

HOLBETON PARISH COUNCIL

Clerk: Mrs Teresa Drew
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Chairman: Mr John Sherrell
Great Prideaux Farm
Newton Ferrers, PL8 1HP
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Dear Councillors

You are summoned to attend the **Annual Meeting of Holbeton Parish Council** meeting on **Tuesday 8 May 2018 at 6.00 pm** in the Village Hall, Holbeton. This meeting will be followed by the **Annual Parish Meeting at 7.30 pm**. The business to be transacted at this meeting is set out below.

If you are unable to attend or will be late arriving, please contact the Chairman or myself - thank you.

AGENDA

1. Election of Chairman
2. To receive apologies for absence
3. **Members' Code of Conduct - Declaration of Interests and Register of Interests** In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.
4. **Reports:** (a) Police Report
(b) County and District Councillors' Report(s)
(c) Question(s) from the Public - opportunity for members of the Public to ask question of the County, District and Parish Councillors and the Police, or to comment on any matter
5. **Developers, Verto Homes - Church Hill development**
6. (a) Election of Vice-Chairman
(b) Election of Committees: - Planning (all Councillors), Parish Rooms maintenance (all Councillors), Finance (3 Councillors & R.F.O.)
(c) Parish Tree Warden
(d) Footpaths
(e) Web-master
(f) Snow Warden
(g) Review of hire cost for the Parish Rooms.
8. **Past subject matter(s) for the purpose of report only:**
124/17 Gibb Lane - verge encroachment. DCC Highways Officer Nick Colton to inspect area. **ACTION: Cllr Hosking/Nick Colton DCC Highways**
124/17 Vicarage Hill handrail repair. **ACTION: Cllr Ackroyd**
124/17 HGV incident at Alston/Henna Mill - Cllr Hosking to liaise with Nick Colton DCC Highways re. signage. **ACTION: Cllr Hosking.**
124/17 Drain below Brownsell requires repairing. **ACTION: Cllr Hosking.**
124/17 A379 - lorries are going over the white lines, speeding by motorbikes, speed checks required. **ACTION: Cllr Hosking/PCSO A Potter.**
124/17 Storage of salt - suggestion that the village hall car-park may be the ideal site.
7. **Confirm Minutes of the Annual Parish Council Meeting held on Tuesday 10 April 2018 (as previously circulated), to be signed by the Chairman**
9. **Planning: To comply with consultation time limits, planning applications received after agenda has been published, may be considered at the meeting and any recommendations ratified at the subsequent meeting.**
Reference: 1131/18/LBC Proposal: Listed Building Consent for extension Site Address: Ford Farmhouse, Holbeton, PL8 1LJ
Reference: 1130/18/HHO Proposal: Householder application for extension Site Address: Ford Farmhouse, Holbeton, PL8 1LJ
10. **Neighbourhood Plan Update - Cllr Ackroyd**
11. **Financial Matters - full list of payment(s)/receipt(s)/grant(s) will be confirmed at the meeting**
- British Gas - Reading Room electricity contract
- End of Year Accounts 2017/18, Annual Internal Audit Report 2017/18, Section 1 - Annual Governance Statement 2017/18
12. **The General Data Protection Regulation**
13. **Parish Councillor's reports**
14. **Review of Clerk's salary**
15. **Date of next Parish Council Meeting**