

**MINUTES OF HOLBETON PARISH COUNCIL MEETING  
HELD ON  
TUESDAY 12 JUNE 2018 AT 7.30 PM IN THE READING ROOMS, HOLBETON**

**Present:** Cllrs J Sherrell (Chairman), M Reece, H Baumer, P Hearn, D Knight, C Flower, T Craig, C Ackroyd and J Pengelly

**Also present:** County Councillor Richard Hosking  
District Councillor K Baldry

**Visitor(s)/Parishioner(s)present:** Shirley Timothy (taking minutes)

**15/18 APOLOGIES**

District Councillor I Blackler, Cllr Fuller, Teresa Drew (Clerk) and Police Community Support Officer Andy Potter.

**16/18 DECLARATION OF INTERESTS**

None were declared.

**17/18 REPORTS**

(a) Police Report

In the absence of Police Community Support Officer Andy Potter, his written report was read to those present by Cllr Sherrell:-

Between 5th -9th May theft of property from a car CR/039837/18

Between 7th - 9th May theft of property from a car CR/0040049/18

28<sup>th</sup> May, public order offence, threatening words or behaviour enquiries ongoing CR/047553/18

(b) County Councillor and District Councillor's Reports

On behalf of the Parish Council, the Chairman gave his congratulations to County Councillor Hosking on his recent appointment as Vice Chairman to Devon County Council.

**County Councillor R Hosking:** Further to the last meeting, Cllr Hosking confirmed that the Parking Enforcements Officer had attended Mothecombe recently and this would be continued from time to time. Hopefully an improvement would be seen. It was reported that the damaged bus sign in the vicinity of Flete Western still needed to be resolved, and he had reported it to Skanska to be repaired. **ACTION: Cllr Hosking**

He raised the question of the blocked drain at Vicarage Hill which was also ongoing. Furthermore, Cllr Knight reported a drain close to the entrance to Ford Farmhouse which had previously been investigated by Nick Colton when it had collapsed. Cllr Hosking confirmed he would look into the matter and report back any progress together with another drain at Brownswell where the blockwork had collapsed. **ACTION: Cllr Hosking**

Cllr Pengelly asked County Councillor Hosking if he could also request that the white lines, marking the junction near the outside of the Village Shop could be renewed, as they were hardly visible. Also, lines at Brent Hill. **ACTION: Cllr Hosking**

(b) County Councillor and District Councillor's Reports (continued)

**District Councillor K Baldry:** Cllr Tom Holway was recently elected as Chairman and Cllr Rosemary Rowe as Vice Chair of SHDC.

Cllr Baldry confirmed that recycling bags were now available for Parishioners to collect from the Village Shop. It was agreed that this should be highlighted in the next edition of the Holbeton News. **ACTION: Clerk**

Cllr Flower advised he had recently ordered recycling bags online but, as nothing had been delivered, he was encouraged to get some from the Village Shop.

District Cllr Baldry passed on his congratulations to County Councillor Richard Hosking for his recent appointment as Vice Chairman of DCC.

**District Councillor I Blackler:** Prior to the meeting Cllr Blackler confirmed there was nothing to report, as there had not been a meeting at SHDC since the annual Council Meeting when Cllr Tom Holway was elected as Chairman and Cllr Rose Rowe as Vice.

(c) Questions from the public and Councillors

Three Councillors have received concerns by parishioner, about an alleged business use of a property in the village who were renovating vehicles from their garage, and whether this was appropriate? Cllr Ackroyd asked for advice. Cllr Baldry confirmed that the owners should apply for change of use of the premises or otherwise could be reported. The Parish Council agreed that they would write to the owners of the property in the first instance to recommend what needed to be done. **ACTION: Clerk**

**18/18 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY**

04/18 Inconsiderate Parking at Mothecombe - The Chairman confirmed that Enforcement Officers had been in attendance.

08/18 Gibb Lane - Verge Encroachment - Cllr Reece confirmed there was nothing further to report at present.

