

**MINUTES OF THE MEETING OF HOLBETON PARISH COUNCIL
HELD ON TUESDAY 14 FEBRUARY 2017 AT 7.30 PM
IN THE READING ROOMS, HOLBETON**

Present: Cllr J Sherrell (Chairman), Cllr M Reece, Cllr H Baumer, Cllr P Hearn, Cllr D Knight,
Cllr J Pengelly

Also present: County Councillor Richard Hosking
Mr T Russell - Community Helipads Development Officer for the Devon Air Ambulance Trust
T Drew (Parish Clerk)

Parishioners present: 0

1. APOLOGIES

PCSO A Potter, District Councillor K Baldry, Cllr T Craig, Cllr J Fuller, Cllr C Flower, Cllr C Ackroyd.

2. TO CONFIRM MINUTES

The minutes of the meeting of Holbeton Parish Council which was held on Tuesday 10 January 2017 at 7.30 pm were approved and signed by the Chairman.

3. POLICE MATTERS

A report from PCSO A Potter confirmed the following reported incident in the parish:-

16th, report of a common assault, resulting in no further Police action CR/012568/17

4. COUNTY AND DISTRICT COUNCILLOR(S) AND OTHER REPRESENTATIVES REPORTS

County Councillor Hosking:-

Devon County Council (DCC) Budget - DCC has a shortfall of £23 million in central government support funding. This may result in an increase in the Council Tax of 4.99%. On an average band D house this would be an increase of £60 per year.

Pothole fund has been allocated again for this year - potholes in the parish are reported using the DCC website. Cllr Hosking asked if any roads in the parish were in need of urgent attention. Cllr Knight pointed out that Church Hill and Brent Hill both needed repairing or total resurfacing. Cllr Sherrell pointed out that Brownston also needs addressing. Cllr Knight stated that the A379 Brixton to Yealmpton road is in a bad state of repair and should have been resurfaced when the recent major road works were completed. Cllr Hosking stressed that initially key roads are being dealt with. Cllr Knight has also submitted photos and grid references for abandoned road closure signs and cones, but to date, they had not been collected. Cllr Baumer highlighted that a large amount of mud needed clearing from the road at Luson. This had been reported but other than slippery road signs being erected nothing had yet been cleared.

The school funding allocation reassessment had resulted in a greater allocation per pupil in smaller schools. DCC would be making representations that the overall funding levels were still too low in relation to the rest of the country.

The contract for Broadband Phase II has been awarded and those connected could accept 100mb/s. The areas to be connected are on the DCC website. If anyone needs assistance/clarification please contact Cllr Hosking.

5. MATTERS ARISING

Air Ambulance - Cllr Pengelly asked if a meeting could be arranged with a parishioner Mr Howarth, in connection with a landing site on his land, but he was not aware of the topography of the site. Mr Russell agreed to assess the site.

Mr Russell stated that with effect from the end of 2016, the Air Ambulance is now flying until midnight every day, using registered surveyed sites, as this enables the pilots to land quicker and safer. Flying at night has disadvantages, as paramedics need to get to the patient, so first responders are key. The landing site needs to be 50 x 50 metres due to safety (much larger than daytime landing site), must be flat and have close proximity to people and lighting. The lighting needs to be funded by community, but grants are available.

Having assessed Andrea Larmours and Battisborough Cross field, Battisborough Cross field is the better site. It has excellent access and egress, but the down side is the time taken to get to and from the village. The lighting kit would cost £5379. A 10-metre high column would be required (which would need planning permission), low voltage system installed and a mobile phone would be used to activate the lights. This would obviously be a considerable cost to the community - whilst a grant of £2613 is available, £2766 would need to be found by the community.

Having spoken to his colleagues, one of the areas discussed was the size of the footprint, and what it would cover compared to a site at Yealmpton. The size of the population at the site at Battisborough would only cover the Holbeton community and rural farms. Mr Russell suggested the community reassess the site and explore other opportunities which may be closer.

Cllr Hearn enquired whether the electric supply to the defibrillator could be utilised. Mr Russell responded he has looked in the Pavilion and the power could be taken from there, the column sited by the hedge line and the light angled towards the road.

