill past the newly-repaired road, between the Bull and Bear and Western Lodge (vehicles are encroaching into the bank), bollards are required. **ACTION: Cllr Hosking***

*147/19 Hardcore parking surface at Battisborough Cross Playing Fields". Planning application fee is £234, if the Parish Council submits the planning application there is a reduction in the fee. Parish Councillors agreed for the submission to be in their name. Cllr Sherrell point out, a ten-year tenancy is being agreed with Flete. **ACTION: Parishioner***

162/19 CHURCH HILL HOUSING DEVELOPMENT - update from Verto Homes

Various points had been raised last year by SHDC on the planning application, which was subsequently withdrawn. Work has been carried out on the plans and several further meetings have occurred with Heritage, Officer at SHDC. Key issues are, the impact on the existing public footpath, location of access road and more three bedroomed houses, rather than four. Access road will be sunken into the land, so it will not dominate the view from the parish church.

The approach is to take into account local features and natural materials used on property within the village, to ensure the new homes blend in.

Points confirmed, following questions from Councillors:

- Current properties on Church Street will not be overlooked
- Wood on the outside of the houses will go grey in time
- Affordable homes, rented or purchased will be discussed at planning submission stage with SHDC
- Houses will have electric car charging points
- Freehold properties
- A zero-carbon development. Energy features include - highly insulated and hermetically sealed houses, electric heating, ground or air source heat pumps, PV panels on roofs: Western Power have been consulted and there is no reason for the transformer to be changed
- Storm drainage

Plans to be submitted within the next two weeks. If any parishioners would like any information please contact Tom Davey - copy of contact details to be sent to Parish Councillors and placed on Parish website, also the slides of the presentation. **ACTION: Clerk**

163/19 TO CONFIRM MINUTES

The minutes of Holbeton Parish Council meeting held on 11 February 2020 (previously circulated), were approved by the Chairman.

164/19 CORONAVIRUS - Cllr Hollett

Cllr Baldry pointed out that SHDC are briefed weekly from Devon County Council and Government. There is a district emergency plan, as it is mandatory.

Discussion took place on ideas and it was agreed to deal with the issue when it happens.

Cllr Ackroyd will speak to the village shop asking for their support by agreeing to deliver items for those who have self-isolated. **ACTION: Cllr Ackroyd**

165/19 FUNDING REQUEST FROM VILLAGE HALL REF FIRE DOORS

Cllr Sherrell circulated quotes for discussion, agreed £500 would be donated towards the fire door. **ACTION: Clerk**

166/19 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE

Cllr Baumer had circulated information prior to the meeting. It was agreed an article will be placed in the Holbeton News.

There are four non parish councillors on the committee.

Decisions will be made by the Parish Council so subcommittee conduct need not exactly follow that of Parish Council.

Carbon Audit - various companies have been approached, agreed to assess the information when collated.

Forum to assist with communication will be formed.

Perhaps a representative from SHDC Planning Department be invited to attend a Parish Council, to discuss what extent the Parish Council can have an influence on planning applications.

167/19 DCC EMERGENCY DECLARATION

Councillors endorsed the Devon County Council Emergency declaration. Action: Clerk to notify DCC.

168/19 HOLBETON PUBLIC TOILETS

Prior to the transfer of property to Parish Council, Cllr Baldry will insist there is a meeting with a representative from SHDC to ensure that Holbeton Parish Council are happy with the building before it is handed over. Time switch for the lights has been replaced by SHDC.

Cleaning of toilets - a parishioner has agreed to clean the toilets for an hour each week, at £10.00 per hour. They will submit a monthly invoice. Various cleaning items have been purchased.

To be raised with SHDC that motion sensors and LED bulbs to be installed prior to the building being handed over.

169/19 HOLBETON PARISH CIVIL EMERGENCY - Cllr Hollett

Cllr Hollett enquired if a Civil Emergency procedure exists for the parish. Cllr Ackroyd stated the idea had been explored in the past, but there currently there is not one in place.

The idea was discussed and it was agreed to place it on hold for the time being.

170/19 ELECTRIC CAR PARKING RECHARGE POINTS - Cllrs Hollett & Baumer

To be considered when planning applications are submitted.

171/19 PLANNING

Reference: 0367/20/HHO

Site Address: Mandalay, Church Hill, Holbeton, PL8 1LN

Proposal: Householder application for front, rear and porch extensions and new detached garage

Recommendation: Support but request that an electric car point is fitted in garage. With a high level of thermal efficiency throughout the property in view of the Climate Emergency.

The application below has been submitted to SHDC for determination. Evidence is required to either support or refute the claim that the development has been in situ for in excess of the last four years.

Reference: 0524/20/CLE Site Address: Wonnell Barn, Yealmpton, PL8 2EP

Proposal: Lawful Development Certificate for existing operational development of external staircase and raised decking/balcony to rear - breach of Condition 7 of Planning Approval 25/1516/06/F.

