

**MINUTES OF HOLBETON PARISH COUNCIL MEETING
HELD ON
TUESDAY 14 JANUARY 2020 AT 7.30 PM IN THE READING ROOMS, HOLBETON**

Present: Cllrs John Sherrell, James Pengelly, Debbie Knight, Andrew Hollett,
Mike Reece, Harry Baumer, Carol Ackroyd,
Trudie Timlin Brown and Chris Flower

Also present: County Councillor Richard Hosking (from 9.06 pm until 9.25 pm)
District Councillor Keith Baldry (from 7.30 pm until 8.30 pm)
Teresa Drew - Parish Clerk

Visitor(s)/Parishioner(s)present: Liz Hitchins - Chairman - Trustee
Maxine Kennedy - Project, Co-Ordinator

Councillor Sherrell welcomed Liz Hitchins and Maxine Kennedy to the meeting representatives from Dementia Friendly Parishes Around the Yealm.

125/19 APOLOGIES

Apologies received from Police Community Support Officer Andy Potter, District Councillor Dan Thomas and Cllr Julie Fuller

126/19 DECLARATION OF INTERESTS

Members were invited to declare any personal, disclosable or pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.

Cllr Baumer registered an interest in the planning application - agenda item 10.

127/19 REPORTS

(a) The following December 2019 Police Report was read out by Cllr Sherrell:

14th, driving whilst disqualified, offender charged to court CR/111931/19

Cllr Baldry reported that there will be no police representation at future meetings, as they are short of staff.

(b) County Councillor and District Councillor's Reports

District Councillor Richard Hosking:

Devon County Council - Making the Connection Grant Fund is now available

District Councillor Keith Baldry:

SHDC has adopted a Climate Change Emergency Plan for carbon neutrality.

SHDC meetings are being "streamed" live for viewing by all.

SHDC Chief Executive has resigned and is leaving at the end of March 2020, the recruitment process has started.

(c) Questions from the public and Councillors

Liz and Maxine gave an overview of the organisation, explaining 160 families have been helped, 41 families are having assistance, two families within the Holbeton parish. The organisation also works with the Four Rivers Dementia Alliance.

The five rural Devon communities (Wembury, Brixton, Yealmpton, Newton & Noss and Holbeton) make a big difference to people living with dementia and their families - enabling them to remain active and involved in community life. It is hoped that parishes will have a dementia friendly plan in the future.

There are a number of groups, more information is available on the website.

The key to support is to respond in a flexible and creative way to what people with dementia and their families tell us is needed. This knowledge shapes the individual support people receive, the fully inclusive groups that are set up and the way the community are engaged in the project.

If you know anyone who is suffering with dementia please look at the website <http://www.dementiayealm.org/>

Cllrs Ackroyd enquired how the organisation is funded? Liz confirmed there is a lot of fund raising and donations, but no central fundraising. It was explained, this model works in this area, but may not work in others.

Cllr Baumer asked if the organisation was involved in research. Maxine stated that the organisation distributes research information so that people can be involved or help with research.

Cllr Hollett suggested placing a poster in the village hall and circulation of the monthly diary of events.

Councillors agreed:

- An awareness session is set up in the village
- Parish Council to sponsor the front page of "Holbeton News", the month the awareness session is being held, to publicise the event
- Maxine Kennedy - Project, Co-Ordinator to attend a Holbeton lunch & social club lunch which takes place in the village hall
- To promote Holbeton Parish as a dementia friendly parish
- On receipt of suitable guidance, to audit the dementia friendliness of public buildings in the parish

Cllr Knight pointed out to Cllr Hosking there has been an increase in large lorries on the road from Lee Mill to Smithaleigh. Cllr Hosking asked for information e.g. number plate details, photographs etc to be passed to the police.

128/19 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

110/19 "Battisborough Cross" sign needs repairing and "Give Way" sign at Wonwell Cross needs replacing. Pot holes on Brent Hill, Easton Town and Holbeton Point need repairing. Verges need repairing in Ford area near Backlane footpath and at the turning into Fursdon Farm.