Cllr Reece to pass Mr Howarth's details to Mr Russell in order to assess the site on his land.

ACTION: Cllr Reece

Parish Website - Cllr Knight confirmed that the website is being progressed. Personal statements and photographs are now being collated.

TAP funding - Mr Tom Flint has been contacted about the skate park and the village hall. Pete has cleared the brambles at the Reading Rooms. In addition, the sports field gate needs repairing, which is being assessed. Cllr Hearn has obtained the lease and the school is responsible for the maintenance of the field. Cllr Hearn has passed a copy of the lease to the school. The lease runs for 10 years, and was signed in the past couple of years.

Transparency fund - Cllr Ackroyd - application has been submitted.

Waste bin at playing field - Cllr Ackroyd has to produce a claim which is to be submitted by June 2017.

Hedge cutting at Gibb - has been completed, Cllr Sherrell agreed to finish the hedge by laying it.

ACTION: Cllr Sherrell

Employment of new Parish Clerk - Clerk will be working ten hours a week at £8.55 for three months, after which the post will be reassessed.

Renewal of British Gas contract - Cllr Sherrell and Clerk to address.

ACTION: Cllrs Sherrell/Clerk

5. MATTERS ARISING (continued)

Public Toilets - Cllr Sherrell has contacted Mr Steve Mason (SHDC Cleansing Manager) to enquire why the water had been turned off and hand sanitising been installed in the public toilets in the village. Councillors agreed the water should be reinstated. The Clerk was asked to contact Mr Steve Mason and copy correspondence to Cllr Baldry. **ACTION: Clerk**

6. PLANNING MATTERS

There were no planning matters.

7. CORRESPONDENCE

Correspondence had been circulated via email.

In addition the following correspondence was reviewed:-

Pensions Regulator - Clerk to investigate. **ACTION: Clerk**

Letter received from Dementia Friendly Parishes around the Yealm to thank the Parish Council for its recent donation.

8. FINANCIAL MATTERS

The following payments were approved:-

PAYMENT(S)

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|---|---------|
| Mrs S Timothy, Clerk's final salary (1-31 January salary plus 17 hrs overtime 1 Oct-31 Jan & holiday pay) | £609.07 |
| Mrs S Timothy, Clerk's expenses (1-31 January 2017) | £7.50 |
| Flete Gardens - Christmas tree for the village | £50.00 |
| Mr M Rawlings - grass cutting and clearing drains | £90.00 |

Proposed - Cllr Hearn Seconder - Cllr Reece

RECEIPT(S)

- None.

Grant(s)

- None

Treasurer's Account - balance £13,883.88 as at 23 December 2016

Business Account - balance £5,000 as at 9 December 2016

Precept - Cllr Sherrell has circulated a document to Councillors stating the rationale for a 12% increase - this was agreed.

9. OPEN FORUM

Cllr Sherrell - enquired if a laptop could be purchased for the Parish Council. Cllr Hosking agreed to send a claim form to the Clerk for completion. **ACTION: Clerk**

Cllr Reece - a recent e-mail from Cllr Baldry had been received in connection with funding services in the South Hams and stated that £520,000 will be available over the next 3 years for play park repairs. Cllr Hosking was not aware of any DCC funding, but suggested exploring the availability of funding from the local supermarket.

Cllr Baumer - has explored with Cllr Flower the idea of a community car club to ascertain whether there would be enough people in the village to make it viable. Twenty people are needed to join up for a car to be supplied. The car would be based in the village and can be booked for as little as 30 minutes up to several days at a time, 24 hours a day, 7 days a week. Cllr Baumer was not convinced enough people would be interested to make it work. A sum of £25 per annum is required; the car would then be booked and paid when it is used. This idea has to be weighed up against the use of taxis.

Cllr Hearn - the dementia friendly parishes around the Yealm are close to having charitable status and he will be a trustee of the charity. The national conference takes place in March 2017, Plymouth, when he will represent the parish.

The next Parish Council Meeting will take place on Tuesday 14 March 2017 at 7.30 pm in the Reading Rooms, Holbeton.

The meeting closed at 9.00 pm.

Signed:
(Holbeton Parish Council Chairman)

Date: 14 March 2017