PLANNING DECISION(S):

APPLICATION NUMBER: 3860/19/FUL

LOCATION: Little Luson, Yealmpton PL8 2JD

PROPOSAL: Conversion of outbuildings into self-contained ancillary dwelling

DECISION: Conditional Approval

TREES IN A CONSERVATION AREA - NOTIFICATION TO UNDERTAKE WORKS

APPLICATION NO: 0269/20/TCA

PROPOSED WORKS: T1: Laurel - coppice to ground level

LOCATION: Public Telephone 9m from Mildmay Colours Inn, Fore Street, Holbeton, PL8 1NA

DECISION: NO OBJECTIONS for the operations detailed above.

172/19 FINANCIAL MATTERS

The following payments were agreed:

| Payee | Description | Gross | VAT | Nett |
|---------------------------------|--|----------|-----|------|
| Mrs T Drew | Clerk - February 2020 Salary | £ 403.09 | - | - |
| HMRC | PAYE | £3.60 | - | - |
| South West Water Business | Service at the allotment 27/11/2019 - 06/02/2020 | £52.53 | - | - |
| Holbeton Village Hall | Hire of hall for Parish Council meeting - 11 February 2020 | £16.20 | - | - |
| South Western Ambulance Service | Defibrillator Support Package | £2640.00 | | |
| Cllr Hollett | Reimbursement for public toilets sundries | £99.54 | | |

RECEIPT(S): Bank Interest (10.02.2020) - £0.22

GRANT REQUEST(S): None

172/19 FINANCIAL MATTERS (Continued)

Bank Reconciliations

Prepared by: Teresa Drew - Parish Clerk/RFO

| | | |
|---|----------------|-------------------|
| Business Account bank statement as at 10 February 2020: | £5,000.00 | |
| Treasurers Account bank statement as at 14 February 2020: | £20,068.94 | |
| | | £25,068.94 |
| Less: any un-presented cheques | 001351 -£72.00 | |
| | 001352 -£85.00 | |
| | | -£157.00 |
| Add: any un-banked cash/cheques | £0.00 | |
| | | £0.00 |
| | Total = | £24,911.94 |

Cllr Pengelly verified bank reconciliations and signed bank statements as evidence.

173/19 CORRESPONDENCE TO NOTE

Dementia Friendly Parishes Around the Yealm from Peter Hearn

Since the start of project 108 families have been helped, with 42 families now being supported (2 in Holbeton). Just received an Awards for All (National Lottery) grant for £10K, very useful as we need about £35K/yr to function. The Pacific Coast Bike ride by the chaps from Yealmpton raised approx. £3.5K for us, with money still being donated. The group advising the Civil Aviation Authority have seen great steps taken for air travellers living with dementia, with all UK terminal staff and aircrew now being briefed; if anyone is travelling with a person living with dementia they should ask their airline for assistance, security checks etc. are now being conducted at some terminals in a 'quiet room' away from the general public, and passage through the airport will be accompanied by a staff member.

4 Rivers Alliance. The group is beginning to take shape with about 75% of the 19 parishes represented. As with all groups run by volunteer's money is a big problem (Unlike DFPAY, 4 Rivers is not a registered charity), so it's nice news to tell you that Awards for All has also made a grant of £10K which boost funds from £300 somewhat!

National Dementia Action Week is 11-17 May 2020.

SHDC is becoming a Dementia Friendly Council and will be holding a forum on support for those living with dementia in the District at Follaton House 1330 - 1530 hour, 1 April 2020, all welcome.

174/19 FEEDBACK FROM WEEKLY BIKE TRACK INSPECTIONS - Cllr Reece

During half-term cans and bottles found in the area. Bin has been emptied.

175/19 AGREE ANNUAL PARISH MEETING FORMAT

Tom Davey from Verto Homes to be invited to the Annual parish Meeting in May.

176/19 REPORTS FROM PARISH COUNCILLORS

Cllr Reece - CPR training on the 24th of April, at Holbeton Primary School.

Cllr Knight - a dehumidifier kindly being loaned by a parishioner is currently being used in the Reading Rooms. Cllr Baumer has a spare machine, which he will pass to Cllr Knight.

Cllr Hollett - water pooling at the new passing bay, debris needs to be removed. **ACTION: Cllr Pengelly**

Cllr Baumer to attend Holbeton Village Hall AGM as Parish Council representative.

177/19 DATE OF NEXT PARISH COUNCIL MEETING

The next **Parish Council Meeting** will take place on **Tuesday 14 April 2020** at **7.30 pm** in **Holbeton Village Hall**.

The meeting closed at 10.00 pm.

John Sherrell

(Holbeton Parish Council Chairman)

Date: 14 April 2020

Dates of future Parish Council Meetings - 12 May and 9 June 2020

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Dementia Friendly Parishes Around The Yealm