08/18 Vicarage Hill Handrail Repair - The work had been completed and the Parish Council passed on their thanks to Cllr Pengelly for coordinating the work so well. It was suggested that a reflector on the post may be helpful. A grant of £500 had been previously agreed, and it was noted that the invoices would need to be sent with the claim form to recover the grant money in due course. **ACTION: Cllr Ackroyd**

08/18 Drain below Brownswell needs repairing - Ongoing (see County Councillors report) **ACTION: Cllr Hosking**

08/18 A379 lorries going over the white lines, speeding motorbikes, speed checks required - Councillor Baldry advised, that it was an ongoing problem all over the South Hams, and that Yealmpton PC were planning to start monitoring traffic through their village starting next week.

08/18 Storage of Salt Container - Cllr Hearn confirmed this was ongoing. **ACTION: Cllr Hearn**

12/18 Dustbin lid to be secured - Cllr Craig confirmed he would be looking into this. **ACTION: Cllr Craig**

12/18 4x4 using a lane in the Parish - Cllr Baumer confirmed he had spoken to Ros Davies of DCC Public Rights of Way who advised that cars were allowed to go down that lane, and if there were attempts to change this, they would be opposed. He felt, from the conversation, it could not be pursued any further.

## 19/18 TO CONFIRM MINUTES

The minutes of the meeting of Holbeton Parish Council held on 8 May 2018, as previously circulated, were approved and signed by the Chairman.

## 20/18 PLANNING MATTERS

Planning Application: 0977/18/HHO - 3 Orchard Cottages Holbeton PL8 1LZ

Householder application for first floor extension over existing garage to form bedroom

**Recommendation: Application supported**

Planning Application: 1316/18/HHO - Pentire, Church Hill, Holbeton, Devon, PL8 1LN

Proposal: Householder application for erection of studio/garden/office room

During the discussions it was unclear whether this application had since been withdrawn.

**Recommendation: Objection, due to insufficient detail in the application. It was also noted that the application had been withdrawn**

### Church Hill Development

It was noted that the proposed developers, Verto Homes, had not put information in the Holbeton News as previously suggested, although there was a Comments Box in the Village Shop. It was agreed that the Parish Council put a note in the Holbeton News to make readers aware of the Comments Box. **ACTION: Clerk**

### Planning Decision(s)

APPLICATION NUMBER: 0846/18/TCA - Brent Hill To Higher Brownswell Holbeton Devon PL8 1LT

APPLICATION TYPE: Works to a tree in a Con Area

DECISION: Tree Works Allowed

## 21/18 NEIGHBOURHOOD PLAN UPDATE - CLLR ACKROYD

Cllr Ackroyd confirmed that a meeting had been conducted, task plan will be attached to the website to cross reference with the minutes. The first round of funding would need to be used by March 2019. The neighbourhood plan group plan to have an Open Day to publicise developments later in the year. A publicity stall had been held at Holbefest recently. It would have its own website "holbetonplan.org". The Chairman was asked for clarification of the number of properties in the Parish, to enable Questionnaires to be organised. Cllr Ackroyd confirmed that Phil Ward had been approached to write a piece in the history/conservation section of the plan. The next meeting was scheduled for 18 June 2018.

## 22/18 FINANCIAL MATTERS

The following payments were approved:-

Cheque No	Payee	Description	NET	VAT	Gross
1234	Mythic Beasts Ltd	Parish web site	£175.00	£35.00	£210.00
1235	BHIB Insurance Brokers	Insurance			£374.39
1236	Mrs T Drew	Clerk - May 2018 Salary			£369.50
1237	HMRC	PAYE			£1.00
1238	South West Water Business	Services at allotments 20 February - 15 May 2018			£85.11
D/D	British Gas - electricity	Reading Rooms, 20 April - 19 May 2018	£16.19	£0.80	£16.99
1239	D J Curtis & Son Limited	Wheeled excavator - levelling bike tracks	£90.00	£18.00	£108.00
1240	M Rawlings	Lengthsman work and handrail repairs Vicarage Hill			£320.00

Section 2 Accounting Statement 2017/18 had also been circulated to Councillors prior to the meeting. It was agreed to approve this for submission.