ACTION: Cllr Hosking

110/19 Drains within the village need urgently clearing out. **ACTION: Cllr Hosking**

110/19 On the crest of the hill past the newly repaired road, vehicles are encroaching into the bank, bollards are required. **ACTION: Cllr Hosking**

111/19 Holbeton Public Toilets - SHDC to remove vegetation from roof. As the parish council are taking over the toilets, a list of all the things that need to be done to be made for SHDC, as when it is handed over to the parish council there should be no work required on the building for two years.

111/19 James Curtis to provide a quote for trimming back the laurel in the area. The estimate for the work in the area is £160 - agreed for the work to be carried out.

129/19 TO CONFIRM MINUTES

The minutes of Holbeton Parish Council meeting held on 10 December 2019 (previously circulated), were approved by the Chairman.

130/19 ROAD FROM WONWELL CROSS TO RAMSLAND - Cllr Hollett

Cllr Hollett pointed out surface water was pooling in a hollow on the new stretch of road. Cllr Pengelly had cleared a drain of debris in the area. **Action: Cllr Hosking will report to DCC Highways**

131/19 HOLBETON PARISH COUNCIL CLIMATE CHANGE SUB-COMMITTEE UPDATE - Cllr Baumer

Cllr Baumer had circulated information prior to the meeting, please see attached.

A meeting has taken place with John Mildmay -White (Flete Estate) to discuss a carbon audit. A bio-diversity audit is planned within the Flete estate with the Devon Wildlife Trust.

Agreed the attached poster is displayed around the parish.

A carbon audit is proposed, by doing a survey whose design would cost approximately £1,000. It was proposed this is discussed at the public meeting to establish how much support there was for the survey to be carried out.

Next briefing to be carried out the March Parish Council meeting, as Cllr Baumer is unable to attend the February Parish Council meeting.

132/10 HEDGE CUTTING - Cllr Knight

Hedges on Church Hill Road need to be cut prior to the end of February. **ACTION: Cllr Sherrell**

133/19 HOLBETON PUBLIC TOILETS UPDATE OF TRANSFER OF BUILDING TO PARISH COUNCIL

Cllr Sherrell confirmed, Rickard Barker Thompson & Jackson Solicitors LLP, Plymouth, has kindly agreed to carry out the conveyancing.

A parishioner to be asked if they would be interested in cleaning the toilets for £10 a week. **ACTION: Cllr Knight**

134/19 PLANNING:

Cllr Baumer left the meeting at 8.30 pm whilst the following planning application was discussed.

Reference: 3860/19/FUL Proposal: Conversion of outbuildings into self-contained ancillary dwelling
Site Address: Little Luson, Yealmpton, PL8 2JD
Recommendation: Support

Cllr Baumer returned to the meeting at 8.41 pm.

Planning Decisions:

APPLICATION NUMBER: 3340

/19/HHO Holbeton

LOCATION: 5 Garden Close Holbeton Devon PL8 1NQ

PROPOSAL: Householder application for single storey extension to the side. Removal of door to front of house, install new window in its place and fit new door to side of house. New window to be installed at rear of house.

DECISION: Conditional Approval

Planning Decisions: (continued)

Application No: 3613/19/TCA

Proposed works: T1 & T2: Beech - Crown height reduction by 1.5-2m and crown raise by 3.5m to decrease shading of property and garden.

Location: Ilbert Cottage, Church Hill, Holbeton, PL8 1LN

No Objections Raised

135/19 FINANCIAL MATTERS

The following payments were agreed:

Payee	Description	Gross	VAT	Nett
Mrs T Drew	Clerk - December 2019 Salary	£403.09	-	-
HMRC	PAYE	£3.60	-	-
EDF Energy Customers Ltd	Reading Rooms - electricity	£73.17	-	-
Holbeton Village Hall Fund	Hire of rooms for HPC Climate Change Sub-Committee Meeting - Saturday 22 February 2020	£42.00	-	-

RECEIPT(S) - Bank Interest (09.12.19) - 0.19

GRANT REQUEST(S) - Dementia Friendly Parishes Around The Yealm - £100.00

Treasurers Account bank statement as at 9 December 2019:	Business Account	£5,000.00	
Business Account bank statement as at 9 December 2019:	Treasurers Account	£21,788.81	
			£26,788.81
Less: any un-presented cheques	001338	-£403.09	
	001339	-£100.50	
	001340	-£16.99	
	001341	-£100.00	
	001342	-£35.55	
	001343	-£89.62	
	001344	-£50.00	
			-£795.75
Add: any un-banked cash/cheques	500027	£5.00	
			£5.00
		Total =	£25,998.06

- Budget/Precept 2020/2021 - Councillors agreed an increase in the precept to £12,500. Please see the attached budget for 2020/2021. Clerk to submit to SHDC. **ACTION: Clerk**

136/19 CORRESPONDENCE TO NOTE

None to note.

