

HOLBETON PARISH COUNCIL

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
Tel. 01752 872815

Dear Councillors

You are summoned to attend the meeting of **Holbeton Parish Council** on **Tuesday 8 October 2019** at **7.30 pm** in the Reading Rooms, Holbeton. The business to be transacted at this meeting is set out below.

If you are unable to attend or will be late arriving, please contact the Chairman and myself.

Thank you.

AGENDA

1. To receive apologies for absence - Cllr Baumer and PCSO A Potter
2. Members' Code of Conduct - Declaration of Interests and Register of Interests - In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.

Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.

3. Reports: (a) Police Report
(b) County and District Councillors' Report(s)
(c) Question(s) from the Public - opportunity for members of the Public to ask question of the County, District and Parish Councillors and Police, or to comment on any matter
4. Cllr D May SHDC Executive Member for Communities - future of Holbeton Public Toilets
5. Past subject matter(s) for the purpose of report only:

68/19 Manhole drain cover below Brownswell needs repairing - Cllr Pengelly is liaising with DCC Highways. **ACTION Cllr Pengelly**
68/19 Holbeton's Orchard - **ACTION: Cllr Sherrell**
68/19 Holbeton Public Toilets - SHDC to remove vegetation on the roof. **ACTION: Cllr Thomas**
6. Confirm Minutes of the meeting held on Tuesday 10 September 2019 (as previously circulated), to be signed by the Chairman
7. The Mildmay Colours / Dartmoor Union
8. Parish Snow Warden
9. Clarification on Holbeton Parish Council Insurance/Inspection of Outdoor Areas
10. Planning: To comply with consultation time limits, planning applications received after agenda has been published, may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 2874/19/HHO

Proposal: Householder application for replacement roof and frames to existing conservatory
Site Address: 57 Gibb, Holbeton, PL8 1JN

Reference: 2924/19/HHO

Proposal: Householder application for proposed dormer extension at first floor & minor changes to external doors & windows
Site Address: Alston Hall, The Carriage House, Holbeton

11. Financial Matters - full list of payment(s)/receipt(s)/grant(s) to be confirmed at the meeting
- Approve the appointment of Alison Marshall as the Council's Internal Auditor for 2019/20 and if approved, to agree to the Council entering into a formal contract
12. Annual Review of Parish Council GDPR policies
13. Correspondence to note
14. Reports from Parish Councillors

Teresa Drew

Clerk to Parish Council

Date: 2 October 2019