### RECEIPT(S)

Bank Interest (09.05.18)                      £0.21

### BANK BALANCES

Treasurers Account    Balance as at 15 May 2018    £16,189.56  
Business Account        Balance as at 9 March 2018    £5,000.00

### GRANT REQUEST(S)

**Holbeton Parish Church - Churchyard Maintenance:** The Parish Council were in receipt of a letter from Graham Price which the Chairman read to Councillors for consideration. It asked for £600 donation. Cllr Ackroyd clarified that the Parish Council used to allocate £250 annually to Church funds, but in 2016 monies were allocated from the TAP Fund. In 2017 the Churchwarden was advised to apply for the locality grant but this did not happen. It was agreed that the Clerk should check with County Councillor Hosking whether the Church could use the TAP fund to help pay for churchyard maintenance, and feedback to enable the Parish Council to consider whether they would be able to contribute. **ACTION: Clerk**

### 23/18 THE GENERAL DATA PROTECTION REGULATION

Draft policies have been produced and e-mailed to Cllr Fuller for approval, prior to circulating them to all Councillors. **ACTION: Cllr Fuller**

### 24/18 CORRESPONDENCE TO NOTE

Seafarers UK - Merchant Navy Day, 3rd September 2018: The Chairman read a letter asking the Parish Council to fly the Red Ensign on 3<sup>rd</sup> September in support of Merchant Navy Day, where the Parish would be then added to their list of supporters. Cllr Baumer confirmed he had a small Red Ensign that could be used if wished.

## 24/18 PARISH COUNCILLORS' REPORTS

Cllr Hearn - 79 families currently being helped, and 32 active in the Dementia Friendly Parishes Around the Yealm. It has been given inclusion in the Tesco's Bags of Help scheme for July and August. When you shop in any Tesco store in the area you'll be given tokens that you can put into containers at the exit, one of the 3 will be for DFPAY. The total number of tokens gathered will be apportioned between the 3 charities and DFPAY will get the appropriate percentage of the charity fund.

Cllr Knight - Confirmed that white lines had appeared on Church Hill indicating the surface would soon be redressed. She had approached British Gas regarding the supply to the Reading Rooms but to date, had received no response. Two pot holes were reported to Cllr Knight by Cllr Pengelly on the approach to Battisborough Cross. Cllr Knight confirmed that she would report them. **ACTION: Cllr Knight**

Cllr Baumer - Highlighted that hedge cutting in a lane the other side of Luson in February had made the road impassable with mess and debris and asked whether this was allowed? The Chairman felt that the landowner/contractor had responsibility for clearing the roads, and in future, could be reported to Devon Highways where a road sweeper would have to attend and the cost be invoiced to the landowner.

Cllr Craig - In relation to Sea Moor Lotto, he suggested that local people were made aware that charitable funds may be available to them to apply for.

He confirmed that the path in the Children's Play Area had been cleared and the grass was being maintained by Mike Rawlings, with areas being strimmed by Cllr Pengelly from time to time. Cllr Pengelly confirmed he had asked James Curtis to strim the bank by the Bike Track. It was agreed that the Clerk write to James Curtis to pass on the Parish Councils thanks. **ACTION: Clerk**

## 25/18 DATE OF NEXT PARISH COUNCIL MEETING

The next **Parish Council Meeting** will take place **on Tuesday 10 July 2018 at 7.30 pm** in the **Reading Rooms, Holbeton.**

The meeting closed at 8.35 pm.

*John Sherrell*

(Holbeton Parish Council Chairman)

Date: 10 July 2018

Holbeton Parish Council website- <https://www.holbeton-pc.gov.uk>

### Dementia Friendly Parishes