137/19 FEEDBACK FROM WEEKLY BIKE TRACK INSPECTIONS - Cllr Reece

No actions identified.

138/19 REPORTS FROM PARISH COUNCILLORS

Cllr Knight - suggested when the Reading Rooms are hired, the keys are signed for by the hirer. This was agreed by Councillors.

Nick Colton will be assessing the area by the Bull and Bear which is prone to flooding.

Cllr Ackroyd suggested Parish Council meetings are held in the Village Hall. Thus will ensure Parish Council meetings are accessible to all parishioners and visitors. This was agreed with effect from February 2020.

Cllr Pengelly has cleaned the telephone box at Mothecombe, which will now be kindly cleaned/maintained by a parishioner.

Cllr Sherrell has been contacted by a parishioner to discuss the possibility of a running track around the school playing field, which will require planning permission. Councillors raised no issues and supported the idea.

139/19 DATE OF NEXT PARISH COUNCIL MEETING

The next **Parish Council Meeting** will take place on **Tuesday 14 January 2020 at 7.30 pm** in the **Reading Rooms, Holbeton**.

The meeting closed at 9.30 pm.

John Sherrell

(Holbeton Parish Council Chairman)

Date: 11 February 2020

Dates of future Parish Council Meetings - 10 March and 14 April 2020

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

Dementia Friendly Parishes Around The Yealm



Holbeton Parish Council climate change subcommittee

briefing paper for Parish Council 14th January

Last month the council resolved “*to declare a Climate, Environment and Biodiversity Emergency. To work with all partners, including environmental experts, other local authorities, businesses and residents, to produce an ‘Environmental Action Plan’ for the parish and report this back to council within six months. And lastly to call on higher levels of government (Westminster, Devon County Council and South Hams District Council) to implement swift appropriate actions and provide the powers, funding and resources to make carbon neutrality and environmental restoration possible.*”

It seems appropriate to report back with progress. This is the first such report.

We have not yet met. However, we have agreed a date for the open parish forum in the village hall on the afternoon of Saturday the 22nd February (2:30pm), the day chosen to make it easier for those with families to attend.

I intend to include a short piece for February’s Holbeton News about the meeting.

We are suggesting the following for that meeting:

John Sherrell to chair the meeting.

3 speakers, each no longer than 10 minutes, with time between for questions and discussion:

Myself: introduction to the meeting. Explanation as to HPC’s declaration and plans for the environmental action plan, plus the 5 parishes’ forum, county & district’s plans, Flete estate’s interest.

Chris Flower: short explanation about Yealm Community Energy, its local dividend and plans for the future (including becoming a local supplier if & when the law changes).

John Green: headlines of Plymouth City Council’s plans.

At the meeting there will be paper and pencils to allow anyone who wishes to write down:

What if anything they are already doing

What they consider are the most important things that should & could be done locally

What they consider should be the Parish Council’s priorities

What if anything they would like to contribute

We have asked John Mildmay-White to join the subcommittee (which will operate with our standing orders and code of conduct). By the time of the next parish council meeting I expect to have met with John and learnt more about the Flete estate plans, particularly on his proposed carbon audit within the estate.

I am away at the time of February’s parish council meeting but back in good time for the 22nd February.

Cllr J H Baumer Jan 2020

CLIMATE CHANGE

how does Holbeton fit in?



And what is your parish council doing about it all?

Come to an open meeting organised by Holbeton Parish Council
– not only to find out but also to contribute to our thinking

Join us at **2:30pm** on **Saturday, the 22nd February** in
the village hall. Do come!

*“It’s not just about climate change, but also about preserving
the local environment and encouraging biodiversity”*